Academic Senate **SBVC**	AD/SS 207 3:00 - 4:30

Minutes of April 16, 2014

Time	Topic	Discussion	Further Action
	Call to Order		
	Approval of Minutes from April 2, 2014		**Motion** by A Alsip for approval of the Minutes of April 16, 2014 **2nd** by J Lamore **Voice vote** - **unanimous**
	President's Report	President Au reported on the following items in her President's Report (attached): **ASCCC Spring Plenary Final Resolutions:** now available at http://asccc.org.2014-spring-session-resolutions. The Spring plenary session included a discussion led by specialist Debra Sheldon on the Student Success Support Program (SSSP) and Student Equity Plan ramifications. **BOG Proposed Metrics:** these are indicators of the 4 primary system goals of the CC system: 1) student success, 2) equity, 3) service, 4) efficiency. Metrics include a) scorecard completion / persistence / 30 unit rates; Math/English remedial rates, CTE completion rates, b) number of students earning AA and AS for transfer, c) equity in completion rate among race/ethnicity subgroups, d) percentage of students who have an education plan, e) average FTES spent per student, f) number of FTES spent per outcome within 6 years. Links to this and the CCCCO Student Success Scorecard 2013 State of the System Report are provided in the attached report. **District Budget Committee Allocation:** the proposed tentative state apportionment allocation is 69.16% v 30.84% (SBVC/CHC), based on previously established recommendations from DBC to the Chancellors Cabinet. SBVC had faculty representation during the discussion. A link is provided; contact A Au with feedback or concerns. **Accreditation:** C Huston and CHC representatives will jointly present the current status/findings to the Board of Trustees at the April 24 study session. Senators are invited to bring important issues to the final two Senate meetings. The Fall Plenary will be held locally in Irvine, Nov. 13-15.	

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	New Business	**Student Success and Support Plan:** M Cota addressed the Student Success Act (SB 1456); implemented in 2012, it realigned core services, matriculation, and funding. It also necessitated members rewriting the matriculation plan for committee review, based on guidelines from 1456. Affected matters include: orientation, assessment, counseling, ed planning, follow-up with students. Future funding will be based on services provided rather than simple head count. The new funding model will still include 40% for head count, but 10% will now be tied to orientation, 35% for comprehensive ed plans, etc. A committee name change is desired. The program is being brought to Senate for approval. A Au noted that Matriculation Committee falls under Senate purview; our nomenclature needs to match the State's. The plan can be reviewed by Senators through May 7, then submitted to College Council by May 14; following the August Board, the plan is due to the state October 17. Student Equity Plan deadline was pushed back to November 21. **Preview of Student Equity Plan**: J Smith shared a PowerPoint report. The VP of Student Services provides administrative project oversight; the plan, launched in 1994, drew demographic data from the Husing and Madrid Reports, along with our own Datatel statistics. "The Aim of Student Equity is to identify policies and practices that have disproportionate impact on defined groups": race/ethnic, gender, age, disability. Gov. Brown has earmarked $100M for the overall project. Valley's committee includes: VPI & VPSS (or designees), two deans from SS, two deans from Instructions, Director of FA, Marketing, Research, and other interested faculty, administrators, staff, and students. The timeline allows for dialogue through July 2014; a Senate draft is required in August, with Board approval in October and final state submission by November 21; presidential review and signature is required. In analyzing numbers, J Smith pointed to three group deviations from campus/community statistics: African-Americans and Hispanics over- and white students under-represented. Troubling demographic trends for the next decade include a 10% population growth in collegiate-age students coming up, colliding with a 13% decline in feeder HS graduation rates, which will impact access and the AB 86 CTE and adult ed programs. In the past 30 years, community ethnic blends show marked Hispanic growth, lower white populations, with steady Asian and African-American numbers. The report also addresses Basic Skills readiness among various ethnic groups, with problem areas defined as falling below the 80% success threshold for the dominant group.	**Motion** by J Buchanan to change the Matriculation Committee name to Student Success and Support Committee. **2nd** by A Aguilar-Kitibutr. **Voice vote – unanimous**

