SBVC COLLEGE COUNCIL
NOVEMBER 25, 2015 MINUTES

A= Absent

Gloria Fisher, SBVC President
Jeremiah Gilbert, Academic Senate President, Co-Chair **- A**
Dave Bastedo **- A**
Aaron Beavor
Lorrie Burnham
Marco Cota
Rania Hamdy **- A**
Leticia Hector
Rick Hrdlicka
Diane Hunter
Celia Huston - **A**
Haragewen Kinde
Sarah Miller
Paula-Ferri-Mulligan
Ricky Shabazz **- A**
James Smith
Scott Stark
Linda Subero
Kay Weiss
(19 members)

Guests: Johnny Conley, Raymond Carlos

CALL TO ORDER:

1:03 President Fisher called the meeting to order.

APPROVAL OF THE MAY 13, 2015 MINUTES

President Fisher stated the first order of business is approval of the May 13, 2015 minutes and asked for a **motion to approve the May 13, 2015 minutes**. Scott moved, James second. No further discussion and the group voted as follows:
AYES: Fisher, Beavor, Ferri-Mulligan, Hrdlicka, Hunter, Smith, Stark, Subero.
NOES: None.
ABSTENTIONS: Burnham, Cota, Kinde, Miller, Weiss.
ABSENT: Gilbert, Bastedo, Hamdy, Hector, Huston, Shabazz.
Motion carried.

APPROVAL OF THE AUGUST 26, 2015 MINUTES

President Fisher asked for a **motion to approve the August 26, 2015 minutes**. Sarah wanted to correct her vote in regard to Dave Bastedo's friendly amendment rejection and change it from Aye to Abstention. Kay made a motion to approve with the correction as recommended. Scott second. No further discussion and the group voted as follows:
AYES: Fisher, Ferri-Mulligan, Hrdlicka, Hunter, Kinde, Miller, Smith, Stark, Subero, Weiss.
NOES: None.
ABSTENTIONS: Beavor, Burnham, Cota.
ABSENT: Gilbert, Bastedo, Hamdy, Hector, Huston, Shabazz.
Motion carried.

DRAFT

APPROVAL OF THE OCTOBER 28, 2015 MINUTES

Tabled.

UPCOMING/FILING POSITIONS – G. FISHER

President Fisher stated this is a standing position and placeholder in the event the Vice Presidents or I have any positions to move forward. Both Scott and Haragewen stated they have nothing.

STUDENT EQUITY PLAN – J. CONLEY/R. SHABAZZ

President Fisher introduced Johnny Conley, the Interim Director of First Year Experience who will be providing a presentation on the Student Equity Plan. Johnny stated that the Student Equity Plan was a collaborative effort among the offices of the vice presidents, deans, directors, coordinators, faculty, staff and students. He stated the District received $1.3 million of categorical funds, and Valley received 68% of that.

Kay asked how was the formula determined and Scott replied by last year's FTES distribution.

Johnny went on to explain the timeline, funds, breakdown of population of students, the differences between SSS and equity, and the various stages of committee approval. Since a copy was emailed to everyone on College Council for their review, he asked that College Council vote on its approval to move forward and present it to the Board in December and then to the State by December 18.

President Fisher thanked Johnny and asked if there were any questions or comments.

Kay asked that Johnny change writing lab to writing center.

College Council **voted approving the Student Equity Plan** via electronic mail as follows:

AYES: Fisher, Gilbert, Bastedo, Beavor, Burnham, Cota, Ferri-Mulligan, Hamdy, Hector, Hrdlicka, Hunter, Huston, Kinde, Shabazz, Smith, Stark, Subero, Weiss.
NOES: Miller.
ABSTENTIONS: None.
ABSENT: None.

REQUEST FOR ONE-TIME URGENT EMERGING NEEDS

President Fisher introduced Raymond Carlos, Director of Student Life. Raymond passed out a handout regarding the ASCA 2016 Annual Conference February 3-6, 2016 in St. Pete Beach, Florida. Raymond stated that this is about accreditation and making sure that our office is operating at the best practices regarding Title V and the Education Code and conflict resolution. He stated that he felt it was very important that his staff be trained as well to handle conflicts and sensitive situations and asked if there were any questions.

Kay asked if it is feasible to bring training to other departments and staff.

Raymond responded yes, ASCA has regional areas to where we could host an event and get our professionals in the field to come. If it's a requirement for us to agree to that for our office to do a presentation we can easily do that and make sure that anyone who needs it be trained on conflict resolution.

President Fisher stated thank you very much. Any other questions? Okay, you'll be notified of our decision.

President Fisher asked for a motion to approve and discuss the one time funding. Kay moved. Rick second.

Kay asked in terms of Board approval if this committee approves it we would have guaranteed funding could it not go to the Board agenda with the possibility of adding the Professional Development budget line later?

President Fisher stated absolutely.

Scott stated that he just wanted to clarify the motion as **approval of up to 100% of the requested cost pending review and potential of any or all of that by Professional Development**.

President Fisher added and if Professional Development is unable or it's too late, this will be funded, it will go through, that's basically the motion.

AYES: Fisher, Beaver, Burnham, Cota, Ferri-Mulligan, Hrdlicka, Hunter, Kinde, Miller, Smith, Stark, Subero, Weiss.
NOES: None.
ABSTENTIONS: Hector.
ABSENT: Gilbert, Bastedo, Hamdy, Huston, Shabazz.
Motion carried.

PROGRAM REVIEW NEEDS – S. STARK

President Fisher stated I will let Scott explain but I just want you to know we're not quite talking about quite $1M but $900,000 and some thousand. The total request from program review is almost $5M. Obviously we cannot fund everything. We hope to narrow it down so that we are able to provide funding for items in each of the four categories, not all in one category. Facilities alone is $3M and that would mean we couldn't fund anything else on the list. So we have more needs than we have money and the needs are in four areas.

Scott passed out a revised sheet than what was on line. We identified some other money that we could use for some of these items. On the front page on the revised sheet you'll notice a lot of grayed out areas and what changed is we have some restricted lottery money that some of the items on this first page qualified for under the budget augmentation. There was about $110,000-$115,000 that we picked off this first page because it could be funded. Only those items that qualified could be funded from this restricted lottery money that was carried over money. Those items are on the right hand side say funded from restricted lottery. Just going down that right hand column on that page in the budget area, the top three say ongoing approved. We approved to establish a budget in our last meeting for some programs that didn't have budgets. Item No. 5 has been completed already and 8 and 9 were that were ongoing

were approved. Student Services at the last meeting rescinded their request of $104,000 for counseling because of a robust SSSP and student equity budgets and so this changed. I have created a couple of scenarios and then we're going to create our own scenario today and hopefully when we're done we'll have all this money allocated. Scenario No. 1 throughout this document identifies the top priority items in each of the categories and funds what I could out of those. If you go all the way to the last page you'll see the total down at the bottom is $933,863. That was just a shot at funding the top priorities in each category. If you go back to the first page under scenario 1, I funded down to line No. 15. Everything that is in a shaded area was either funded or removed for a variety of reasons. Everything that is left that is unshaded, we came up with $89,063 with the remaining stuff on that page. So there's $89,000 identified on this page. The next page is Equipment. The top item is biology microscopes, $390,000. To find that $390,000, that's why I had to give on the first page and then give on the next page a little bit because that took a significant amount of it. So the total for this scenario for equipment at the bottom is $390,000. The next section, technology, you see I went down to item No. 12, 15 laptops and that totals in scenario No. 1, $128,500 and the last page if you take out the stuff in gray, the items that are left are down to item No. 13, the drop ceiling for diesel classrooms, those items that are in the white categories totaled $326,000, the largest being additional space for nursing labs, modifying the areas in HLS to do that. The highlighted, or shaded areas on your sheet on page 1, if you go to the last page the facilities and safety, the items that are dark shaded items 1 through 5, of the top three those items are all being funded and a project that's in process right now at HLS building for $1.3M and item No. 4 is being funded out of bond money, item No. 5 is an item that we approved for funding last year, and we in the process of making that happen now. Item No. 8, area for storage and to cut steel for welding lab for $250,000. This was denied by the bond program for several reasons. We had to reduce the scope of that project, we have a very old building and we have to watch how much money we're putting into that building because we believe that's the next building in the district that needs to be demolished and we put just enough money from the bond program to satisfy the safety issues and not investing a lot of taxpayer money for a building that's going to be scraped and rebuilt. This project also involves a lot of DSA and engineering and for that reason I put that it isn't practical. Item No. 10, additional space for Student Success Center, is not practical because we have no additional space for a student success center on campus. That's an item that needs to be addressed by our Facilities Master Plan and our Educational Master Plan. Are there any questions?

Kay states she is not seeing what they have been waiting for years and years, the lighting in the drawing and painting classrooms, and I don't see that on the list.

Scott answered yes it is on the list and there's also a portion of it that's been funded already on last year's budget. It's No. 20 on the last page.

Scott stated the first scenario gave you an idea of what the budget would look like if we funded just the top priorities in each category. Scenario No. 2 was approaching from the top of the list but skipping over some big dollar items so we could fund a whole bunch of items in an area. On the first page scenario 2 essentially funded every item on that page. It goes right on down, they're all relatively small, $167,923. Now in order to make scenario 2 work I had to reduce the amount of funding for biology microscopes. We had a discussion last time that bio microscopes is scalable but then the issue was it's scalable to a certain point. You can't just not scalable microscope by microscope at that level but maybe by classroom or section type of level where students all need to use the same microscope. This is just a shot at scaling it down don't know if that will be the exact amount. But scaling down the microscopes to a couple $200,000 allowed for quite a bit more, skipping over item No 4, and this is just a scenario we don't have to do this, but allowing for a whole bunch of items to be funded on that list all the way to item No. 18. If you turn to the next page you'll see the total on this scenario $554,903 in that category. Under technology under that scenario it funds $157,500 worth of technology items. Rick, the comments on the right these items while it's one time funding you've got some ongoing funding from here?

