

SAN BERNARDINO VALLEY COLLEGE- COUNSELING DEPARTMENT

PROBATION/DISMISSAL EVALUATION FORM

Today's Date: ___/___/___ LEVEL: 1 (ALERT) 2 (PROGRESS/ACAD) 3 (ACAD DISMISSAL)

Semester: FALL ___ SPRING ___ SUMMER ___ S.I.D. #: _____

Name: _____ Phone: () _____ - _____

Address: _____

How would you complete this statement: "My academic performance has been substandard because..."

- | | |
|--|--|
| <input type="checkbox"/> I lack the study skills to do well in my courses. | <input type="checkbox"/> I have a personal problem. |
| <input type="checkbox"/> I am not ready to make a commitment to college. | <input type="checkbox"/> I am not interested in the courses. |
| <input type="checkbox"/> I only attend because I am pressured to do so. | <input type="checkbox"/> I was/ am very ill. |
| <input type="checkbox"/> I have poor time management skills. | <input type="checkbox"/> The course was too difficult for me. |
| <input type="checkbox"/> My work conflicts with school. | <input type="checkbox"/> I am undecided about my major/career. |
| <input type="checkbox"/> I am unmotivated to study. | <input type="checkbox"/> I have a learning disability (or think I may have one). |
| <input type="checkbox"/> Other: _____ | |

Level 1:

Academic Probation: Following completion of 12 or more units, a student will be placed on **Academic Probation** when his/her current or cumulative grade point average falls below a 2.0.

Progress Probation: Following completion of 12 or more units, a student will be placed on **Progress Probation** when he/she receives non-evaluative symbols of "W" (Withdrawal), "I" (Incomplete) and/or "NC" (No Credits) in 50% or more of the units in which he/she has enrolled.

Level 2 Academic/Progress Probation: Student has been on Academic and/or Progress Probation for two consecutive semesters.

Level 3 Dismissal: Student may be dismissed for one semester after having been on Academic and/or Progress Probation for three consecutive semesters.

Important Notice: Beginning Fall 2014 semester, students on **Probation/Dismissal** status can lose their Priority Registration date.

FOR COUNSELOR USE ONLY:

ASSESSMENT SCORES: MATH _____ ENGLISH _____ READING _____

DATE TAKEN: _____

The Plan of Action: The student and counselor have worked out the best strategies for success. They are as follows:

1. Enroll in no more than _____ units.
2. Complete all courses with a grade of 'C' or better.
3. Consult with a counselor before withdrawing from a class.
4. Submit "My Progress Report" to Counselor _____ by: ___/___/___
5. Student has been advised of the option to retake coursework where substandard grades were earned.
6. Information has been provided to student regarding resources and tutoring on campus.
7. Referral to DSP&S and/or other student services.
8. Recommend continued counseling for further academic planning.
9. Academic Renewal*
10. Other Recommendations:

In order to be considered for continued enrollment at SBVC, I agree to abide by the above.

Student Signature: _____ Counselor Signature: _____

* Students who feel that past substandard grades earned from San Bernardino Valley College no longer reflect their current level of academic performance may petition to have the grades from any two consecutive semesters eliminated from the computation of their total grade point average. The number of units under consideration for these two consecutive semesters may not exceed 30 semester units. Also, you must have completed at least two semesters after the semesters being considered and have completed at least 24 units with a cumulative GPA of 2.5. **STUDENTS MAY PETITION ONLY ONE TIME UNDER THESE PROCEDURES.**

NOTE TO COUNSELOR:

Dismissal Evaluation Packet includes:
Distribution:

1) Petition for Readmission Form 2) Dismissal Evaluation Form 3) Student Education Plan 4) SBVC Progress Report (If Applicable)

Originals (White Copies): Admissions & Records
Yellow Copies: Counseling Office
Pink Copies: Student

Special Status Probation Packet includes:

1) Dismissal Evaluation Form 2) Student Education Plan 3) SBVC Progress Report (If Applicable)