

## SBVC College Council MINUTES October 6, 2014

Gloria Fisher, SBVC Interim President, Chair	Celia Huston <b>A</b>
Jeremiah Gilbert, Academic Senate President, Co-Chair	Haragewen Kinde <b>A</b>
Thomas Robles <b>A</b>	Sheri Lillard <b>A</b>
Marco Cota <b>A</b>	Ricky Shabazz
Colleen Gamboa	James Smith <b>A</b>
Rania Hamdy <b>A</b>	Scott Stark
Leticia Hector <b>A</b>	Cassandra Thomas
Rick Hrdlicka	

TOPIC	DISCUSSION and ACTION
Approval of September 24, 2014 minutes	<p>Dr. Fisher entertained a motion to approve the September 24, 2014 meeting minutes, Rick moved, Scott second, and the group voted as follows:</p> <p>AYES: Fisher, Gilbert, Gamboa, Hrdlicka, Shabazz, Stark, Thomas            NOES: None            ABSENT: Robles, Cota, Hamdy, Hector, Huston, Kinde, Lillard, Smith</p>
Budget/"on-hold" position status – G. Fisher	<p>Dr. Fisher opened the floor for discussion on the topic of classified vacant positions, and faculty vacant positions. She discussed the difference between funded and unfunded positions, the 50% rule, and shared the current list of vacant positions with the group.</p> <p>Discussion among the group ensued with regard to the how positions which are not filled will be handled at a later date, the program review process, gaps in positions, the collegial process, differences between grant funded (categorical) management positions and regular funded management positions, and edits to the list for a clarification.</p> <p>Dr. Fisher will also disseminate the list (attached) to the campus for discussion of positions and input before October 22<sup>nd</sup> at campus Open Forums. Dr. Fisher requested any input from constituencies be sent to her so it can be compiled into one document for this group to review and discuss at the October 22<sup>nd</sup> meeting.</p>

<p>CTE Gymnasium Project – G. Fisher/S. Stark</p>	<p>There are two major construction projects left on campus, the gymnasium and career technical education (CTE) center. The CTE project is 3.7M to address critical life safety issues. Earlier this year we received an offer by the district office to increase the funds to address some additional needs which have been done, bringing the total project to 5.7M. In order to satisfy all the critical needs and faculty request the total to be spent on this project would be 9M.</p> <p>The gymnasium project is missing a couple of buildings due to the bid on the project coming in higher than anticipated. The project is short 1M to complete the project with the inclusion of the two buildings which are essential to the operation of the gymnasium. In order to get the two buildings added in with the current project at the same cost it would need to be done now. Otherwise the cost goes up significantly.</p> <p>Scott proposed taking 1M from the CTE project and put it into the Gymnasium project so that it is complete. Use 3.7M for CTE needs (in hopes that we can replace the building when bond funds become available in a few years) and reserve 1M for other critical needs. Dr. Fisher entertained a motion to approve funding as proposed by Scott, Rick motioned, Dr. Shabazz second and the group voted as follows:</p> <p>AYES: Fisher, Gilbert, Gamboa, Hrdlicka, Shabazz, Stark, Thomas  NOES: None  ABSENT: Robles, Cota, Hamdy, Hector, Huston, Kinde, Lillard, Smith</p>
<p>Fund Balance and Prioritized Needs – G. Fisher/S. Stark</p>	<p>Scott presented the fund balance report and revised prioritized program review needs funding list (attached) to the group. Funds were approved by this body last fiscal year then placed on hold due to the lack budget. Since then, some of the items have been funded by other funding sources. The budget committee has reviewed the list and is proposing funding for the items not yet funded.</p> <p>Dr. Fisher entertained a motion to approve funding for the items not yet funded on the list program review needs list (attached), Casey motioned, Dr. Gilbert second and the group voted as follows:</p> <p>AYES: Fisher, Gilbert, Gamboa, Hrdlicka, Shabazz, Stark, Thomas  NOES: None  ABSENT: Robles, Cota, Hamdy, Hector, Huston, Kinde, Lillard, Smith</p>

