

Academic Senate SBVC	AD/SS 207 3:00 - 4:30
---------------------------------	----------------------------------

Minutes of February 17, 2016

Time	Topic	Discussion	Further Action
	Call to Order		
	Approval of Minutes from February 3, 2016		Motion by S Meyer for approval of the Minutes of February 3, 2016. 2nd by A Alsip Voice vote - unanimous
	President's Report	<p>J Gilbert reported on the following (attached);</p> <p>College Mission Statement: Due to a change in ACCJC's eligibility requirements, our college mission statement needed revision; work began with an ad hoc committee charged by the ASLO committee. A draft was modeled after statements from other colleges, also revised as per ACCJC; it was sent to College Council, then out for review/feedback. Three drafts were melded into one by ASLO; it was presented at the last College Council meeting, where a final version was approved. Dr. Fisher will take it to the March Board meeting for their review.</p> <p>Deadline Reminders: Advancement in Rank – Feb. 29 Curriculum Committee Chair – March 1 Honors Program Coordinator – March 1 Outstanding Professor Nominations – March 11 A reminder email will go out next week.</p> <p>State Legislation Updates: AB 1653 (Weber) would require the CCC Board of Governors and California State University Trustees to file a biennial report on campus climate. The measure would request similar action of the University of California.</p> <p>AB 1778 (Quirk) would require the CCC Board of Governors, CSU Trustees, and UC Regents to mandate employee training on sexual assault, domestic violence, dating violence, and stalking involving students as a condition for continuing state-sponsored student aid.</p> <p>SB 906 (Beall) would remove the sunset, i.e. automatic expiration, on registration priority for EOPS and DSPS students.</p>	

**Academic Senate
SBVC**

AD/SS 207
3:00 - 4:30

Time	Topic	Discussion	Further Action
	<p>New Business</p>	<p>Curriculum and Financial Aid Issues: sometimes Valley titles of courses or certificates don't align with what the State has. If a certificate has variable units (above or below 18), it can be an issue. If a wrong Taxonomy of Programs (TOP) code is being used, it involves a full curricular process and financial aid can be compromised. H Kinde noted that the process can be expensive. SBVC is done assessing degrees and certificates; for those that require further work, deans have been notified. L Hector said our own Curriculum committee goes through its local process and then ceases once submissions are made to the Board. Another piece of approval needs to take place at the State level. "Some disconnect has shown up." Financial Aid's research has unearthed some questions. CurricUNET TOP codes don't always match those at the Chancellor's office. Discrepancies going back to 2009 are being explored. She appealed for CurricUNET changes to come through her. She described how submissions for approval are made to the Inland Empire Desert Regional Consortium (which must concur regarding community need for a program) before going to State. A Chatterjee said incorrect TOP codes might affect resulting errors in Management Information System (MIS) data, which would impact Perkins funding and success rates. L Hector is working to fix errors; TOP codes were revised in 2013. In every Curriculum agenda, a column is dedicated to TOP codes and accuracy is maintained. "A faculty member putting curriculum through normally only has access to TOP codes when it's new."</p> <p>Draft Process for Prioritizing Objectives: J Gilbert reiterated that our District is not centralizing research. Keith Wurtz is interim District researcher after 5.5 years at CHC (J Smith's counterpart). He solicits feedback on the prioritization process and has attended Program Review meetings at both campuses. The six-step process is:</p> <ol style="list-style-type: none"> 1 Department collaboratively prepares program review with prioritized objectives. 2 Area Vice Chancellors & managers through discussion with departmental leaders consolidate/prioritize objectives and submit to District Services Planning and Program Review. 3 The DSPPRC prioritizes District Services objectives for resource allocation and submits to District Budget Committee and Chancellor. 4 The District Budget Committee (DBC) reviews prioritized objectives and submits recommendations to the Chancellor. 5 The Chancellor's Cabinet uses the DSPPRC prioritized objectives and reviews the recommendations from the DBC to finalize prioritization and communicates to District community. 6 Prioritization of objectives inform resource allocation in the following year. The District's community receives updates on progress toward the previous year's prioritized objectives. 	

