Basic Skills Meeting
Location: AD/SS 200C
Time: 2:30-3:30 P.M.
Date: November 13, 2012

ATTENDANCE ROSTER:
[Those in attendance are marked with “x”]

<table>
<thead>
<tr>
<th>x</th>
<th>Ailsa Aguilar-Kitibutr</th>
<th>x</th>
<th>Amy Avelar</th>
<th>Colleen Calderon</th>
<th>Dan Angelo</th>
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<tr>
<td>x</td>
<td>Dirkson Lee (Scribe)</td>
<td>x</td>
<td>Edward Jones</td>
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<td>Haragwen Kinde (Chair)</td>
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<td></td>
<td>Kay Weiss</td>
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<td>Keith Lee</td>
<td>Kevin Kramer</td>
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<td>x</td>
<td>Nori Sogomonian</td>
<td>x</td>
<td>Odette Salvaggio</td>
<td>x</td>
<td>Paula Ferri-Milligan (Co-chair)</td>
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<td>Roger Powell</td>
<td>x</td>
<td>Rose King</td>
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<td>Stephanie Briggs</td>
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<td>Algie Au (Guest)</td>
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<td>Kathy Kafela (Guest)</td>
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Call to Order: 2:30 P.M.

1. APPROVAL OF MINUTES PAULA
   - Minutes approved
   - Modifications from November 27, 2012 meeting. Modifications italicized.

2. PROFESSIONAL DEVELOPMENT NORI
   - Announced Great Teacher’s Retreat
   - Presented proposal for Great Teacher’s Retreat
   - Discussed possible sources of funding for retreat
     - Previous support from president’s office
       Example: Support provided by Dr. Daniels (Former president of SBVC)
   - Professional Development may have funding
   - Possible source of funding from Edustream
   - Further investigation needed concerning funding of Great Teacher’s Retreat

3. TUMAINI PROGRAM PROJECT KATHY
   - Presented proposal for Tumaini program project
     - Funds are for 2013-2014 academic year
   - Questions and concerns raised during discussion:
     - What is the Basic Skills funding responsibility for projects that roll over?
     - The measurable outcomes for the Basic Skills Plan need to be clarified.

4. COUNSELING INTERVENTION AILSA
   - Presented proposal for counseling interventions for basic skills students
   - Justification provided for continued funding for counseling based on the expansion of previous projects
     - This has been supported
5. REPORT ON SUPPLEMENTAL INSTRUCTION  

PAULA

- Presented report on English department’s reception of implementing supplemental instruction in courses
- Discussed possible ways in which faculty could/should be compensated for participating in supplemental instruction
  - One possible criteria for faculty compensation is implementing supplemental instruction as a pilot project, but no compensation provided if the supplemental instruction is institutionalized within the respective departments.
  - Committee should review the compensation rules for supplemental instruction

6. FINAL NOTES

- Activities:
  - Nori will follow-up on funding sources for professional development
  - Paula will present the possibility of implementing supplemental instruction to the Reading department
- Items tabled to the November 27, 2012 meeting:
  - Puente projects
  - Writing Center basic skills initiative project
  - Rose King will present proposal

MEETING ADJOURNED: 3:25 P.M.