<p>Microwave use in classrooms/Eating in classroom policy – S. Stark</p>	<p>Scott advised the group of the critical need to devise a policy and enforce the no cooking, eating, or drinks in the classroom. He discussed alternative options for students to use microwaves and have snacks on breaks.</p> <p>Dr. Fisher entertained a motion to devise and enforce a no microwave/cooking policy in classrooms, Rick motioned, Dr. Gilbert second and the group voted as follows:</p> <p>AYES: Fisher, Gilbert, Gamboa, Hrdlicka, Shabazz, Stark, Thomas  NOES: None  ABSENT: Robles, Cota, Hamdy, Hector, Huston, Kinde, Lillard, Smith</p> <p>Dr. Fisher requested the group share and gather input on a “no eating in the classroom policy” with constituent groups and bring back to this group for discussion at a later date.</p>
<p>Accreditation Update – H. Kinde</p>	<p>Dr. Fisher informed the group that she sent out an email with the accreditation team’s recommendations, commendations and deficiencies.</p>
<p>Campus Climate Survey for Classified – J. Smith</p> <ul style="list-style-type: none"> <li>• Process</li> <li>• Results</li> </ul>	<p>Tabled</p>
<p>Strategic Planning – J. Smith</p> <ul style="list-style-type: none"> <li>• Planning Model</li> </ul>	<p>Tabled</p>

Committee Reports

Dr. Gilbert reported on the Academics Senates position on position vacancies and informed the group that he would be bringing a couple of motions on behalf of Academic Senate to this group. The Student Equity Plan will come to the Senate on the 15<sup>th</sup>. The President's search will go forward and public forums will be held. He will attend the Plenary Session in November and report back at the meeting following the conference.

Scott reported that the first Facilities and Safety committee meeting will be held today.

Dr. Shabazz reported the Student Equity Plan will go to the board for approval this Thursday.

Colleen reported CSEA is going through nominations for board positions, negotiations contracts hope to be finished up by Monday, and they hope to get to the job descriptions once the contract is finished. Job descriptions can take up to two weeks to complete. She clarified the process with the group.

Rick reported the Accreditation meeting with the Technology went really well and the team seemed to be happy with the committee's response to their questions.

Casey reported that senate has been in the process of discussing and reviewing positions.

**OTHER:**

**AB86 Director position**

Dr. Fisher informed the group that the district is in the process of hiring an AB86 director which is solely a consortium grant and categorically funded. This position is not an addition to the colleges' management staff and will not be treated as such as far as business for campus managers. She advised the group that she is open for discussion on the position should anyone feel they need to address any concerns.

FY13-14 Program Review Needs Funding Workset REVISED 10.3.2014

	<b>BUDGET</b>	<b>Amount</b>	<b>Dept.</b>	<b>Funded/ Fund Balance</b>	<b>Funded/ Other Funding</b>	<b>Comments</b>
1	HVAC	\$10,000.00	Applied Technology	\$10,000.00		
2	Adjunct Counselors	\$104,000.00	Counseling	104000		Program received SSSP Funding
3	RTVF-Media Acad Interns	\$8,500.00	Art & Humanities	\$8,500.00		One time funding only
4	Geog, Geol, GIS-field trips, tutors	\$8,000.00	Science	\$4,000.00		Tutors part of Learning Compass Prog
5	Rsrch-interns	\$12,000.00	Research Planning	\$12,000.00		One time funding only
6	Athletics budget augmentation	\$100,000.00	PE/ Athletics	\$30,000.00		Partial Funding
7	Aero/ Budget Augmentation	\$10,000.00	Applied Technology	\$10,000.00		One time funding only
8	Sci Div- maintenance	\$20,000.00	Science	\$20,000.00		One time funding only
9	Auto- Equipment for vehicle restoration	\$14,000.00	Technical		\$14,000.00	One time funding only
10	Culinary Arts/ Budget Augmentation	\$100,000.00	Applied Tech Culinary Arts	\$40,000.00		Partial Funding
ADDED	Database- Learning Express and ELL	\$5,000.00	Library		5000	Basic Skills Funded
ADDED	Reference Materials	\$7,500.00	Library		\$7,500.00	One time funding only
11	Diesel- Tools	\$10,000.00	Applied Technology		\$10,000.00	One time funding only
12	Machining- Budget augmentation	\$10,000.00	Applied Technology	\$10,000.00		One time funding only
13	Pharm Tech-faux meds& media	\$1,800.00	Science		\$1,800.00	One time funding only
14	Welding- Budget Augmentation	\$10,000.00	Applied Technology	\$10,000.00		One time funding only
15	Nursing-maintenance	\$3,000.00	Science	\$3,000.00		One time funding only
16	WST-tutors, fieldtrips supplies	\$10,000.00	Science	\$7,000.00		Tutors part of Learning Compass One time funding only
17	CRJUS-FTES	\$144,427.00	Police Acad Criminal Justice			
	<b>BUDGET TOTAL</b>	<b>\$588,227.00</b>	<b>FUNDED TOTAL</b>	<b>\$268,500.00</b>	<b>\$38,300.00</b>	