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	New Business (cont)	Overall completion is defined as attempting a transfer-level course in a student's first five years. "Prepared" is defined by arriving at the college eligible to take college-level courses. The preparedness gap is especially distressing among African-American arrivals. J Stanskas asked how the SEP would interface with the current Basic Skills and newly named Matriculation Plan to show how we are helping student success and matriculation through our institution. J Smith said plan integration was a major goal this year. Enrollment Management Plan and Basic Skills plan goals address the numbers and pitfalls in the SEP and vice versa. "We evaluate [and report] regarding whether or not there is integration of plans; we for sure want to avoid conflicting goals." **Institutional Set Standards for Online:** J Jackson reported that Distance Education (DE) is under increased scrutiny by ACCJC. The Online Committee presented for consideration: "SBVC's Institution-Set Standards for Distance Education are based on the California State Average for Retention and Success for distance education classes offered for credit. This information can be found at the State Chancellor's Office's Datamart website. "SBVC's institution-set standard for DE will be met if the retention and success for distance education courses are equal to or greater than the state averages for DE classes. SBVC's institution-set standard will not be met if either success or retention for DE classes falls below the state average for DE classes for three consecutive semesters." K Weiss explained that DE students are expected to meet all accreditation standards. Any provided services, e.g. counseling, financial aid, must be equally available to DE students. ISS provides a "floor" for success/retention; it is our internal marker for institutional success. Historically and nationwide, success rates are lower for DE courses than face-to-face; SBVC's stated goal is to stay above state averages. She noted that Valley's DE program is outstanding. J Jackson said that in the past six semesters, only one course fell a single percentage point below state numbers. A 5- or 10% cushion factor was considered but rejected by the committee.	

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	New Business	**Grant Process, Title V Grant Information:** In place of Kathleen Rowley, Lauren McSherry, grant writer, reported on Title V Grants for Hispanic-Serving Institutions, which are designed to help colleges expand their service capacity and address challenges. The previous grant was a collaboration with CHC, and established grant offices, supported foundation activities, funded campus technology services, established wi-fi, and provided computers for labs. The current HIS-STEM Pass Go Grant is with CSUSB, and expands the Student Success Center as well as provide more pre-assessment and transfer workshops. A new 55-page Title V application was released April 9 and must be internally finalized by May 2. This year's twin Title V objectives are: 1) improve postsecondary success for high-needs students, 2) improve productivity (efficiency in time, staff, money, use of resources) with focus on innovative and sustainable use of technology. Grants run five years and average $500K annually. Twenty awards are given yearly. All requests must be new and innovative; e.g. sustaining foundation activities is not an option. Allowable activities include: lab equipment, faculty or curriculum development, library books/educational supplies, student services (tutoring, counseling) to improve academic success, technology equipment. J Stanskas asked if Title V funds could buttress basic skills/credit infrastructure in order to interface with adult schools and leverage AB 86 around that. ESL tutoring could quality, but simply expanding sections would not. Funding can develop or create curriculum, but not supplement what the college is already doing. Suggestions are solicited. **BP & AP Open Edits:** A Au has received no editorial suggestions. Content or editing errors are solicited. **Academic Dishonesty:** R Pires introduced a possible form, "Student Code of Conduct Violation," from El Camino College, which she noted was still not entirely applicable to SBVC's goals regarding academic dishonesty. J Buchanan, Senator for adjunct faculty, reported that many adjuncts are unaware that the incident form is currently to be used for incidents of dishonesty. The campus consensus is that a separate form is warranted dealing specifically with academic integrity; such a form should explicitly outline a centralized collection of incidents of dishonesty. Minor revisions were made to the previous draft. The Writing Center requested to not be listed in a disciplinary capacity. Senators feel the form should be instructive, not punitive. Ed Policy recommends a web site dedicated to the issue. The English Depart expressed support for the documents. Discussion ensued about various forms of faculty intervention. A Au will take the draft to the April 30 College Council session. **Standard Reviews:** tabled	**Motion** by J Notarangelo to support the draft form and optional Student Contract regarding Academic Integrity. **2nd** by J Lamore. **Voice vote - unanimous**

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	Additional Reports	**Ed Policy – no report.** **Student Services - no report.** **Personnel Policy - no report.** **Career & Tech Ed - no report.** **Financial Policy - no report.** **Equity and Diversity - no report.** **Legislative Policy - no report.** **Elections –** C Huston described upcoming division Senate vacancies: math (1), science (4), social science/PE (2), student services (1), arts and humanity (4), technology (1). Policy is for divisions to draft new candidates. The deadline is April 30. The current Secretary has agreed to serve next year. Voting for Outstanding Professor closes Friday, April 18, at noon. **Curriculum -** **Program Review –** **Professional Development –** R Hamdy reported good attendance at the April 8 SLO workshops by Dr. Marshall and the session on Diversity. Planning is underway for the joint August 15 event with CHC; the exclusive topic will be www.turnitin.com software. Suggestions are welcome. **Accreditation & SLO's –** C Huston said the Board has requested much additional information. **College President's Report -** **SBCCD-CTA -** **District Assembly -**	
	Public Comments		
	Announce-ments	A Alsip invited faculty to a Stress Oasis event April 24; snacks and tea will be provided to accompany lunch and aroma therapy. K Weiss invites everyone to an April 25 screening of Lindsey Wagner's film, " Message From Holly"; it is a fundraising event to support sending a Valley student to an advanced actress workshop. Tickets for the film and Q&A (sold at the bookstore) are $20 in advance, $30 at the door. Joseph Williams, Board of Trustees clerk, thanked Senate for the privilege of witnessing the workings of the body.	
4:30	**Adjourned**		

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