

MINUTES

	Members:	Judy Jorgensen X Kay Weiss X Dawn Adler X Diane Alblinger Maha Al-Husseini X Michael Assumma Quincy Brewer X Colleen Calderon Jack Jackson X Kim Jefferson Patricia Jones X Roger Sadler Nori Sogomonian X Teri Strong Michael Torrez GUEST(s): Lydia Zapata	Faculty Co-Chair Administrative Co-Chair
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SBVC provides quality education and services that support a diverse community of learners.

"The question is no longer IF the internet can transform learning in powerful ways."
 - *The Web-Based Education Commission*

Agenda Items

Welcome	Review of committee membership list. If you are not on the official list, but would like to be, or think you should be, please let Kay know.
Student Satisfaction Survey	The draft of the Student Satisfaction Survey now includes the suggestions made by the committee members. The survey will be given to CTA and CSEA so that there are no union issues raised by the survey. A lengthy discussion was generated around the idea of ways to alert students registering for online classes that online classes require self-discipline and motivation as well as an increased technological ability. Jackson will speak with Dan Angelo and the technology committee about some of these ideas. A faculty satisfaction survey was also discussed.
Substantive Change Proposal	The draft of the Substantive Change Proposal is being circulated through the various governing bodies of the college. The Academic Senate, the Classified Senate, and College Council will need to be aware of the Proposal before it goes to the Board of Trustees.

Online Learning Plan	Part of the requirements for both accreditation and for substantive change include a plan for online programs. Dr. Jackson has created a template for us to begin the work required for this plan to be developed. It includes planning principles which affirm the college mission, etc. and five primary sections. Each section includes benchmarks, objectives and dates. The committee will take this up in greater detail at our next meeting as we begin to populate the plan with our own activities.
College impact – shift in learners moving from f2f to online (preliminary discussion)	This committee will be asked to address issues associated with shifts in learners from face-to-face classes to online environments as an ongoing agenda item.
Social Media Issues (preliminary discussion)	The committee will address this issue as an ongoing agenda item
Other Items	The committee has determined that it will meet the 2 nd Wednesday of each month at 3:00 PM.
Next Meeting: November 9 at 3:00	