Rick stated the criminal justice, they want to add 10 laptops to their cart and then they want to replace that on a five year schedule. So they would become the responsibility of technology services to keep those up to date and with come out of rotation funds. When you're talking adding 40 or 50 computers, that's over every five years.

Scott asked any of these concern you then?

Rick stated I can tell you that the criminal justice they bought the first five out of their budget last year so there's only five left to buy to bring them up to date.

Scott stated you see I stopped short on this scenario of item 15 which is a 40 seat computer lab, we don't have to do that but that's what I did just so how many small things we can fund. So in this scenario, you've got $157,500 and the same scenario, just to see what money is left, I had $50,000 left that I applied on items 6, 7 and 9 on the last page. So, there's two different scenarios on how we can do this. The way we did it last year, to start with page 1 given the scenarios, to have a motion and agree to fund down to a certain point on that page. I have a running total so we can see the running impact on the bottom line which we want to be around $930,000 and that allows us a buffer of 10% in case sometimes goes over 10%, it will cover that so we make sure our total spending is under $1M. But we can clear the first page, clear the second page, and when we get to the end, if there's some adjustment necessary or some funding that appears to be left over, we can come back and do an adjustment.

President Fisher stated on page No. 1, I'm looking at the bottom where it says budget totals, and I'm looking at scenario 2 and if you take into consideration all of the separate funding sources that have been identified, we're talking about $167,923 is that correct? That's the amount of money that would be needed to fund all of the remaining items under budget augmentation?

Scott stated $167,923 includes all the items that were already funded for establishing budgets which was around $27,000 plus all the remaining unfunded items on that page.

President Fisher asked are we all clear on what we're looking at here? We said we had approximately $1M or so, and we talking $168,000 if you will for budget augmentation. I would like for you to consider that we fund all of the remaining budget augmentations which includes the four permanent budgets that we're creating, they're very small programs that have don't have a budget whatsoever and Scott can give us a total and we can move on to the next list with the balance that we have after deducting this $167,923.

Rick said so if we vote for this it's one time funds, not ongoing?

President Fisher stated it's all one time but I must be clear about the four budgets which we are creating and just know that there will be monies to continue with those but we can't call it ongoing here because they're one time monies.

Scott stated last time we approved 1, 2, 3, 8, 9 and 33, six items for a total of $27,000 and some odd dollars. This time it's coming out of our fund balance next year and we voted for this and it will be incorporated as an ongoing budget.

President Fisher stated we can't call it ongoing here because we working with one time funding. But we know that it will be ongoing for those departments.

Leticia asked it seems items 1 and 2 drastically changed it being the bio microscopes and Scott mentioned that you could only scale down so far so this amount then created or identified by department to say that's the minimum? My question then is what is the minimum that could be scaled down from the original price?

Sarah stated the last time I did quotes was years ago on how many sections could be serviced by that amount of money.

President Fisher asked the $390,000 or $207,000?

Sarah stated $207,000.

President Fisher stated we can always go back and make adjustments. What we're doing now is moving through to create a scenario that we agree on. But if we get to the end and say, you know this isn't leaving enough money for X, maybe we need to swap something out, or if we put in, for example, the entire amount for the microscopes and then we see where that leaves us in terms of how far we can go down and we're not able to fund the nursing programs project. But we have to start somewhere, we could take it off the first page for budget augmentation and say well, we're going to save that so we have that for the microscopes. We might come back and do that, but if we start, we can move through.

Kay stated I was just suggesting because that's the largest amount that's impacting everything so start there and go back to the front page.

President Fisher asked to fund the microscopes first?

Kay stated no to find out in scaling down, how far can we scale down that still meets the needs of that department?

Sarah stated the essential thing is that right now what we see is low.

James asked the $207,000?

Lorrie stated maybe $350,000 would be the lowest we could go?

President Fisher asked $350,000 from $390,000? So more than a third of what we have available would go for one single department's needs? We have $1M and you're talking about it as if it can't be scaled, because if it's $390,000 and that's the way it has to be, or no less than $350,000, then guess what? If it gets moved off of the page then there's nothing. Instead, we can do half of that.

Kay stated I'm looking at the current program review document from biology and their request for probably the 12 year for microscopes, the new amount is $390,000.

Lorrie stated it's the same this year as it was last year.

Rick asked so how many microscopes is that and how much does each microscope cost?

Sarah stated I have pretty much asked for microscopes pretty much every year.

President Fisher asked is there a short answer to this? How much are the microscopes?

Lorrie stated we're talking about 140 microscopes in five labs. There is a difference in microscope use in a microbiology class than there is in a general biology class which would cost less. So, roughly $2000 for general biology and $2500 for microbiology.

President Fisher asked how many lab stations are in each?

Lorrie stated 28.

President Fisher stated you have five labs currently that this amount of money would cover. Tell me how it would impact the department in a negative way if you were looking at three labs instead of five.

Lorrie stated I don't know how you would decide which three labs. We talking about anatomy, physiology, how do you view slides without microscopes when what we have are falling apart? How do you have a student not look at cells under the microscope?

President Fisher stated okay, I sat on the accreditation for the nursing program and the nursing program is asking for $200,000 to put some walls up. But that program is in jeopardy if that work is not done and completed when the review team comes back through. We have to look at the good of all programs and taking a third of what we have, more than a third, and not just putting it into one program. We need to look at how many of our needs can we meet. We may not be able to satisfy all of our needs. I appreciate the comments though because this is what we need to hear for all of us to be informed.

Paula stated I kind of tend to go that route, getting some of it is better than not getting any of it. We were looking at the program review documents for this year and there's not anything specific.

Lorrie stated I would like to suggest and I don't know if this can be done in program review but a phasing, maybe get a commitment from the College to do three classes now, one class next year and one class the following year. That three would take care of the needs of the oldest microscopes in our program and then we would also be able to go through the old.

Sarah stated she would like to consolidate some of the microscopes that are in good condition and that some of the equipment is dated from 1998 and some of them are now older than some students.

Leticia asked if you have these phases, because if we said we had to have them all we might not get any, what would that first phase look like?

Lorrie stated the first phase would be 90 or so scopes and then from there maybe do the other roughly 50 or so, and I think that would work.

President Fisher said I can't commit to something down the road when we don't know how much money we will have. I think it's important to include that in all the documentation that you move forward in program review throughout our process that you still have this need for additional microscopes. But I'm looking at not having an all or nothing situation so I'm going back to the first page where I started, and the **$167,923** to fund all of these that, in some cases are small amounts of money, otherwise they will never get that. I'm asking for a motion to approve, with the understanding that we can go back and revisit if necessary what we've approved because we want to pull something off so we have money to fund something else that's going to be left off. **May I have a motion with all of those conditions?** Lorrie moved, Rick second. Discussion?

Leticia stated I just want to point out that at 90 if that is the first phase and estimating $2250, that's in between the $2000 and $2500 that's $202,500 against the $207,000.

President Fisher stated excellent. That should be sufficient. No further discussion and the group voted as follows:
AYES: Fisher, Beavor, Burnham, Cota, Ferri-Mulligan, Hector, Hrdlicka, Hunter, Kinde, Miller, Smith, Stark, Subero, Weiss.
NOES: None.
ABSTENTIONS: None
ABSENT: Gilbert, Bastedo, Hamdy, Huston, Shabazz.
Motion carried.

President Fisher stated let's move on to page 2 and 3, we're looking at total requested items of $1,276,593. In scenario 2 we have $554,903, that's too much.

Scott stated so far we have approved $167,923. So we have to get up to $930,000.

Paula asked regarding the culinary fryer, why didn't we put anything there?

President said because of the amount.

Scott stated if you look at the $167,923 we've approved, when you put $203,000 in the category of the microscopes we've used up $371,000, we still have to get to $930,000.

President Fisher stated we're back on these culinary fryer ovens and steamers. Is this something that can be disaggregated, they sound like different things. I would be more inclined and would want you to consider a reduced amount, maybe divide the $100,000 by three and hopefully they can buy one of the other or a couple of things. By doing so, we're not just skipping an item. I also wonder about Perkins monies and what the availability is for alternative funding sources.

Kay stated I was in the meeting where we were trying to divide up Perkins monies and we're getting next to nothing this year and Crafton is getting a lot.

President Fisher stated so, if we put $33,000 into that?

Leticia stated is there anything in program review for this year?

Kay responded yes, I did. Steamer for kitchen, sunroom and cafeteria both use this piece of equipment. Would like to upgrade to a steamer combination oven. But this says $40,000.

President Fisher stated okay, if we did that, then we would take off No. 18 and plug in No. 40 for No. 4, because we have to move something up, if we want to stay within this framework until we get to step back until we can look at the complete picture. Are you with me Scott?

Scott responded I don't know what you mean by Item No. 18.

President Fisher stated Line No. 18 is Diesel-flywheel grinder $37,000 if you eliminate that.

Kay stated so if we gave $40,000 to culinary and the $203,000 and instead of $207,000, we would be very close to where we are right now.

Scott asked okay you want me to cross out No 18 and fund everything else except No. 18.

Kay stated I think that honors what program review did in prioritizing it a little bit more.

Scott stated so we've allocated $721,000 including everything on this page. So that leaves about $200,000 for the next two pages.

President Fisher stated we need to go back to the second page where we made the changes, put in $40,000 for Item No. 4 culinary arts and removed Line No. 18 in the amount of $37,000. We went with $203,000 for the microscopes, correct? **Motion to approve?** Paula moved, Lorrie second.