**Academic Senate
SBVC**

AD/SS 207
3:00 - 4:30

Time	Topic	Discussion	Further Action
	New Business (cont)	<p>K Wurtz said all Senates would be represented, along with CTA and CSEA. A process would be developed so both colleges could request District Services positions and resources, including personnel. Also, questions on resource requests would include needs assessment and impact analysis. He will gather feedback from all committees and report to Academic Senate. District services do go through a Program Review process.</p> <p>Study Abroad Presentation: postponed</p> <p>ACCJC Follow-Up Report: C Huston reported not getting feedback from Associated Student Government or CSEA; their suggestions from the first draft were included. Kathleen Rowley edited for grammar. J Lamore suggested the word “accommodation” is incorrect in the section on Professional Development; “commendation” is suggested. J Gilbert said that Senate isn’t called to approve the entire document, but simply to acknowledge that a collegial process involved the faculty; he hopes to sign it March 11 following the Board meeting. The vote of no-confidence and related gathered evidence are included, along with the third-party complaint.</p> <p>College President Public Forum Discussion: the expected April 27 date needs clarification from HR. At the March 1 District Assembly meeting, the Chancellor is expected to accept the recommendation to have a 15-member screening committee (up from 9); this will be reflected in the ACCJC Report and sent to the March 10 Board meeting. The last forum offered candidates 60 minutes (10 opening statement, 45 Q & A, 5 close), with half-hour intermissions. Both in-person and streaming surveys were offered. Discussion ensued about whether to have live audience questions or screened; as an extension of the interview process, some forum questions are off-limits, e.g. marital status, age. More will be decided at the March 2 meeting. L Lopez suggested asking HR how the surveys are weighed and used.</p> <p>Online Grade Change: J Gilbert said other campuses have capacity to change grades or submit Incompletes online; SBVC still requires paper submissions and a physical trip to the Registrar.</p> <p>March 30 Senate Meeting: this 5th-Wednesday meeting could be moved to March 23 (following Spring break) to smooth out the schedule.</p>	<p>Motion by R Pires that Senate approve the ACCJC Report as it currently stands, with expected resolutions and evidence included. 2nd by S Meyer. Voice Vote – unanimous save one abstention.</p> <p>Motion by A Chatterjee that Senate would support being able to process grade changes and Incompletes online. 2nd – D Lee. Voice Vote – unanimous.</p> <p>Motion by J Lamore to move the March 30 Senate meeting to March 23. 2nd – M Copeland. Voice Vote – unanimous.</p>

**Academic Senate
SBVC**

AD/SS 207
3:00 - 4:30

Time	Topic	Discussion	Further Action
	Committees	<p>Ed Policy - Student Services - no report. Personnel Policy - no report. Career & Tech Ed - no report. Financial Policy - no report. Equity and Diversity - no report. Legislative Policy - no report. Elections - no report. Curriculum – Program Review -</p> <p>Professional Development – R Hamdy said OMNI update personnel will be here April 1 for a first training session regarding use of OU Campus for web management. CHC has a full-time web specialist; SBVC uses District’s Jason Brady.</p> <p>Accreditation – C Huston said Spring figures will be loaded into the Cloud next week; early-finishing classes, e.g. eight-week schedules, can report. Please send SLO changes to her. ILOs will be discussed March 2.</p>	
	Additional Reports	<p>College President’s Report -</p> <p>SBCCD-CTA – there will be two Flex Calendar workshops each at CHC and SBVC.</p> <p>District Assembly – meet March 1. Chancellor redid the presidential committee (now 15 members): SBVC Foundation is now included; faculty and classified numbers are expanded, along with an extra manager. J Gilbert said the March 10 Board meeting would be at SBVC; attendance is encouraged. He noted that public comments can be beneficial.</p> <p>College Council – the Mission Statement was discussed and approved. Regarding budget, since District fell below 15%, everything has been frozen. Nothing is currently being funded on the Program Review list; there are still monies available in Emerging Needs. Discussion ensued about faculty retirements being urged and the District’s shortage regarding the Faculty Obligation Number (FON). J Gilbert said the current gap stands at 15 (SBVC 13, CHC 2). A scramble for Fall hiring is expected; five new hires are needed if there are no retirements. The FON penalty runs \$80K per each deficit position. The Kinesiology position was approved at College Council.</p>	
	Public Comments		

