

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees
Thursday, May 9, 2013 – 4:00 p.m. – Board Room

1. CALL TO ORDER

Mr. Longville called the meeting to order at 4:00 p.m.

Members Present:

John Longville, Vice President
Donna Ferracone, Clerk
Gloria Macias Harrison
Dr. Kathleen Henry
Joseph Williams
Nickolas W. Zoumbos
Ferny Arana Garcia, SBVC
Kyle Hundley, Student Trustee, CHC

Members Absent:

Dr. Donald L. Singer, President

Administrators Present:

Bruce Baron, Chancellor
Charlie Ng, Vice Chancellor Fiscal Services
Tanya Rogers, Interim Vice Chancellor Human Resources
Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

Administrators Absent:

None

2. PLEDGE OF ALLEGIANCE

Trustee Harrison led the Pledge of Allegiance.

3. ANNOUNCEMENT OF CLOSED SESSION ITEMS

CONFERENCE WITH LABOR NEGOTIATORS

Government Code 54957.6

Agency Negotiators: Bruce Baron and Tanya Rogers

CTA

CSEA

Management/Supervisors

Confidential Employees

CONFERENCE WITH LEGAL COUNSEL

EXISTING LITIGATION

Pursuant to Government Code Section 54956.9

Case Name Unspecified: To identify case would jeopardize service of process or existing litigation.

EMPLOYEE DISMISSAL/DISCIPLINE/RELEASE

PUBLIC EMPLOYEE APPOINTMENT

President, SBVC

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

On behalf of the Westside Action Group, Ratibu Jacocks urged the Board to consider the appointment of Dr. Edward Bush as President of SBVC.

On behalf of Pangea, Mr. Ricky Davis recommended the Board consider Dr. Edward Bush as president of SBVC.

5. CONVENE CLOSED SESSION

The Board convened to closed session at 4:10 p.m.

6. RECONVENE PUBLIC MEETING

The public meeting was reconvened at 5:15 p.m.

7. REPORT OF ACTION IN CLOSED SESSION

Trustee Henry moved, Trustee Harrison seconded, and the Board members present voted to approve the settlement claim by way of stipulation with future medical care for claim #453290.

8. INSTITUTIONAL PRESENTATION

2013 Project Achievement Award – CHC

On behalf of the Construction Management Association of America, Domingo Camarano and Dr. Bonnie James, Kitchell CEM, presented the 2013 Project Achievement Award to the district. The award was specific to Crafton Hills College for its sustainability projects.

Chancellor Baron thanked and acknowledged trustee and former CHC president Harrison because she had a vision for the solar farm for many years. It is a legacy that she leaves to CHC. He also thanked the Board in total because of its vision for a sound sustainability plan and because it has been extremely supportive of sustainability across the district.

Online Classes

Dr. Cheryl Marshall, CHC President, and Dr. Haragewen Kinde, SBVC Interim Vice President of Instruction, and the college teams provided an overview of online education at both campuses. They addressed questions regarding student preparation, student success and quality of programs and presented future plans.

The following online learning topics were presented to members of the Board:

- The history and purpose of online education
- The role of the online program
- The online learning plan
- The online website and online courses offered
- The online success and completions rates
- The student satisfaction surveys
- The distributed education curriculum approval process
- Faculty training and student preparation with support

Specific sub-topics arose with the presentation that included:

- The Curriculum and DE Committees review courses for quality
- Instructors receive professional development and training on how to teach online
- Instructors design their online courses to increase success
- Faculty intentionally work on student engagement and strive to interact with online students
- Faculty and students support with materials on the web portals
- Completion and success rates are comparable to state rates

The Board appreciated the presentation and thanked the staff.

9. PUBLIC COMMENT

David Lawrence, retired SBVC faculty member and board member for the Arts Connection, urged the Board to collaborate and advertise its cultural activities with the Arts Connection, the new Arts Council for San Bernardino County.

Community member Ralf Zacky addressed the Board about leasing opportunities in the Mentone area.

10. APPROVAL OF MINUTES

Trustee Ferracone moved, Trustee Zoumbos seconded, and the Board members voted as follows to approve the minutes of April 25, 2013:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos

NOES: None

ABSENT: Singer

ABSTENTIONS: Garcia (advisory), Hundley (advisory)

11. REPORTS

A. Board Members

- Trustee Henry thanked CSEA for planning the ACE program and especially Sam Trejo in the Financial Aid Office at SBVC, who shared part of his work day with her. She said she enjoyed the spotlighting event.
- Trustee Williams also thanked CSEA for including the trustees and for the opportunity to work in the SBVC cafeteria. He thanked Dr. Marshall for the tour of CHC and suggested Inland Empire Magazine do an article on the campus. He requested the district add an item on the board agenda to include labor market data.
- Trustee Ferracone also participated in the ACE program and had the opportunity to learn some new things about Financial Aid. She attended the CHC student recognition dinner.
- Trustee Harrison said she will be attending end-of-the-year events on both campuses. She appreciated the student awards at CHC and attended the donor appreciation reception at SBVC.
- Trustee Zoumbos reported the CCLC conference in Lake Tahoe was an enlightening opportunity and included sessions on accreditation and student success.