Scott stated okay, so that's $553,000. No further discussion and the group voted as follows:
AYES: Fisher, Beavor, Burnham, Cota, Ferri-Mulligan, Hector, Hrdlicka, Hunter, Kinde, Miller, Smith, Stark, Subero, Weiss.
NOES: None.
ABSTENTIONS: None
ABSENT: Gilbert, Bastedo, Hamdy, Huston, Shabazz.
Motion carried.

President Fisher stated technology, scenario No. 1, I'm just going down the line, and that leaves off 15 laptops and cart and a 40 seat computer lab and $4,000 for clickers but I'm always a little curious when we're adding computer labs. The impact on our technology services because Rick has trained me so well to know that we need to have that in place. And we only have $200,000 left is that right Scott?

Scott answered if you follow scenario 2, it will fit perfectly.

President Fisher stated but that would not take us to facilities and safety.

Scott answered what it would give us is the items that's funded on Scenario 2.

President Fisher asked what about the nursing area?

Scott answered no, scenario 2 does not, if we funded that it would take all of that.

President Fisher asked do you see any monies coming in in the future that might be able to address that need before the college is dealing with an accreditation visit? This is about Facilities, line 11, additional space for nursing labs/modification of existing HLS, it's $256,000. We do not have enough money based on the scenarios that we're working with right now. We'd have to remove something huge in order to get there for quite a few items.

Scott stated there's some District program review money that's been set aside at the District level, $500,000. I expect to get at least $250,000. That particular project would be a classic high priority project to take because it's going to be allocated at the District level based on priority. And if we've got accreditation of that program on the line, I think that program would be worthy of that $250,000 from the District money.

President Fisher stated based on what we're looking at, it's $50,300 under scenario 2 because everything else is impractical or it's already funded and then without taking things out of order that leaves line 11 for the nursing modification so if we're looking for additional monies from the District then it would still fall in line with our order of priorities and we'd still be able to move forward with all of the things just as we've approved them right now. That's going back to technology and picking up the $157,500.

Kay asked about the nursing lab space. Does this budget mean building new space?

Scott stated it means modernizing existing HLS space and turning it into additional nursing labs.

Kay stated which means losing classroom space?

President Fisher stated it's that or lose the nursing program.

Kay stated I'm not saying we shouldn't do that, but we're really hurting for classroom space.

Diane asked this is not a candidate for a partial amount then like the others?

President Fisher stated I don't believe so because the construction project for the nursing program, that's not something that can be separated or scaled down.

Scott stated no, I had an architect come in and evaluate this for us.

Leticia stated Rick mentioned earlier that criminal justice already covered half of the laptops so then that means we can cut the $13,500 in half?

President Fisher responded yes, absolutely.

Scott asked is that item no. 3 in technology?

Rick stated you can also remove item No. 5 because I already added those to the nursing lab.

Scott stated so remove item 5 and item No. 3 is $6,750. So that makes a total of $137,250.

Diane asked what about No. 4, it's already being funded, right?

Rick stated that's the ongoing budget that will be funded by the department.

Scott stated that we have $859,000 allocated already, so there's enough to allocate scenario No. 2 plus a little bit in facilities.

Rick stated take out item No. 8. I just gave her a computer last week.

Scott stated our total is $906,000 and under this scenario we have funded down to, we can't do nursing lab under this scenario, but that's a fine target for the District program agreement. So we've got $906,016.26, we've got about $25,000 left that we can go back up.

Lorrie stated I have a question about the nursing program because you had said something about we need that or we're at risk of losing our accreditation, so shouldn't that be on the top of our list?

President Fisher stated no, because I know the District has $500,000 for the District Program Review monies and they have not yet divvied it up but we're in line to receive about half of it and I confirmed with Scott that he has the same understanding that I have, that when we receive those monies we'll be free to use them for any purpose. This way if we go back to our program review list and go down the facilities, it will be right in line and we won't have pulled anything off. If we don't find the money here that would be one of those emergency emerging needs because it just has to happen.

Aaron asked about the license and where are they going to get the space? Are they reconfiguring it?

Lorrie stated you know if you go into an emergency situation, you have sectioned off areas and so that's what they need to have. In the current lab that they have they need to section it off, so they can work in those areas.

President Fisher stated it's not a new space, it's a modification, but it's expensive because it has to meet the prescribed requirements and that's why the architects came in.

Kay asked Scott how much do we have left?

Scott replied we have about $25,000 left. We haven't approved the technology. We have about $134,000 approved there. Under the scenario we funded it's the same as scenario 2, we funded down to facilities not including nursing but we still have $25,000 left.

Kay asked so we could potentially go back to equipment and add a few items?

President Fisher stated I need a **motion to approve the technology $134,250.** Sarah moved, Paula second. No further discussion and the group voted as follows:
AYES: Fisher, Beavor, Burnham, Cota, Ferri-Mulligan, Hector, Hrdlicka, Hunter, Kinde, Miller, Smith, Stark, Subero, Weiss.
NOES: None.
ABSTENTIONS: None
ABSENT: Gilbert, Bastedo, Hamdy, Huston, Shabazz.
Motion carried.

President Fisher stated we need to go to the last page Facilities and Safety. Some things are already funded and we're going down for a total of $50,300 in Scenario 2, drop ceiling for HVAC lab, higher level of security for the Health Science Department, room darkening shades for Art 107 & 118, I'm asking for a **motion to approve the $50,300**. Kay moved, Paula second.
AYES: Fisher, Beavor, Burnham, Cota, Ferri-Mulligan, Hector, Hrdlicka, Hunter, Kinde, Miller, Smith, Stark, Subero, Weiss.
NOES: None.
ABSTENTIONS: None
ABSENT: Gilbert, Bastedo, Hamdy, Huston, Shabazz.
Motion carried.

Scott stated so we have about $25,000 left, we can go back up to Equipment, you have a choice of funding some of this stuff, or a couple more microscopes. We stopped at the diesel flywheel grinder, if we funded that we'll probably be a little over.

Kay asked how much over would we be with the $37,000?

Scott replied about $15,000.

President Fisher stated we previously removed it but now we can put it back. May I have a **motion to approve line 18 the $37,000 for the diesel flywheel grinder?**

Kay asked if Item No 19, the theater muslin drop could be added for $635?

President Fisher stated yes. We're a little over but that's okay. **Motion was amended to include line 19 the $635**. Sarah amended her move, Marco second. No further discussion and the group voted as follows:
AYES: Fisher, Beavor, Burnham, Cota, Ferri-Mulligan, Hector, Hrdlicka, Hunter, Kinde, Miller, Smith, Stark, Subero, Weiss.
NOES: None.
ABSTENTIONS: None
ABSENT: Gilbert, Bastedo, Hamdy, Huston, Shabazz.
Motion carried.

ACCREDITATION AND STUDENT LEARNING OUTCOMES – C. HUSTON

No report.

EDUCATION MASTER PLAN – J. SMITH

James stated that he wanted to remind people of the Open Forum on the 10th.

President Fisher stated that the Open Forum with the Consultants is having the team come opening day. I think what's more important is we'll have faculty and staff available on opening day and we would want Mr. Blaylock and Sheryl Sterry to join us then for what I believe is a well planned process that will engage the faculty in what we're trying to accomplish with our Educational Master Plan.

James I believe the 10th won't be that well attended. I just don't expect it to be.

President Fisher so maybe I call upon you to talk about the arc plan, the score card. So we'll have some good information, if people are interested they can come.

STRATEGIC PLANNING – J. SMITH

James stated the 15th it will be a great time for the consultants to talk about what they're doing at district about our strategic goals and the Educational Master Plan. It would be a good time to talk about these restrictions on space that resulted from the fire inspection, the issue of the modification of nursing that's going to reduce the amount of classroom space, and that those are critical elements for the future goals of the campus when it comes to educational master planning as it relates to the facilities master planning. So I think it will help if enough voices are there and they surely hear it. We put all the mission statement and models for the next meeting.

President Fisher stated all of the college council members serve on the steering committee for the facilities and educational master plan. She suggested college council start a little earlier so that most members can attend and avoid conflicts in time with the steering committee. Scott and I are working on it, Scott is the designee to interact with the team and I'll get back to you as soon as I can so that you can plan accordingly.

PROGRAM REVIEW – P. FERRY-MULLIGAN

Paula stated program review will be finished by Spring, we finished with faculty, we'll be finished with equipment and budget next Friday, and we finished Classified, and I was talking to Kay about a lot of what we did is on the new ones.

Kay stated so we're probably going to have to work with Scott and Karol. We'll submit the prioritized list as it is, but some of those items may have already been funded now through this.

President Fisher stated very good because a lot of people didn't get what they requested so they put it back in, which is very smart. Any other discussion?

Rick stated that the SBVC campus email is really for announcements that are pertinent to the business of the college. With the new office 365 we're able to create groups now that people can subscribe to. The technology committee decided to create a group called SBVC chatter. People can post anything they want, like open discussions, you would get instructions on how to subscribe to the list and how to leave if you want at any point. As a group it organizes things, if someone puts a topic out there, or someone adds to it, and organizes it like a list-serve. I wanted to bring it to College Council for approval.

President Fisher stated discussion?

Kay asked for those employees who do not yet have office 365 will they still be able to subscribe?

Rick stated everybody has outlook 365, not just office 365. So it's part of your outlook 365.

Sarah asked I assume things like the college mission statement would work on the existing college lists, but would the chatter group be topics that are somewhat less central to our operations?

Rick stated this is just one group that we're going create. If we want to create SBVC mission statement and create a group for it and start a discussion on that, we could do that. Anyone now can create a group and manage a group. You can send out an email via SBVC campus and say do you want to join my group, I'm starting a group about biology, or library resources or the mission statement, then people can join that group and have a discussion on that group and the group could be disassembled. This is something that came with 365.