FY13-14 Program Review Needs Funding Workset REVISED 10.3.2014

	<b>EQUIPMENT</b>	<b>Amount</b>	<b>Dept.</b>	<b>Funded/ Fund Balance</b>	<b>Funded/ Other Funding</b>	<b>Comments</b>
1	LA 100 Sound System Replacement	\$20,000.00	Campus Technology	\$20,000.00		
2	Electronics-test equip	\$30,000.00	Applied Technology		\$30,000.00	
3	Diesel-tools, grinder	\$10,000.00	Applied Technology		\$10,000.00	
4	Biology-micropipettes	\$6,000.00	Science		\$6,000.00	
5	Greek Theater Sound System Replacement	\$15,000.00	President Office	\$15,000.00		
6	Geology-6 Microscopes	\$3,000.00	Science		\$3,000.00	
7	Auto Mech-Replacement of Vehicle Hoists	\$40,000.00	Applied Technology		\$40,000.00	
8	Physics-Vernier labs	\$6,300.00	Science		\$6,300.00	
9	PE- elliptical	\$46,000.00	SSHDPE		\$46,000.00	Measure M Bond
10	Art-Kiln for sculpture	\$3,100.00	Arts & Humanities		\$3,100.00	
ADDED	Bar Code Scanners	\$1,260.00	Library	\$1,260.00		
11	CTE air Compressors	\$40,000.00	Applied Technology	Already Funded	Already Funded	Purchased
12	Geography- maps & stands	\$600.00	Science	\$600.00		
13	Art/ceramics- 2 glaze formulating tables	\$2,108.00	Arts & Humanities		\$2,108.00	
14	PE - Treadmills	\$60,000.00	SSHDPE		\$60,000.00	Measure M Bond
15	Aero-aircraft purchase	\$80,000.00	Applied Technology			
16	Biology-hot plates	\$3,000.00	Science	\$3,000.00		
17	Soc/Anthro-skulls	\$305.00	SSHDPE	\$305.00		
18	Geology- Balances	\$2,400.00	Science	\$2,400.00		
19	Art-modeling stands	\$500.00	Arts & Humanities	\$500.00		
20	PE-track covers	\$8,000.00	SSHDPE	8000		
21	PE-recumbent bikes	\$27,000.00	SSHDPE			
22	Soc/Anthro-pelvic bones	\$350.00	SSHDPE	\$350.00		
23	Theatre- dress form	\$250.00	Arts & Humanities	\$250.00		
24	PE-revolv stair steppers	\$27,000.00	SSHDPE			
25	Soc/Anthro-Hyoid bones	\$70.00	SSHDPE	\$70.00		
26	Theatre -Serger	\$300.00	Arts & Humanities	\$300.00		
27	Nursing-Privacy curtains	\$5000 -\$6000	Science	\$5,325.00		
28	WST-backflow stns, etc.	\$20,000.00	Science			Requested in Facilities
29	PE-stair steppers	\$27,000.00	SSHDPE			
30	PE-rowing machines	\$3,200.00	SSHDPE			
31	PE-benches	\$18,000.00	SSHDPE			
32	PE-exercise mats	\$6,000.00	SSHDPE			
33	PE-Jacobs ladder	\$27,000.00	SSHDPE			
	<b>EQUIPMENT TOTAL</b>	<b>\$533,743.00</b>	<b>FUNDED TOTAL</b>	<b>\$57,360.00</b>	<b>\$206,508.00</b>	