B. Student Trustees

- Mr. Garcia reported the students held a sock hop sponsored by Alpha Gamma Sigma. He told the Board it was an honor and a pleasure to serve as the student trustee representing SBVC this past year.
- Kyle Hundley reported students are supporting SB 547 but SB 520 is troubling. He said it has been great working with the trustees and

thanked them for the opportunity to serve as the student trustee from SBVC.

Trustee Longville thanked both student trustees for their work and the hours put in representing the students' interests and doing a superlative job. He asked that we prepare some recognition for them at the next Board meeting.

C. Chancellor

- Chancellor Baron thanked the student trustees for their service and said it was a pleasure working with both of them.
- He reported Colleen Gamboa was recognized as the statewide CSEA member of the year. Mr. Baron said it is a great honor and he was pleased to be part of the process to nominate her.
- The Chancellor said it is important that students learn the value of college at an early age. Students of all ages visit CHC and SBVC to see what is there for them. He thanked the college presidents for their work in these visitations and presentations and read an appreciation letter from a fifth grader.

12. CONSENT AGENDA

Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

13. ACTION AGENDA

Accept Classified Retirements

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows to accept the retirement of Cheryl Cox, Administrative Assistant II, Confidential, CHC, effective July 1, 2013; Diana Holmes, Interpreting Services Specialist, SBVC, effective June 1, 2013; and Julie Stengel, Assistant Bookstore Manager, CHC, effective May 5, 2013:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

Approve Academic Retirement

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows to accept the retirement of Priscilla Taylor, Nursing Instructor, SBVC, effective August 1, 2013:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)
NOES: None
ABSENT: Singer
ABSTENTIONS: None

Approve Unpaid Leave of Absence for Classified Employee

Trustee Ferracone moved, Trustee Harrison seconded, and the Board members voted as follows to approve an unpaid leave of absence for Preston Clark, Custodian, SBVC:

AYES: None
NOES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
ABSENT: Singer
ABSTENTIONS: Garcia (advisory), Hundley (advisory)

Motion failed.

Approve Placement of Classified Employee on the 39-Month Reemployment List

Trustee Ferracone moved, Trustee Harrison seconded, and the Board members voted as follows to approve the placement of Preston Clark, Custodian I, SBVC on the 39-month reemployment list:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)
NOES: None
ABSENT: Singer
ABSTENTIONS: None

Approve Ratification of CSEA Tentative Agreement

Trustee Harrison moved, Trustee Hundley seconded, and the Board members voted as follows to ratify the CSEA Tentative Agreement on Article 10: Health and Welfare Benefits:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)
NOES: None
ABSENT: Singer
ABSTENTIONS: None

Adopt Resolution to Recognize the Week of May 19-25, 2013 as Classified School Employee Week

Trustee Williams moved, Trustee Harrison seconded, and the Board members voted as follows to adopt a resolution to recognize the week of May 19-25, 2013 as Classified School Employee Week:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zombos
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

Consideration of Approval of Bond Measure M Construction Change Orders and Contract Amendments

Trustee Henry moved, Trustee Harrison seconded, and the Board members voted as follows to approve the following Bond Measure M construction change orders and amendments:

Business Building - SBVC

Doug Wall Construction, CO-04, in the amount of \$91,931.00

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zombos
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

Approve Cancelling Existing PMSM Architects Contract and Replace with Three New Contracts – SSA, SCC and PAC

Trustee Harrison moved, Trustee Ferracone seconded, and the Board members voted as follows to approve:

- Amendment 002R to cancel the existing PMSM Architects contract for the Student Services A, Student Center/Cafeteria, and Performing Arts Center projects, CHC, in the amount of (-\$516,000.64);
- New contract with PMSM Architects for the Student Services A project in the amount of \$313,383.93; and
- New contract with PMSM Architects for the Student Center/Cafeteria project, in the amount of \$93,159.30; and
- New contract with PMSM Architects for the Performing Arts Center project, in the amount of \$50,000.00.

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)
NOES: None
ABSENT: Singer
ABSTENTIONS: None

Approve Cancelling Existing PMSM Architects Contract and Replace with Two New Contracts – LADM and M&O

Trustee Henry moved, Trustee Zoumbos seconded, and the Board members voted as follows to approve:

- Amendment 001R to cancel the existing PMSM Architects contract for the Laboratory/Administration (LADM) and Maintenance & Operations (M&O) projects, CHC, in the amount of (-\$730,244.82)
- New contract with PMSM Architects for the Laboratory/Administration project, in the amount of \$673,265.32; and
- New contract with PMSM Architects for the Maintenance & Operations project, in the amount of \$71,183.50.