Kay **made a motion for college council to support the technology committee's plan for chatter group**. Lorrie second.
AYES: Fisher, Beavor, Burnham, Cota, Ferri-Mulligan, Hector, Hrdlicka, Hunter, Kinde, Miller, Smith, Stark, Subero, Weiss.
NOES: None.
ABSTENTIONS: None
ABSENT: Gilbert, Bastedo, Hamdy, Huston, Shabazz.
Motion carried.

COMMITTEE REPORTS:

No report.

OTHER:

Leticia stated we're working hard reviewing courses and materials as well as programs and certificates. We also reviewing the P4022 course approval that the District has created and waiting feedback.

President Fisher wanted to acknowledge the work that Leticia is doing with the curriculum because there's so much. We're past the deadline so anything that moves through now will not be available once it is finalized through the catalog process for 17-18, is that right? I think that's good for everyone else to know.

Linda Subero stated that she wanted to acknowledge the good turnout and success for the Associated Student Government which occurred on 11/24/2015.

Kay stated she wanted to announce the Fall Theater Production, Completely Hollywood, and raising funds to send nominees to the Kennedy Center American College Theatre Festival in Hawaii this year.

Meeting adjourned at 2:40 p.m.

Next College Council Meeting: 12-09-16
Academic Year 15-16 (bi-monthly, 2nd & 4th Wednesdays from 1-3:00 PM)
12-09-16
~~01-13-16~~/01-27-16
02-10-16/02-24-16
03-09-16/03-23-16
04-13-16/04-27-16
05-11-16/~~05-25-16~~

SBVC COLLEGE COUNCIL
DECEMBER 9, 2015 MINUTES
SPECIAL MEETING

A= Absent

Gloria Fisher, SBVC President **- A**
Jeremiah Gilbert, Academic Senate President, Co-Chair
Dave Bastedo **- A**
Aaron Beavor **- A**
Lorrie Burnham **- A**
Marco Cota
Rania Hamdy **- A**
Leticia Hector **- A**
Rick Hrdlicka
Diane Hunter
Celia Huston
Haragewen Kinde
Sarah Miller
Paula-Ferri-Mulligan **- A**
Ricky Shabazz
James Smith (Christie Gabriel-Millette)
Scott Stark
Linda Subero **- A**
Kay Weiss
(19 members)

Guests: Consultation Committee, Albert Maniaol, Susan Bangasser

---

CALL TO ORDER:

1:05 Jeremiah Gilbert, Co-Chair, called the meeting to order.

APPROVAL OF THE OCTOBER 28, 2015 MINUTES

Jeremiah stated that everyone should have seen the October 28, 2015 and asked if there were any corrections, and if not, asked for a **motion to approve the October 28 minutes**. Scott moved, Ricky second. No further discussion and the group voted as follows:
AYES: Gilbert, Cota, Huston, Shabazz, Smith, Stark, Weiss.
NOES: None.
ABSTENTIONS: Hector, Hunter, Huston, Kinde.
ABSENT: Fisher, Bastedo, Beavor, Burnham, Ferri-Mulligan, Hamdy, Hrdlicka, Subero.
NO RECORD: Miller.
Motion Carried.

APPROVAL OF THE NOVEMBER 25, 2015 MINUTES

Tabled.

SHOOTING DEBRIEFING ON CAMPUS OPERATIONS – S. STARK

Scott discussed the December 2, 2015 San Bernardino shootings and the decisions made, the procedures that were taken, and the communications on that day regarding class and campus closures. Scott asked everyone that if they have any specific information regarding communication or phone failures at that time, to please let him know. Scott also said regarding the lock-down project, the schedule is in place, and the consultants are on campus checking locks and doors. Scott said there is a misconception about

DRAFT

lock down in cases of an active shooter. Most important advice is: First priority is run, second is hide if you can't run and lock yourself in, and third is fight. If an active shooter happens on campus, you will not receive a text, or a phone call, because it happens too fast, within a couple of minutes. On notification of a lock down, 95% of you should not lock down, you should run the other away. The 5% involved, if they cannot safely escape without going by the shooter, they should lock down their space and hide. All this information is available on the active shooter training and he highly recommended that everyone take that training.

PRIORITIZE PROGRAM REVIEW

Kay stated that the committee has finished its work. Paula and I are reviewing our lists to make sure our notes match up and it should go out to the campus next Monday or Tuesday.

ONE-TIME URGENT EMERGING NEEDS FUND REQUEST – A. MANIAOL

Albert passed out handouts regarding extra funding to address the health and safety concerns, especially during extreme weather conditions regarding building a cover, lighting, electrical plugs, and ceiling fans for the Diesel and HVAC/R programs. Funds were previously awarded in the amount of $80,000 ($40,000 for each program) from the 2014-2015 Program Review for Facilities and Safety, but the Diesel program alone will cost approximately $120,000. The request for one time funding is to cover the difference in the estimated amount of $40,000-$50,000.

Jeremiah asked if there were any questions or comments and there was a discussion as to whether funds were available now and Scott stated that for the moment, there are funds available but that it will take approximately six to eight months' time to process.

Jeremiah **asked for a motion for $50,000** and Scott moved. Sarah second. No further discussion and the group voted as follows:

AYES: Gilbert, Cota, Hector, Hunter, Huston, Kinde, Miller, Shabazz, Smith, Scott, Weiss.
NOES: None.
ABSTENTIONS: None.
ABSENT: Fisher, Bastedo, Beavor, Burnham, Ferri-Mulligan, Hamdy, Hrdlicka, Subero.
Motion Carried.

MISSION STATEMENT FOR COLLEGE COUNCIL – J. SMITH

Tabled to the next meeting in January.

OTHER:

Jeremiah stated that the next College Council meeting is January 13 but that's before instruction begins, and there is usually no meeting before instruction begins. The next meeting should be January 27 after instruction begins. Jeremiah **asked for a motion to cancel the January 13 meeting**. Celia moved, Diane second. No further discussion and the group voted as follows:

AYES: Gilbert, Cota, Hector, Hunter, Huston, Kinde, Shabazz, Smith, Stark, Weiss.
NOES: None.
ABSTENTIONS: None.
ABSENT: Fisher, Bastedo, Beavor, Burnham, Ferri-Mulligan, Hamdy, Hrdlicka, Subero.
NO RECORD: Miller.

CONSULTATION COMMITTEE FOR THE EMP & FMP

Shaun Blaylock of ALMA passed out handouts regarding the 2016 Educational and Facilities Master Plans, Internal Environmental Scan and External Environmental Scan. Shaun stated that education drives the Facilities Master Plan, not the other way around. He talked about the agenda and how it will set the stage for the next step which is sitting down with all of you and your departments and beginning to put together the Education Master Plan. He introduced Bobby and Sheryl. Bobby is the guru of data and compilation analysis and is the expert on data which informs your decisions. The state comes to him when they need information.

He then asked everyone to think outside the box and presented a video on JFK regarding change and challenge. Shaun said 50 years ago JFK talked about the quickness of how knowledge is expanding and how quickly things happen. As we're thinking about the Educational Master Plan, don't think about today, begin to think about what is happening now and what is going to happen in the future. Think about what your class is going to be five years from now. What is the instruction going to be like? What is virtual reality? Twenty years ago what did we not have? The internet. Knowledge is doubling roughly every six months. Education used to be information out. We learned about U.S. history from the revolution to 1865. Now, that is not education. Now, any facts are at our fingertips instantaneously. That is within 15 years that that has happened. That shift has happened in education. Now we must engage in analysis and how to use that information. That's a completely different paradigm than even 15-20 years ago.

Shaun then presented a video on Who Moved My Cheese? Shaun then asked what is cheese? Shaun stated cheese is our comfort zone whatever that might be. Change is always very difficult. Shaun asked in my father's generation, how long did people stay at their jobs? It was their career, in 35 years people retired. And so now what is the average length of time that someone stays in their job? 2.5 years. So, what should education prepare you for? Change. So, as you are developing your Educational Master Plan, it's yours not mine. You can sit here and say I'm not going to participate. Someone told me you have to get this done by December 2018 because I'm out of here. So therefore whatever you choose to do, what's going to happen? It's going to be done to you. Knowledge changes. Different instructional methods that relate to completely types of facilities reviews. As we meet with each of you, we will be pushing you to think outside the box, but it also has to be driven by facts, driven by data. Think about five to seven years from now. He then introduces Bobby from Alma.

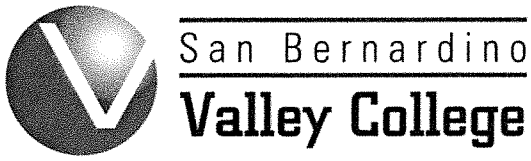
Bobby Khushal, director from Alma, presented and discussed a PowerPoint presentation which included the External Environmental Scan and the Internal Environmental Scan which involved data analysis, patterns and identified information to help achieve a course of action to meet the goals for the Educational Master Plan and the Facilities Master Plan and handouts of the presentation were provided to everyone for their information, review and group discussion.

Meeting adjourned at 3:10 p.m.

Next College Council Meeting: 1-27-16
Academic Year 15-16 (bi-monthly, 2nd & 4th Wednesdays from 1-3:00 PM)
~~01-13-16~~/01-27-16
02-10-16/02-24-16
03-09-16/03-23-16
04-13-16/04-27-16
05-11-16/~~05-25-16~~

San Bernardino Valley College
Office of the President
Received on

JAN 22 2016



Dr. Gloria Fisher
President
San Bernardino Valley College
701 S. Mt Vernon Avenue
San Bernardino, CA 92410
(909) 384-4477

MEMORANDUM

TO: Dr. Lisa Norman, Vice Chancellor of Human Resources

FROM: Dr. Gloria Fisher, President Gloria Fisher 1-22-16

CC: Deneatrice A. Lewis, Recruitment Specialist

DATE: January 22, 2016

SUBJECT: Administrative Secretary, President's Office, SBVC, PCN#C111916

The **Administrative Secretary, President's Office** position at San Bernardino Valley College, is vacant due to resignation letter received effective as of 1-21-16 from current staff member who was still on probation period.

