

<b>Academic Senate SBVC</b>	<b>AD/SS 207 3:00 - 4:30</b>
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## Minutes of May 1, 2013

Time	Topic	Discussion	Further Action
	<b>Call to Order</b>		
	<b>Approval of Minutes from April 17, 2013</b>		<b>Motion</b> by S Meyer for approval of the Minutes of April 17, 2013. <b>2nd</b> by K Dillard. <b>Voice vote</b> - unanimous
	<b>President's Report</b>	<p>J Gilbert addressed the following matters (attached):</p> <p><b>Spring Plenary Update:</b> Kinesiology was added as a discipline; the addition of Teacher Education was defeated. J Gilbert attended sessions dealing with Massive Open Online Courses (MOOCs).</p> <p><b>College President Search:</b> three candidates have advanced to the second level: Dr. Barbara Blanchard, Dr. Edward Bush, Dr. G. H. Javaheripour. Forums are Thursday, May 2, along with second-level interviews and campus tours. Feedback from evaluation forms, including from online viewers, will be shared with Chancellor Baron May 3.</p> <p><b>VPI Campus Forums:</b> forums and second-level interviews will be May 16. The same evaluation forms will be used.</p>	

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	<b>New Business</b>	<p><b>Student Success Center:</b> the ad hoc committee has delayed its report until May 15; hopefully, the Chancellor and board members will be able to attend.</p> <p><b>SLO Software Recommendation:</b> C Huston reported that the results of Flex Day surveys have been given to College Council and the Accreditation and SLO Committee. The recommendation is for the campus to adopt eLumen. There is an action plan to migrate data from Datatel during the summer. K Weiss recommended that those updating data take special care to correctly identify course names and numbers; if there are updates via CurricUNET, there could be duplication. There will be faculty training provided by next Spring.</p> <p><b>Scorecard Information:</b> J Smith was not in attendance; he has sent pertinent materials to the Dean's Cabinet. If J Gilbert can access electronic details, he will forward them to Senators.</p> <p><b>Presidential Forum Questions:</b> Senators perused the 2012 list of possible questions (attached); suggested priority queries were 3, 5, 6, 11, 12, 23, 24, and 25.</p> <p><b>Student Services Representation:</b> There have been layoffs and other changes: deans becoming directors and/or coordinators. Discussion question: what exactly is a 10 + 1? What falls under Senate's purview? "How the administration is organized may be a matter for wide participation by the affected parties, but it is outside the scope of the District's responsibility to consult collegially. However, organizational changes which affect academic and professional matters, such as curriculum or the faculty role in governance, would require consultation with the Academic Senate." (Statewide Senate 1998). We currently have a Dean overseeing Library and Human Resources; that position is being changed to Director. Question: when there is a Director, is there still a Division? Contractually, most committees are composed of faculty. But Senate representation is by Division.</p> <p>Bylaws:            §121 Regular senators shall be apportioned according to the total number of Faculty Members in each Division.</p> <p>§132 For purposes of representation in the Senate, the Counseling Office of Student Services shall be considered a division.</p>	

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	<b>New Business (cont)</b>	<p>The proposal is to amend Bylaw 132 to reflect that all faculty under Social Services will be considered a division and have representation in Senate. In discussion, it was pointed out that all faculty not covered by specific divisions have their own set of representatives. C Huston said that some will not then be represented. The issue is whether the library loses its representation in the Senate because it's no longer a division. Also, whether "Counseling Office" includes all counseling on campus. J Gilbert has been including all such counselors in apportionment math, which is not technically according to the Bylaws. C Huston pointed out that Student Health faculty would be reporting to the Director of the Library.</p> <p>Proposed would be an amendment to accurately represent all faculty under Student Services, Library, and counseling. Executive Committee could be assigned to draft language and two possible options for May 15. In discussion, J Gilbert said that the Constitution stipulates that chairs of Professional Development and Program Review – if not already – shall be considered Senators. It would be possible to amend language to include the Library. However, it is simpler to amend the Bylaws.</p>	<p><b>Motion</b> by C Huston to amend Bylaw §132. <b>2<sup>nd</sup></b> by S Meyer. <b>Voice Vote</b> – unanimous.</p>
	<b>Old Business</b>	<p><b>Priority Registration:</b> originally, President Kuck requested that priority registration discussion begin with Enrollment Management, reporting back to College Council and attendant constituent leaders. However, G Fisher has asked that prioritization be addressed first among constituent groups and then report to College Council, who will send all lists to Enrollment Management for a final recommendation. Despite the paucity of statistics, Senate has been tasked with making recommendations. The college is currently in compliance with federal policy. Five petitioning groups are: STAR, Calworks, International students, Same-Year High School Students, Associated Student Government.</p> <p>Discussion followed regarding international students; SBVC currently has twenty. They are mandated to take 12 units per semester. Comparable schools give them Priority B. Their tuition, approximately \$6K per year per student, goes into the District general fund – then 70% to SBVC. 100 students could fully fund a director and counselor and also open up 400 additional seats. J Marquis expressed the view that if we take students, we must take institutional responsibility for them.</p>	



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		<p><b>Student Services - no report.</b>  <b>Personnel Policy - no report.</b>  <b>Career &amp; Tech Ed - no report.</b></p> <p><b>Financial Policy</b> – a District budget meeting for May 1 was cancelled. The 9<sup>th</sup> is the next scheduled meeting. E Millican said that the proposed CHC reallocation model is still on the table. SBVC has prepared a PowerPoint presentation offering our college’s rebuttal. Senators and faculty are urged to attend the May 9 meeting, which will be attended by the Board of Trustees. J Gilbert addressed the issue of recently “found” money; in addition to Program Review priorities, one-time expenditures are being considered.</p> <p><b>Equity and Diversity - no report.</b>  <b>Legislative Policy - no report.</b></p> <p><b>Elections</b> – C Huston requested that senatorial nominations be forwarded to her. She thanked W Chatfield, who will be leaving Senate after many years of service with Social Services.</p> <p><b>Curriculum -</b>  <b>Program Review –</b>  <b>Professional Development</b></p>	
	<b>Additional Reports</b>	<p><b>College President’s Report -</b>  <b>SBCCD-CTA -</b>  <b>District Assembly -</b></p>	
	<b>Public Comments</b>		
	<b>Announcements</b>	<p>J Gilbert has a standing Monday meeting with the Chancellor prior to each board meeting; they discuss items from the Board Book. He will begin emailing the Book and pertinent details to the Senate. Points of interest/concern should be forwarded by Monday to the President. By law, the material is to be posted 2 hours before each meeting; it’s available at the District web site under Board/Agenda.</p>	
4:35	<b>Adjourned</b>		

