

CLASSIFIED SENATE MEETING MINUTES

Friday, September 20, 2013

1:00-2:30 p.m. – President's Conference Room AD/SS
207

1. **Call to Order:** Cassandra Thomas called the meeting to order at 1:06 p.m.
2. **Roll Call:** Attendees: Angela Grotke, Gloria Kracher, Aaron Beavor, Ana Bojorquez, Rose King, Christie Gabriel-Millette, Girija Raghavan, Anita Moore, Lisa Archuletta, Robyn Bender, Baybie Scudder, Mary Valdemar, Kathryn Marmojelo
Guests: Gloria Fisher, Joseph Nguyen, Brandon Brown
3. **Approval of Agenda:** The agenda was approved, **Aaron Beavor 1st, Baybie Scudder 2nd.**
4. **Approval of Minutes:** The minutes for the August 30, 2013 meeting were approved, **Aaron Beavor 1st, Gloria Kracher 2nd.**
5. **New Business/Discussion:** Classified has an office in Liberal Arts Building Room 141.
It will be a storage area and Gloria Kracher will do book-keeping of storage items.
 - **Scholarship Fundraiser Concession Stand:** \$ 500.00 was approved for the football concession stand last meeting. \$ 460.00 was pulled. Total cost invested for first sale was \$ 1, 641.00. Purchased \$ 400.00 three compartment sink, purchased \$ 460.00 Health Department Permit. Items purchased to meet legal requirements of San Bernardino Health Department. \$ 500.00 was borrowed by Cassandra Thomas family member. Money earned from the first sale is \$ 440.00. Next sale will be September 28 and October 5. Two shifts will be needed in the future. Having a ten hour shift results exhausting, in the future it is recommended to have two shifts to attend the football stand. First shift will set up and work from 3:00 pm to 8:00pm and second shift will clean and work from 5:00pm to 12:00 midnight. Between 7:00pm and 8:00pm is rush hour, both shifts will be together in rush hour. Food Handling Card (FHC) will be offered for future volunteers. Kitchen from Child

Development Department was allowed to be used, thanks to Mark Merjil and Lisa Archuletta. It was recommended to create a list of supplies for further purchases. Purchases can be made with Book Store every two weeks to obtain cheaper price on supplies. Need to look into PO to have access to US Food. Food left over was donated to Football Players.

- Delineation of Duties: Revision to bring the Classified Senate and CSEA groups together is back on the table. It was approved a year ago. Mary Valdemar recommends seeking board policies where a representative from senate and one from union represent in hiring committees. Union has the inclusive ability to appoint.
- Summer Constitution Workshops Reviewed with the following to be approved.
- Constitution Ratification Election: Ratification flows better with page and line numbers and is easy to re-write. Mirrors senators terms limits. Have the ability to keep running as senator. Added three unexcused appearances, President will determine if three unexcused absences can be excused. Section 3 bylaws page 495 – 497 as determined by president. Rose King agreed to change unexcused absences to be determined by president. Section 7 has mayor change, vice-president and location has constant update, and better ways. Line 365 – 397 change units and areas. Mary Valdemar motions to pass as amended and Aaron Beavor 2nd. Motion passes.
- Assembly Bill 955: Mary Valdemar explained about this Bill. It is a two tier system. The concept is that some California Community Colleges (CCC) cap for enrollment and there is demand for more seats. The proposal is that some colleges can charge 5X more of tuition for who can afford to enroll. It can help students that need classes to transfer. Amended as Pilot Program. Strongly opposed by students and CTA. Disproportion amount of monies for high income families instead of low income. CCC should focus on low income families which is part of the original Master Plan. Now it is law. Pilot Program passed and includes 15 schools. Districts decide to participate and most schools are not participating. Our District does not believe to move on Bill 955 for Crafton Hills College.
- Professional Development Resolution: : Professional Development for classified and administrators personnel is for discussion to support 4CCCC for recommendation #3 which positions a five day mandatory trainings to staff to improve expertize that support Student Success across the state. Money will be needed to put aside so that classified will get 40 hours per year of training. This will recommend a comprehensive system for trainings for the rest of the staff not

only for faculty. Guarantees needed for funding and permission from administrators and directors. Several discussed of not being comfortable with the word mandatory. Gloria Fisher stated to be cautious of what mandatory means, to agree to have to do 40 hours can result in consequences. Christie Millette was curious of running out of things to offer for training. Mary Valdemar strongly encouraged to support 4CCCC and that there is many gaps that require training in and out of campus. It also was mentioned that some departments do not have enough days for training. Gloria Fisher stated that she supports Professional Development for Classified Week into a double period of workshops repeated to rotate within shifts. Rose King indicated that classified can share workshops or conferences with other staff. Mary Valdemar agreed of duplicating information to the rest of the staff and networking information that can help serve students better. Mary Valdemar motioned to approve recommendation # 3 and Baybie Scudder 2nd. Five approved, three opposed and two abstained. Motion passed. Further meetings, the word mandatory will be discussed.

6. **Public Comment/Guest:** Joseph Nguyen thanks Classified Senate for Scholarship. A scholarship app for students by October 7th, more to be continued.

7. **Reports:**

A. **ASG:** October 1st candidacy fair for mayor of San Bernardino at 11:00 am to 2:00 pm. Will be held at the Business Building, Conference Center.

B. **Academic Senate:** No report.

C. **Classified Senate/Committees:**

- **Treasurer's Report:** No report.
- **Cirricunet:** Met last Tuesday. Discussion of budget 70- 30 split of procedures. Gloria Fisher stated that more participation from SBVC is needed on how to approach model.
- **Accreditation:** Is in review of first drafts filtering everything needed. Next month more information to follow.

D. **College President's Report:** To be aware of Budget Funding Formula from state. Redistrict of our Board members can drastically affect us. Mapping and areas is done in a way of communities of color and tax payers. Precaution to grow slowly at 3.9 percent above we can handle. We are in a growth mode and connected with K-12 system, then again they are underprepared. It is expected to have a higher growth maybe push to 5 percent.

E. **CSEA:** No report.

8. **Announcements:** The next meeting will be October 18, 2013, at 1:00 p.m. in the President's Conference Room AD/SS-207.

9. **Meeting Adjournment:** Meeting was adjourned at 2:34 p.m.

*Minutes submitted by Ana Bojorquez