The position is crucial to the functions performed by the Administrative Secretary to support the busy office of the President. This is a replacement position that should be filled. The funding source is President's Office General Fund.

Thank you.

Dr. Wallace Johnson, Dean
Social Science, Human Development & Physical Education Division
San Bernardino Valley College
701 S. Mt. Vernon Avenue
San Bernardino, CA 92410
wjohnson@sbccd.cc.ca.us
Office, (909) 384-8502

MEMORANDUM

To:	Dr. Haragewen Kinde, Vice President of Instruction
From:	Dr. Wallace Johnson, Dean, Social Sciences, Human Development & Physical Education
Cc:	Dr. Gloria Fisher, President
Date:	January 21, 2016
Re:	Replacement of Kinesiology and Health Faculty – Mr. Ken Blumenthal

This memorandum is to request for a full-time Kinesiology and Health, generalist instructor to replace Mr. Ken Blumenthal who retired May 2015.

Based upon the *Flowchart for replacing a faculty member who has resigned or retired in within the past two years*," the Kinesiology and Health Program meets the following criteria for a full-time replacement for a retiring faculty member:

- The Kinesiology and Health Program has received a *continuance* from the Program Review Committee (Spring 2015) **(YES)**

- Beginning Fall 2016, the program will offer an AA-T degree in Kinesiology and Health. (**YES**)

The Kinesiology and Health Department does not meet the two remaining criteria from the "flowchart":

There are no special regulatory mandates regarding this position. **(NO)**

As of Fall 2015, **67 percent** of sections in this department were taught by full-time contract faculty. **(NO)**

- The faculty in the Kinesiology and Health Department believe extenuating circumstances require the replacement of this position. With the retirement of Mr. Blumenthal, the department will lack an adequate number faculty with the requisite discipline expertise to teach the non-athletic courses. A generalist has expertise in group exercise and current trends in health and fitness, this includes yoga, aerobics, body conditioning, tai chi, etc. This faculty member can not only readily teach these classes but also assist in curriculum development and the growth of the non-intercollegiate athletic aspects of the department.

  The emphasis for the department is intercollegiate athletic programs (six of the current eight full-time faculty are coaches for intercollegiate athletic programs), the faculty believe it is imperative that the department receives uninterrupted support from another dedicated full-time faculty member

to serve the needs of the general student population rather than a faculty member whose necessary focus when in-season is on an intercollegiate athletic program.

- According to EMP data for 2014/15, the non-athletic courses generate 347.5 FTES with 74% success rate and 91% retention rate. Other academic programs with similar FTES have a higher WSCH/FTEF.

- In August 2015, an overwhelming majority of the full-time Kinesiology faculty/coaches voted to replace this position (Mr. Blumenthal's) with a generalist because of these extenuating circumstances of the non-athletic aspects of the department.

Ms. Dawn Adler, Kinesiology-Health Faculty Chair, and I request the hiring process for this position begin in February 2016.

Thank you for your time and consideration of this request.

Wallace D. Johnson, Ed.D.
Dean, Social Sciences, Human Development and Physical Education

Dr. Wallace Johnson, Dean
Social Science, Human Development & Physical Education Division
San Bernardino Valley College
701 S. Mt. Vernon Avenue
San Bernardino, CA 92410
wjohnson@sbccd.cc.ca.us
Office, (909) 384-8502

MEMORANDUM

To:	Dr. Haragewen Kinde, Vice President of Instruction
From:	Dr. Wallace Johnson, Dean, Social Sciences, Human Development & Physical Education
Cc:	Dr. Gloria Fisher, President
Date:	January 21, 2016
Re:	Replacement of Kinesiology/Women's basketball head coach– Ms.Susan Crebbin

This request is to hire a Full-Time Kinesiology instructor /women's basketball head coach to replace Ms. Sue Crebbin who resigned August 2015.

Based upon the *Flowchart for replacing a faculty member who has resigned or retired in within the past two years*," the Kinesiology and Health Program *meets* the following criteria for a full-time replacement for a faculty member who has resigned:

- The Kinesiology and Health Program has received a *continuance* from the Program Review Committee (Spring 2015) **(YES).** This position was ranked **six** for replacement in Fall 2015 by the Program Review Committee.

- The Athletics program received a *continuance* from the Program Review Committee (Spring 2014) **(YES)**

- Beginning Fall 2016, the program will offer an AA-T degree in Kinesiology and Health. (**YES**)

The Kinesiology and Health Department *does not meet* the two remaining criteria from the "flowchart":

There are no special regulatory mandates regarding this position. **(NO). ***

*Federal requirements of Title IX of the Educational Amendments to the Civil Rights Act (1972) stipulate that institutions of higher education receiving federal assistance offer equal opportunities for women to participate in intercollegiate athletic programs. The women's basketball team helps SBVC meet this requirement. The women's basketball team roster is capped at 15 players. Current data indicates a 2:1 ratio of male to female intercollegiate athletes at the College. The 2:1 ratio is caused by a "skew" in the number of athletes in football (80 +), but an equal number of men's and women's intercollegiate athletic team sports are currently offered by the College.

- As of Fall 2015, **67 percent** of sections in this department were taught by full-time contract faculty. **(NO)**

Given this, the faculty of the Kinesiology and Health Department believe the vacancy created by the resignation of Ms. Crebbin should be filled for the following reasons:

- The women's basketball coaching position requires extensive one-on-one contact hours with each athlete in the program. Each student-athlete must maintain full-time status during the competitive season. For basketball this includes fall and spring semesters (considered a winter sport).

- Additionally, student-athletes are required to matriculate within 48 units. To remain eligible for intercollegiate competition student-athletes are required to enroll in a minimum of 12 units per semester. Student-athletes must maintain a 2.0 GPA to remain eligible for intercollegiate competition and a 2.5 GPA to be eligible for an athletic scholarship at the four-year level of higher education.

  Coaches continually monitor and ensure the eligibility and academic progress of each athlete through regular grade checks, study halls, and individual counseling. If student-athletes do not transfer with the two-year period, they will lose a year of eligibility for competition at the next level.

- Logistically, basketball programs are time intensive. This sport requires 28 competition games per season which spans the months of October through March. Basketball is the only set of intercollegiate athletics at the College that overlaps the Fall and Spring semesters. Regular travel for the team may require 14 hour days for coaching staff.

- This position requires recruitment of student-athletes from local high schools. The coaches attend high school games and network with athletes, parents and high school coaches securing student enrollment at San Bernardino Valley College (SBVC). All coaches are required to know and follow regulations and guidelines of the California Community College Athletic Association (CCCAA). SBVC athletic programs compete with better funded athletic community college programs in our area such as Chaffey College, Riverside City College and Mt. San Jacinto College for student-athletes.

- Unfortunately, the budget for athletics at SBVC is underfunded. To supplement funding for their respective programs, head coaches are required to raise funds to provide necessary equipment, uniforms, and transportation for their teams. The head coaches organize and conduct special events supplement their program. Most of the fundraising occurs in the off-season.

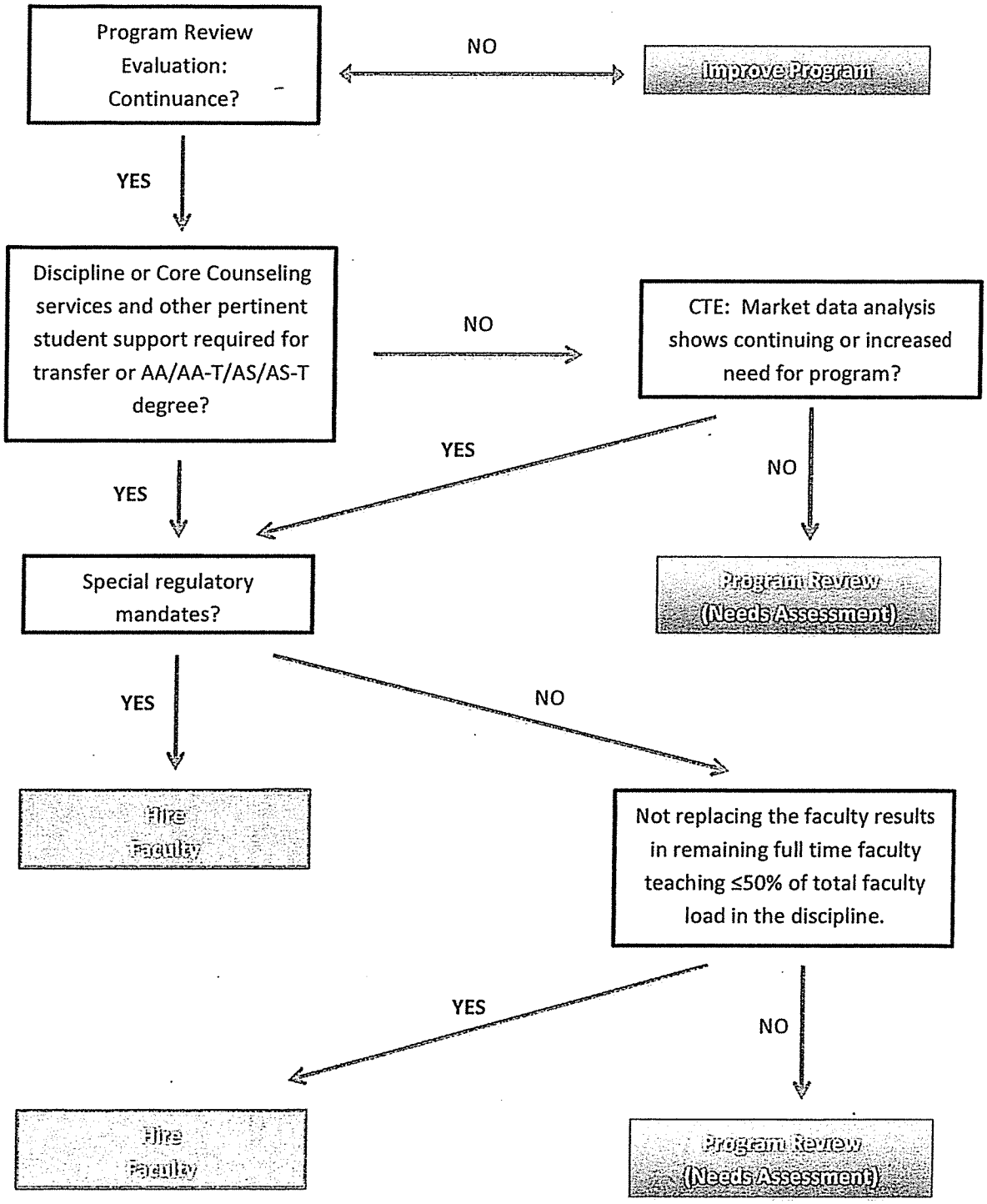
- Head coaches are required to supervise the conditioning and skill development of their athletes along with film review/breakdown, game strategy and play development. The coach is given 175 hours in season to prepare their students for competition (CCAAA rule). Out of season and pre-season they are allowed to work with their athletes for 175 hours.