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)
NOES: None
ABSENT: Singer
ABSTENTIONS: None

Approve Bid Award and Contract with Tryco General Engineering, Inc.

Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows to award bid and contract to Tryco General Engineering, Inc., for the Grant Street Sewer project, SBVC, in the amount of \$567,780.00:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)
NOES: None
ABSENT: Singer
ABSTENTIONS: None

Approve Bid Award and Contract with The Richards Group

Trustee Henry moved, Trustee Ferracone seconded, and the Board members voted as follows to award bid and contract to The Richards Group for the Occupational Education 2 Building Demolition Initial Package, CHC, in the amount of \$654,000.00:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)
NOES: None

ABSENT: Singer
ABSTENTIONS: None

Approve Amendment 007 to P2S Engineering, Inc. Contract

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows to approve Amendment 007 to the P2S Engineering, Inc. contract, in the amount of \$27,200.00:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)
NOES: None
ABSENT: Singer
ABSTENTIONS: None

Approve Revised Measure M Bond Project List - CHC

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows to approve revisions to the Measure M Bond Project List, CHC:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)
NOES: None
ABSENT: Singer
ABSTENTIONS: None

Approve Amending the Terms of the Loan to KVCR

Trustee Henry moved, Trustee Zoumbos seconded, and the Board members voted as follows to extend the \$1,815,000 loan made to KVCR for an additional year at 0% interest, with the first payment due in May 2014 to allow for additional annual operating funds from KVCR to relieve district General Fund allocations:

AYES: Ferracone, Henry, Longville, Williams, Zoumbos
Garcia (advisory)
NOES: Harrison, Hundley (advisory)
ABSENT: Singer
ABSTENTIONS: None

Approve Interfund Borrowing and Adopt Resolution

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows to authorize interfund borrowing between all funds to meet cash flow needs in the fiscal year 2013-2014 and adopt a resolution to authorize temporary borrowing between funds:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)
NOES: None

ABSENT: Singer
ABSTENTIONS: None

Approve Board Policies

Trustee Zoumbos moved, Trustee Henry seconded, and the Board members voted as follows to approve Board Policies 2175 Evaluation of the Chancellor, 3590 Energy Conservation, and 7251 Management Evaluation:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

14. INFORMATION ITEM

- A. Summary of Bond Measure M Capital Improvement Program Change Orders and Amendments for Construction Contracts
- B. Budget Report
- C. Purchase Order Report
- D. General Fund Cash Flow Analysis
- E. Quarterly Investment Report
- F. CCFS-320 Apportionment Attendance Report for FY 2013 Period 2
- G. Clery Act Compliance Report
- H. Advancement in Rank
- I. MOU – CTA Health & Welfare Benefits
- J. Administrative Procedures
2175 Management Evaluation – Chancellor
3590 Energy Conservation
7250 Management Employees
7251 Management Evaluation
- K. Applause Cards

15. STAFF REPORTS

- A. CHC President
 - A written report was submitted.

- B. CHC Academic Senate
- Denise Allen thanked the Board for its support this past year. She thanked trustees Harrison, Ferracone and Williams for attending the student recognition dinner. A resolution was submitted to the Board urging the district to re-evaluate the allocation model and develop a plan to support student success at CHC. A second resolution recommending the Board embrace collegial consultation and adhere to consistent, systemic structures and processes that foster collegial consultation and Board Policy was submitted. She was pleased to note that the district budget committee will begin to work on a plan to look at how the funds are allocated to the colleges.
- C. CHC Classified Senate
- Michelle Tinaco thanked the trustees for participating in classified appreciation day. Senate officers will be holding a planning retreat in August.
- D. CHC ASB
- Over 400 students voted in the recent election. Three resolutions will be submitted to the state senate. Newly elected student trustee Yasmeen Flores was introduced.
- E. SBVC President
- A written report was submitted.
- F. SBVC Academic Senate
- Jeremiah Gilbert reported faculty is preparing for the fall accreditation visit. An educational philosophy statement will be included in the next catalog per accreditation directives. The chancellor will be speaking at the May 15 Senate meeting.
- G. SBVC Classified Senate
- Catalina Trasporte reported the executive board will be attending a leadership conference June 13-15. She invited the trustees to participate in *Classified Employees Week* May 13-17.
- H. SBVC ASB
- Robert Shields reported elections were held and the constitution was revised. He advised the Board of the new parking restrictions on the city streets surrounding the college.
- I. CTA
- Absent.
- J. CSEA
- Colleen Gamboa thanked the trustees for their participation in the ACE program and for approving the tentative agreement for health and welfare benefits.

16. ADJOURN

Mr. Longville adjourned the meeting at 7:40 p.m.

Donna Ferracone, Clerk
San Bernardino Community College District Board of Trustees