

SBVC College Council AGENDA –August 27, 2008

SBVC President, Deb Daniels, Co-Chair Academic Senate President, John Stankas, Co-Chair Damon Bell Marco Cota Michelle Crocfer Rick Hrdlicka Mark Ikeda	Stephen Villasenor Zelma Russ Troy Sheffield James Smith	Mike Perez Odette Salvaggio Kay Weiss Robert Alexander
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TOPIC	DISCUSSION and ACTION

OTHER BUSINESS:

Review Charge of the Committee – Deb Daniels	
Mission Statement Review – Deb Daniels	
Accreditation – Troy Sheffield	
Program Review Timeline-Troy Sheffield, Celia Huston	
Golf Cart Policy (attached) –Mike Perez	
Emergency Preparedness Training-Mike Perez	
Parking Lot 10 – Troy Sheffield	
Basic Skills	

SBVC College Council Minutes –August 27, 2008

SBVC President, Deb Daniels, Co-Chair Academic Senate President, John Stanskas, Co-Chair Damon Bell Marco Cota Michelle Crocfer A Rick Hrdlicka A Mark Ikeda	S. Courtney Hunter Zelma Russ Troy Sheffield James Smith	Mike Perez Odette Salvaggio Robert Alexander A
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TOPIC	DISCUSSION and ACTION

OTHER BUSINESS:

Welcome and Introductions	Deb welcomed and introduced S. Courtney Hunter, Coordinator, Professional Development. Ms. Hunter was formerly employed at Pasadena City College.
Approval of Minutes – May 14, 2008	The minutes were approved as submitted.
Review Charge of the Committee – Deb Daniels	Deb reviewed the campus committee structure and purpose, indicating that each member of College Council represents a specific college group. This is the advisory body to the President’s office. The representatives take the information from these meetings to their constituents for review, discussion and recommendations.
Mission Statement Review – Deb Daniels	Deb distributed the SBVC mission statement to the members and asked them to meet with their respective groups to determine if the statement still says who we are. The responses will be reviewed at next month’s meeting.
Accreditation – Troy Sheffield	Troy reported that the final self study report has been submitted and that everyone should be extremely proud of this accomplishment. The document is 314 pages in length and has taken several months to compile. The Accreditation Team will be on campus October 7, 8 and 9. They will arrive at the SB Hilton on October 6, but will not be officially on campus until the following day. Troy encouraged everyone to review the self study and be especially familiar with their own area. Deb encouraged the Vice Presidents to read the entire document. Deb will send the report to the entire campus via email by the end of the week.
Program Review Timeline-Troy Sheffield	Troy indicated that September 24, will be the last date to submit needs to the Program Review Committee. People will have an opportunity to discuss program efficacy ratings with the committee on October 6-9, 2008. Zelma asked if it would be possible to judge/rank categorical programs separately? Because this is the 3 rd year of a 3 year pilot program, it would be difficult to change the process.

Golf Cart Policy (attached) –Mike Perez	The Golf Cart Policy Draft was distributed prior to the meeting. Mike asked the members to take the draft back to their constituents for review and bring back comments/suggestions to next months meeting.
Emergency Preparedness Training-Mike Perez	Mike announced that in compliance with Governor Schwarzenegger's executive order stating that all colleges need to have personnel trained in SEMS, FEMA IC 100 and FEMA IC 700 courses, SBVC will be conducting emergency preparedness training on September 25 and 26. Employees may either attend one of the scheduled workshops or take the training online. Mike will send the complete details and website address to the campus via email on Friday.
Parking Lot 10 – Troy Sheffield	Troy stated that the parking lot behind the Business building will be closed soon due to construction and faculty and staff will be without a parking lot designated to them specifically. Troy suggested designating parking lot 10 as a Faculty and Staff only lot. It was suggested that the matter be referred back to the Facilities and Safety Committee for review.
Basic Skills – Kay Ragan	Kay reported that the Basic Skills Annual plan will be submitted to the state by 10/15/08. The Office of Instruction is responsible for the Basic Skills oversight.