Ms. Dawn Adler, Kinesiology Faculty Chair, and I request the hiring process for this position begin in February 2016. The head coaching aspect of this position requires the head coach be in place by no later than June 1 to begin recruitment, team selection, skill development, athletic conditioning, develop feeder high school contacts, and ensure student commitment through enrollment in summer courses. The head coach is also responsible for the establishing and staffing of assistant coaching positions.

Thank you for your time and consideration of this request.

Wallace D. Johnson, Ed.D.
Dean, Social Sciences, Human Development and Physical Education

Flowchart for replacing a faculty member who resigned or retired within the past 2 years (to be reviewed in 2 years)

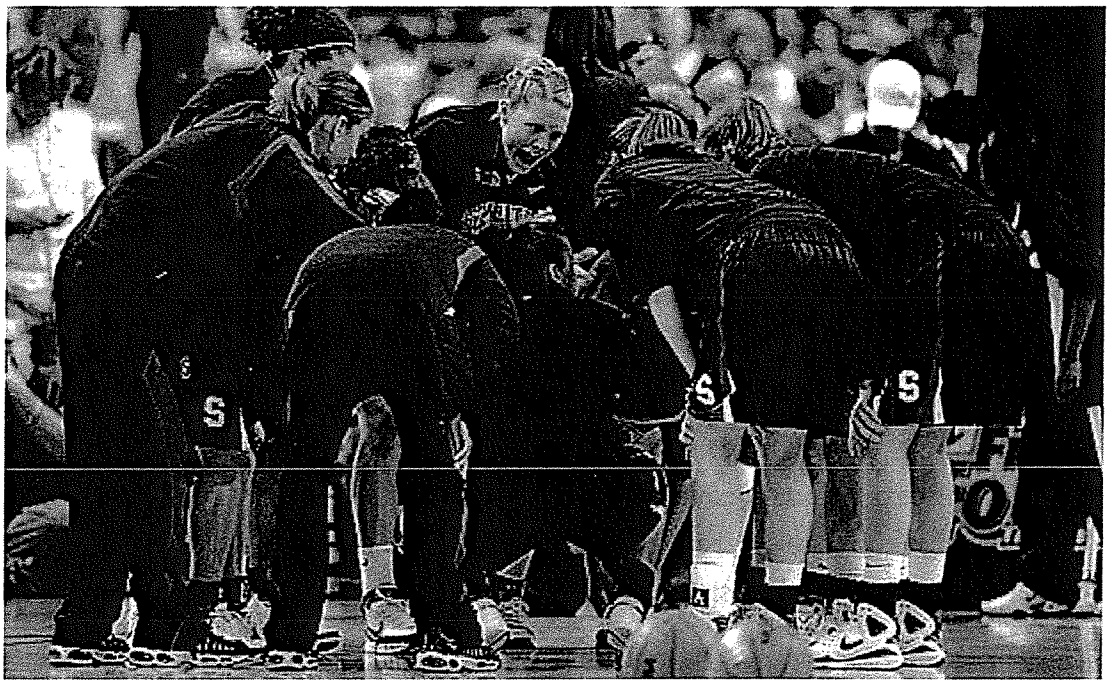


Effective April 2015

Women's Sports Foundation

Standard Language of Title IX

In order to comply with the athletic requirements of Title IX meet the requirements of three areas.



Jayne Appel #2 of the Stanford Cardinal fires her team up in a huddle against the UCONN Huskies during their National S Pete Times Forum April 6, 2008 in Tampa, Florida. (Photo by: Al Messerschmidt/Getty Images)

I. Participation

The first compliance prong of Title IX deals with overall sport and athletic participation of three-part test for participation opportunities determines if institutions provide female an opportunities. In order to comply, institutions must pass one of these three tests:

1. **Proportionality:** That's a big phrase and a chance for you to use a little math. The first tes male participants in the athletic program with the ratio of female to male full-time student investigations). If the resulting ratios are equal, the school is most likely in compliance in t
2. **History and Continuing Practice:** Has your school shown a history and continuing pract underrepresented sex? The courts have been firm in noting that the word "continuing" is i

Under Title IX, budgets for men's and women's teams do not have to be equal, but the botto equal. Equipment is one benefit that must be equally provided to the men's and women's p

c) Scheduling of Games and Practice Times is based on the number of competitive event practice opportunities, the time of day for practice sessions, the number of pre-season and time of day competitive events are scheduled.

Under Title IX, a school is obligated to ensure that the overall benefits and treatments of th Scheduling, including the scheduling of game and practice times, is one benefit that must l programs. Specifically, men's and women's programs must have equal access to "prime-tir constitutes "prime time" may be different depending on the sport, season and school, but a be if the men's basketball team played all of its games at 7 p.m. on a Friday nights while the

d) Publicity encompasses the availability and quality of sports information personnel, acc women's programs, and quantity and quality of publications and other promotional device A school is obligated to ensure that the overall benefits and treatments of the female and m

Under Title IX, budgets for men's and women's teams do not have to be equal, but the botto equal. Publicity services are one benefit that must be equally provided to the men's and wo obligation to ensure that both its men's and women's programs have equal access to publici of publications and other promotional devices featuring men's and women's programs are support groups like cheerleaders, band, and dance teams.

e) Coaching examines the equivalence in the availability of qualified full-time and part-tir assistants; assignment of coaches with comparable training, experience and other professi of coaches, including rate of compensation, duration of contract andconditions for contrac duties and working conditions).

A school is obligated to ensure that the overall benefits and treatments of the female and m budgets for men's and women's teams do not have to be equal, but the bottom line is that th services are one benefit that must be equally provided to the men's and women's programs ensure that the quantity and quality of staffing for men's and women's programs is equitat

f) Travel and Daily Allowance encompasses modes of transportation, housing furnished competitive events, daily allowance provided to the teams, and dining arrangements for th

A school is obligated to ensure that the overall benefits and treatments of the female and m budgets for men's and women's teams do not have to be equal, but the bottom line is that th expenses are one benefit that must be equally provided to the men's and women's program both its men's and women's programs to ensure the quantity and quality of travel and acco

PUBLISHED
BY WOMEN'S SPORTS FOUNDATION

EXPLORE FURTHER

Media Response: May 3, 2011

Rather than blaming Title IX, female athletes, or Washington bureaucrats, the Women's Sports Foundat gender equity and equal treatment as the norm.

Single-Sex Physical Education Classes (/en/sitecore/content/home/advocate/title-ix-and-issues/title-ix-positions/sin

For many young girls, physical education class is their first and only exposure to physical activity.

Custom Bracelet Commemorating the 40th Anniversary of Title IX (/en/sitecore/content/home/media-cen

Handcrafted Bracelet Celebrates Landmark Legislation with Proceeds Benefiting WSF's Mission to Pron

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Sign up for our newsletter to receive infrequent updates, news and information.