FY13-14 Program Review Needs Funding Workset REVISED 10.3.2014

	<b>TECHNOLOGY</b>	<b>Amount</b>	<b>Dept.</b>	<b>Funded/ Fund Balance</b>	<b>Funded/ Other Funding</b>	<b>Comments</b>
1	Steck-Vaughn Read On- Reading intervention software	\$15,000.00	Reading and Study Skills		\$15,000.00	
2	Image processing software	\$1,000.00	Geography, GIS and Geology		\$1,000.00	
3	Netlab	\$70,666.24	CIT & CS	\$70,666.24		
4	Replace two existing computers and add four more to automotive area. Also printer.	\$8,000.00	Automotive Mechanical	\$8,000.00		
5	Two label printers and cart	\$800.00	Pharmacy Technician	\$800.00		
6	Mobile apps for Campus	\$25,000.00	Technology	\$25,000.00		
7	36 Laptops and security carts	\$26,573.75	Counseling	\$26,573.75		
8	40 Computers, two printers, multisim software	\$51,500.00	Electricity/Electronics	\$51,500.00		
9	Software, cables, amplifier	\$8,000.00	Performing Arts	\$8,000.00		
10	30 Laptops and two Carts	\$45,000.00	Pharmacy Technician and GIS			
11	Add five computers to Nursing Lab 31 to 36 computers	Not Given	Nursing			
12	Laptop for partime employee	\$1,400.00	Police Science			
13	150 Laptops, carts, three printers, SPSS software	\$125,000.00	Economics			
14	40 desktop, computers, furniture, two printers, network cabling and switch gear and SPSS Software	\$160,000.00	Economics			
	<b>TECHNOLOGY TOTAL</b>	<b>\$537,939.99</b>	<b>FUNDED TOTAL</b>	<b>\$190,539.99</b>	<b>\$16,000.00</b>	

FY13-14 Program Review Needs Funding Workset REVISED 10.3.2014

	<b>FACILITIES &amp; SAFETY</b>	<b>Amount</b>	<b>Dept.</b>	<b>Funded/ Fund Balance</b>	<b>Funded/ Other Funding</b>	<b>Comments</b>
1	Update Lighting for Diesel Lab	\$15,000.00	CTE	\$15,000.00		
2	Outdoor Covered Lab area - Diesel	\$40,000.00	CTE	\$40,000.00		
3	Awning outside Refrigeration lab	\$40,000.00	CTE	\$40,000.00		
4	Emergency PA System for Outdoor Areas	\$100,000.00	CTS		\$100,000.00	Proposal to District for Fund 41
5	Replace LA Data Cabling	\$75,000.00	CTS	\$75,000.00		
6	Replace Tech Data Cabling	\$37,500.00	CTS	\$37,500.00		
7	Additional Lighting Art 107 & 114	\$7,300.00	Art	\$7,300.00		
8	Install Drop Ceiling in Machine Tech Classroom	\$20,000.00	CTE			
9	Drop Ceiling for Diesel Classrooms and Lighting	\$50,000.00	CTE			
10	Install Sound Proofing between Welding Lab and Machine Tech	\$10,000.00	CTE	10000		
11	Add Elbows to Direct Air to the Floor	\$6,000.00	CTE	6000		
12	Installing a Drop Ceiling	\$20,000.00	CTE			
13	Additional valve stations in T101	\$10,000.00	CTE			
14	LA 218 to be cleaned and add more Desks, chairs and a phone	\$300.00	English	300		
15	PS 148 swinging 1/2 door	\$500.00	Science	500		
16	Conference Room for Humanities Division	\$15,000.00	Humanities			
17	Two portable for simulation Labs	\$100,000.00	Nursing			
18	Replace Football Field Artificial Turf	\$600,000.00	PE			
19	Service Window PS 148	\$1,500.00	Science	1500		
	<b>FACILITIES AND SAFETY TOTAL</b>	<b>\$1,148,100.00</b>	<b>FUNDED TOTAL</b>	<b>\$233,100.00</b>	<b>\$100,000.00</b>	
				<b>To be Funded from Fund Balance??</b>	<b>Other Funding Total</b>	<b>Block Grant Funding Proposal</b>
	<b>TOTAL OF ALL REVIEWS</b>	<b>\$2,808,009.99</b>	<b>TOTAL FUNDED AMOUNT</b>	<b>\$749,499.99</b>	<b>\$360,808.00</b>	<b>\$154,808.00</b>

<b>GRAND TOTAL FUNDED</b>	<b>\$1,110,307.99</b>
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# SBVC FUND BALANCE REPORT

	June 30, 2013	October 6, 2014				
Beginning Fund Balance - 7/1/13	\$ 2,386,298	\$ 3,155,945				
Projected Revenue	\$ 4,948,842					
Authorized/Spent To Date	\$ (1,687,003)					
Balance	\$ 5,648,137	\$ 3,155,945				
Potential Expenditures Proposed Program Review		\$ (749,500)				
Reversal of \$1M Program Review	\$ 1,000,000					
Excess FY 14 Funds	\$ 1,835,278					
GASB Pay Off	\$ (5,327,470)					
Projected Balance	\$ 3,155,945	\$ 2,406,445				
	End of the year reconciliation Adjustment					