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WOMEN'S SPORTS FOUNDATION

Founded By Billie Jean King

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02 EDUCATIONAL MASTER PLAN

INTRODUCTION 2.X

/ Educational Master Plan Intent 2.X
/ Framework 2.X
/ College History 2.X
/ College Vision and Core Values 2.X
/ College Organizational Structure 2.X

INTERNAL PROFILE OF THE COLLEGE (INTERNAL SCAN) 2.X

/ Student Enrollment + Demographics 2.X
/ Sections, WSCH, FTEF, Success + Retention 2.X
/ Employee Data + Demographics 2.X
/ Internal College Profile Summary 2.X

COMMUNITY & REGIONAL CONTEXT (EXTERNAL SCAN) 2.X

/ College Regional Area and Context 2.X
/ College Service Area 2.X
/ Population Estimates and Projections 2.X
/ Educational Attainment 2.X
/ Household Size, Income, + Property 2.X
/ Service Area High Schools 2.X
/ Neighborhood Higher Education Institutions 2.X
/ Regional + Neighborhood Context Summary 2.X

LABOR MARKET INFORMATION 2.X

/ Labor Force, Employment, + Unemployment 2.X
/ Inland Empire Regional Economy 2.X
/ Regional Employment Projections 2.X
/ Summary 2.X

INSTITUTIONAL GOALS + OBJECTIVES 2.X

/ College-wide 2.X
/ Instructional 2.X
/ Instructional Support Services 2.X

INSTRUCTIONAL ANALYSIS BY DEPARTMENT 2.X

SPACE CAPACITY ANALYSIS 2.X

03 FACILITIES MASTER PLAN

INTRODUCTION 3.X

/ Facilities Master Plan History 3.X
/ Facilities Planning Process 3.X
/ Planning Principles 3.X

FACILITIES ANALYSIS 3.X

/ District Service Area 3.X
/ Neighborhood Context 3.X
/ Environmental Conditions 3.X
/ Existing Campus 3.X
/ Development History 3.X
/ Vehicular Circulation + Parking 3.X
/ Pedestrian Circulation 3.X
/ Site Utilities Infrastructure 3.X
/ Facilities Conditions 3.X
/ Space Utilization 3.X
/ Opportunities 3.X

NEEDS 3.X

/ Educational Linkages 3.X
/ Space Needs 3.X
/ Campus Issues + Challenges 3.X

RECOMMENDATIONS 3.X

/ Recommended Demolition + Replacement 3.X
/ 2016 Long-Range Campus Master Plan 3.X
/ Project Descriptions 3.X
/ Implementations 3.X

GLOSSARY 3.X

REFERENCES 3.X

APPENDIX 3.X

02 EDUCATIONAL MASTER PLAN

INTRODUCTION 2.X

/ Educational Master Plan Intent 2.X
/ Framework 2.X
/ College History 2.X
/ College Vision and Core Values 2.X
/ College Organizational Structure 2.X

INTERNAL PROFILE OF THE COLLEGE (INTERNAL SCAN) 2.X

/ Student Enrollment + Demographics 2.X
/ Sections, WSCH, FTEF, Success + Retention 2.X
/ Employee Data + Demographics 2.X
/ Internal College Profile Summary 2.X

COMMUNITY & REGIONAL CONTEXT (EXTERNAL SCAN) 2.X

/ College Regional Area and Context 2.X
/ College Service Area 2.X
/ Population Estimates and Projections 2.X
/ Educational Attainment 2.X
/ Household Size, Income, + Property 2.X
/ Service Area High Schools 2.X
/ Neighborhood Higher Education Institutions 2.X
/ Regional + Neighborhood Context Summary 2.X

LABOR MARKET INFORMATION 2.X

/ Labor Force, Employment, + Unemployment 2.X
/ Inland Empire Regional Economy 2.X
/ Regional Employment Projections 2.X
/ Summary 2.X

INSTITUTIONAL GOALS + OBJECTIVES 2.X

/ College-wide 2.X
/ Becoming a Comprehensive College 2.X
/ Instructional 2.X
/ Instructional Support Services 2.X

INSTRUCTIONAL ANALYSIS BY DEPARTMENT 2.X

SPACE CAPACITY ANALYSIS 2.X

03 FACILITIES MASTER PLAN

INTRODUCTION 3.X

/ Facilities Master Plan History 3.X
/ Facilities Planning Process 3.X
/ Planning Principles 3.X

FACILITIES ANALYSIS 3.X

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/ Environmental Conditions 3.X
/ Existing Campus 3.X
/ Development History 3.X
/ Vehicular Circulation + Parking 3.X
/ Pedestrian Circulation 3.X
/ Site Utilities Infrastructure 3.X
/ Facilities Conditions 3.X
/ Space Utilization 3.X
/ Opportunities 3.X

NEEDS 3.X

/ Educational Linkages 3.X
/ Space Needs 3.X
/ Campus Issues + Challenges 3.X

RECOMMENDATIONS 3.X

/ Recommended Demolition + Replacement 3.X
/ 2016 Long-Range Campus Master Plan 3.X
/ Project Descriptions 3.X
/ Implementations 3.X

GLOSSARY 3.X

REFERENCES 3.X

APPENDIX 3.X

COLLEGE COUNCIL VOTING RECORD TRACKING
DATE: January 27, 2016

College Council Members	MOTION Approval of 11/25/15 Minutes	MOTION Approval of 12/9/15 Minutes	MOTION Approval of the Replacement of the Adm. Secretary Position– Pres. Office	MOTION Approval of Support of Memo (not to replace; did not meet rubric) Full-Time Kinesiology and Health, Generalist Instructor (Replacement Position: Ken Blumenthal)	MOTION Approval of Full-Time Kinesiology Instructor/Women's Basketball Head Coach (Replacement Position: Sue Crebbin)	MOTION	MOTION
Gloria Fisher	Aye	Aye	Aye	Aye	Aye		
Jeremiah Gilbert	Absent	Absent	Aye	Abstention	Abstention		
Dave Bastedo	Absent	Absent	Absent	Absent	Absent		
Aaron Beavor	Absent	Absent	Absent	Absent	Absent		
Lorrie Burnham	Absent	Absent	Absent	Absent	Absent		
Marco Cota	Aye	Aye	Aye	Aye	Aye		
Rania Hamdy	Aye	Aye	Aye	Aye	Aye		
Leticia Hector	Absent	Absent	Absent	Aye	Abstention		
Rick Hrdlicka	Aye	Aye	Aye	Aye	Aye		
Diane Hunter	Absent	Absent	Absent	Absent	Absent		
Celia Huston	Abstention	Aye	Aye	Aye	Abstention		
Haragewen Kinde	Absent	Absent	Absent	Aye	Aye		
Sarah Miller	Absent	Absent	Absent	Absent	Absent		
Paula Ferri-Mulligan	Aye	Aye	Aye	Aye	Abstention		
Ricky Shabazz	Aye	Aye	Aye	Aye	Aye		

James Smith	Aye	Aye	Aye	Aye	Aye		
Scott Stark	Aye	Aye	Abstention	Aye	Aye		
Linda Subero	Aye	Abstention	Aye	Aye	Aye		
Kay Weiss	Aye	Aye	Aye	Aye	No		

10/23/15dd

VOTING RECORD – COLLEGE COUNCIL MEETING – DATE 1-27-16

Member NAME (PLEASE PRINT) Marco Cota	MOTION: Minutes	MOTION: Oct. Minutes	MOTION: Admin Sec Pres OPP	MOTION: Position: Ken B. Does not meet Rubric	MOTION: Hire Kinesiology Faculty
First					
Second	✓	✓	✓	✓	✓
AYES					
NOES					
Abstentions					
Absent					
Motion Carried or Failed					

LATE ARRIVAL TIME: _____

DEPARTURE TIME, IF PRIOR TO END OF MEETING: _____

PLEASE COMPLETE AND TURN INTO STAFF AT END OF MEETING OR LEAVE ON TABLE & STAFF WILL PICK UP

Revised 101315 PRESIDENT'S OFFICE/DKG

VOTING RECORD – COLLEGE COUNCIL MEETING – DATE 1-27-16

Member NAME (PLEASE PRINT) Paula	MOTION: Minutes	MOTION: 2nd Minutes	MOTION: Pres. Sec.	MOTION: PE1 PE2	MOTION:
First					
Second					
AYES	X	X	X	X	
NOES					
Abstentions				X	
Absent					
Motion Carried or Failed					

LATE ARRIVAL TIME: _____

DEPARTURE TIME, IF PRIOR TO END OF MEETING: _____

PLEASE COMPLETE AND TURN INTO STAFF AT END OF MEETING OR LEAVE ON TABLE & STAFF WILL PICK UP

Revised 101315 PRESIDENT'S OFFICE/DKG

VOTING RECORD – COLLEGE COUNCIL MEETING – DATE ~~2-26-16~~ 1-27-16

Member NAME (PLEASE PRINT)	MOTION: (3)	MOTION: (4)	MOTION: (5)	MOTION: (1)	MOTION: (2)
Fisher	Adm Sec Yes	Coach not to replace Yes	Basketball to replace Yes	m meeting 11-25-15 ~~Yes~~ Yes	minutes 12-9-15 Yes
First					
Second					
AYES					
NOES					
Abstentions					
Absent					
Motion Carried or Failed					

LATE ARRIVAL TIME: _____

DEPARTURE TIME, IF PRIOR TO END OF MEETING: 2:58

PLEASE COMPLETE AND TURN INTO STAFF AT END OF MEETING OR LEAVE ON TABLE & STAFF WILL PICK UP

Revised 101315 PRESIDENT'S OFFICE/DKG

* LATE - ENTERED 1:05 PM

VOTING RECORD – COLLEGE COUNCIL MEETING – DATE 1/27/2016

Member NAME (PLEASE PRINT) J. GIBBETT	MOTION: FILL ADMIN. SECRETARY PRES. OFFICE	MOTION: NOT FILL K. BLUMENTHAL'S POSITION	MOTION: FILL S. CLEBBIN'S POSITION	MOTION:	MOTION:
First	J. SMITH	K. WEISS	R. SHABAAZ		
Second	J. GIBBETT	J. SMITH	R. HRDLICKA		
AYES	✓				
NOES					
Abstentions		✓	✓		
Absent					
Motion Carried or Failed	C	C	C		

MY VOTE

* LATE ARRIVAL TIME: 1:05 PM

DEPARTURE TIME, IF PRIOR TO END OF MEETING: _____

PLEASE COMPLETE AND TURN INTO STAFF AT END OF MEETING OR LEAVE ON TABLE & STAFF WILL PICK UP

Revised 101315 PRESIDENT'S OFFICE/DKG

VOTING RECORD – COLLEGE COUNCIL MEETING – DATE Jan 27

Member NAME (PLEASE PRINT) Rariatt.	MOTION: Minutes	MOTION: minutes	MOTION: Pres. position	MOTION: K. Blumethal Not replaced	MOTION: S. Crebbin
First					
Second					
AYES	✓	✓	✓	✓	✓
NOES					
Abstentions					
Absent					
Motion Carried or Failed					

LATE ARRIVAL TIME: _____

DEPARTURE TIME, IF PRIOR TO END OF MEETING: _____

PLEASE COMPLETE AND TURN INTO STAFF AT END OF MEETING OR LEAVE ON TABLE & STAFF WILL PICK UP

Revised 101315 PRESIDENT'S OFFICE/DKG

VOTING RECORD – COLLEGE COUNCIL MEETING – DATE 1/~~26~~ 27/16

Member NAME (PLEASE PRINT) Lehcia Hector	MOTION: FT KEN	MOTION: FT Basketball	MOTION:	MOTION:	MOTION:
First					
Second					
AYES	✓				
NOES	[illegible]				
Abstentions		✓			
Absent					
Motion Carried or Failed					

LATE ARRIVAL TIME: 1:15

DEPARTURE TIME, IF PRIOR TO END OF MEETING: 2:58

PLEASE COMPLETE AND TURN INTO STAFF AT END OF MEETING OR LEAVE ON TABLE & STAFF WILL PICK UP

Revised 101315 PRESIDENT'S OFFICE/DKG

VOTING RECORD – COLLEGE COUNCIL MEETING – DATE 1/~~26~~ 27/16

Member NAME (PLEASE PRINT) Rick Hrdlicka	MOTION: 11/25/15 minutes	MOTION: 11/9/15 meeting	MOTION: Secretary President's Office	MOTION: PE Blumenthal No Fill	Sue Crebbin support memo	MOTION:
First	X Rick Hrdlicka					
Second					Rick X	
AYES	X	X	X	X	X	
NOES						
Abstentions						
Absent						
Motion Carried or Failed	C	C	C	C	C	

LATE ARRIVAL TIME: _____

DEPARTURE TIME, IF PRIOR TO END OF MEETING: _____

PLEASE COMPLETE AND TURN INTO STAFF AT END OF MEETING OR LEAVE ON TABLE & STAFF WILL PICK UP

Revised 101315 PRESIDENT'S OFFICE/DKG

VOTING RECORD – COLLEGE COUNCIL MEETING – DATE 1-27-16

Member NAME (PLEASE PRINT) Huston	MOTION: minutes Nov. 25	MOTION: Dec 9 Minutes ~~[illegible]~~	MOTION: Pres. Sec	MOTION: Replacement Blumenthal	MOTION: Replacement Crebbin
First	Rick	Scott			
Second		Kay			
AYES		✓	✓	✓	
NOES					
Abstentions	✓				✓
Absent	✓				
Motion Carried or Failed					

LATE ARRIVAL TIME: _____

DEPARTURE TIME, IF PRIOR TO END OF MEETING: _____

PLEASE COMPLETE AND TURN INTO STAFF AT END OF MEETING OR LEAVE ON TABLE & STAFF WILL PICK UP

Revised 101315 PRESIDENT'S OFFICE/DKG

VOTING RECORD – COLLEGE COUNCIL MEETING – DATE 1/27/16

Member NAME (PLEASE PRINT) Haragewen	MOTION:	MOTION: Ken B.	MOTION: Sue	MOTION:	MOTION:
First					
Second					
AYES		yes	yes.		
NOES					
Abstentions					
Absent					
Motion Carried or Failed					

LATE ARRIVAL TIME: _____

DEPARTURE TIME, IF PRIOR TO END OF MEETING: _____

PLEASE COMPLETE AND TURN INTO STAFF AT END OF MEETING OR LEAVE ON TABLE & STAFF WILL PICK UP

Revised 101315 PRESIDENT'S OFFICE/DKG

VOTING RECORD – COLLEGE COUNCIL MEETING – DATE 1/27/16

Member NAME (PLEASE PRINT) Ricky S.	MOTION: notes	MOTION: notes nov 9	MOTION: Pre Sec	MOTION: Retire Coach	MOTION: Basketball Coach
First					
Second					
AYES	X	X	X	X	X
NOES					
Abstentions					
Absent					
Motion Carried or Failed					

LATE ARRIVAL TIME: noon

DEPARTURE TIME, IF PRIOR TO END OF MEETING: _____

PLEASE COMPLETE AND TURN INTO STAFF AT END OF MEETING OR LEAVE ON TABLE & STAFF WILL PICK UP

Revised 101315 PRESIDENT'S OFFICE/DKG

VOTING RECORD – COLLEGE COUNCIL MEETING – DATE 1/27/16

Member NAME (PLEASE PRINT) James Smith	MOTION: minutes (1)	MOTION: minutes (2)	MOTION: support secretary for Pres	MOTION: Coach 1	MOTION: Coach 2
First					
Second					
AYES	X	X	X	X No replacement	X replace
NOES					
Abstentions					
Absent					
Motion Carried or Failed					

LATE ARRIVAL TIME: N/A

DEPARTURE TIME, IF PRIOR TO END OF MEETING: N/A

PLEASE COMPLETE AND TURN INTO STAFF AT END OF MEETING OR LEAVE ON TABLE & STAFF WILL PICK UP

Revised 101315 PRESIDENT'S OFFICE/DKG

VOTING RECORD – COLLEGE COUNCIL MEETING – DATE 1·27·16

Member NAME (PLEASE PRINT) S. STARK	MOTION: 1 minutes #1	MOTION: 2 minutes #2	MOTION: 3.	MOTION: 4 Blumenthal vote	MOTION: 5 Creddins vote
First	Rick H.	Scott			
Second	Paula				
AYES	X	X		X	X
NOES				NOT FILL	
Abstentions			X		FILL
Absent					
Motion Carried or Failed	C	C	C	C	C

LATE ARRIVAL TIME: _____

DEPARTURE TIME, IF PRIOR TO END OF MEETING: _____

PLEASE COMPLETE AND TURN INTO STAFF AT END OF MEETING OR LEAVE ON TABLE & STAFF WILL PICK UP

Revised 101315 PRESIDENT'S OFFICE/DKG

VOTING RECORD – COLLEGE COUNCIL MEETING – DATE 1/27/16

Member NAME (PLEASE PRINT) Linda Suber	MOTION: Mins NOV 25, 2015	MOTION: Mins Dec 9, 2015	MOTION: To Replaced Admin Secretary	MOTION: To approve Full time Kinesiology	MOTION: To ~~approve~~ Replacement Basketball Head Coach
First					
Second					
AYES	✓		✓	✓	✓
NOES					
Abstentions		✓			
Absent					
Motion Carried or Failed					

LATE ARRIVAL TIME: 1:00 pm

DEPARTURE TIME, IF PRIOR TO END OF MEETING: 2:50

PLEASE COMPLETE AND TURN INTO STAFF AT END OF MEETING OR LEAVE ON TABLE & STAFF WILL PICK UP

Revised 101315 PRESIDENT'S OFFICE/DKG

VOTING RECORD – COLLEGE COUNCIL MEETING – DATE 1/27/16

Member NAME (PLEASE PRINT) Kay Weiss	MOTION: Minutes 11/25	MOTION: Minutes 12/8	MOTION: Replace – Pres. Office Sec.	MOTION: Kinesiology –	MOTION: Women's B-Ball coach
First				moved support of mem	
Second		Kay			
AYES	X	X	X	X	
NOES					X
Abstentions					
Absent					
Motion Carried or Failed					

LATE ARRIVAL TIME: _____

DEPARTURE TIME, IF PRIOR TO END OF MEETING: _____

PLEASE COMPLETE AND TURN INTO STAFF AT END OF MEETING OR LEAVE ON TABLE & STAFF WILL PICK UP

Revised 101315 PRESIDENT'S OFFICE/DKG

COLLEGE COUNCIL MEETING – SIGN IN

DATE: January 27, 2016
TIME: 1:00PM – 3:00 PM
LOCATION: President's Conference Room ADSS-207

NAME	DEPARTMENT	SIGNATURE
Dr. Gloria Fisher	President (Chair)	Present
Jeremiah Gilbert	Academic Senate President (Co-Chair & Academic Senate)	
Dave Bastedo	Faculty, Science (Technology)	
Aaron Beavor	Classified Senate President (Classified Senate)	
Lorrie Burnham	Faculty, Biology (Co-Chair Facilities & Safety)	
Marco Cota	Dean, Counseling (Matriculation) (Enrollment Management & Student Equity)	
Paula Ferri-Milligan	Faculty, Reading (Program Review)	
Rania Hamdy	Professional Development Coordinator (Professional Development)	
Leticia Hector	Faculty, Speech (Curriculum)	
Rick Hrdlicka	Campus Technology (Technology)	
Diane Hunter	CTA Representation (CTA)	
Celia Huston	Non-instructional faculty, Library (Accreditation/SLO's)	
Haragewen Kinde	VP, Instruction (Instruction/Accreditation/Curriculum)	
Sarah Miller	Designee for CSEA President (CSEA)	
Rick Shabazz	VP Student Services (Student Services)	
James Smith	Dean, Research, Planning & IE (Research & Planning)	
Scott Stark	VP Admin. Services (Administrative Services)	
Linda Subero	ASG President (Associated Student Government)	
Kay Weiss	Dean, Arts & Humanities (Program Review)	

(19 members)

REVISED 090115 Pres. Office/dkg

MEETING GUEST(S) – SIGN IN (Below)

NAME	DEPARTMENT	SIGNATURE
Bruce Baron	Chancellor, SBCCD	

Guest(s)

- 1. Wallace [illegible]
- 2. R. Pires
- 3. Dawn Ad[illegible]
- 4. Kristin Hauge
- 5. Andrea Wooten
- 6. John Banola
- 7. David Rubio
- 8. John Shipp
- 9. Ken Lawler
- 10. John Stanskas