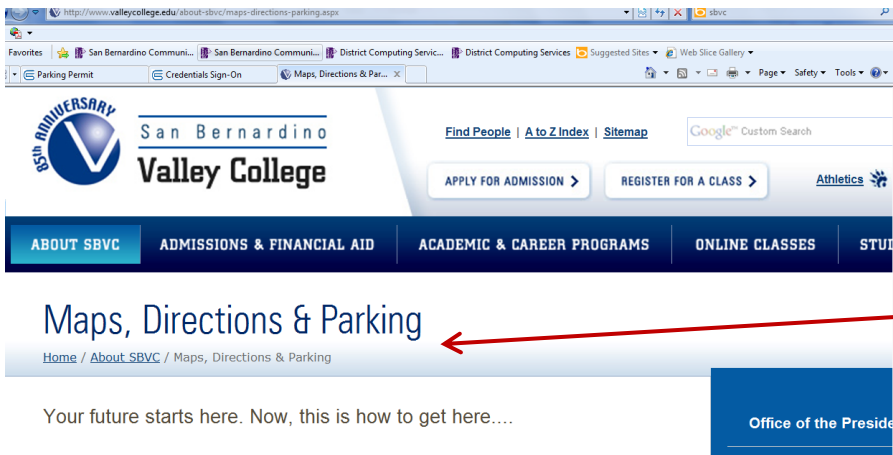


Purchase Your Staff Parking Permits Online



1) Go to the SBVC website:

<http://www.valleycollege.edu/>

You will need:

*A valid Credit or Debit Card

*Make, Model, year, Color of your car plus your License Plate #, State of Issue, Valid Mailing and E-mail Addresses

2) Go to the "Maps, Directions & Parking" page under "About SBVC"

3) Go toward the bottom of the page and click on "Purchase Staff Parking Permits Online"

Parking

[Parking @ SBVC](#)- your source for all parking regulations, fees and more

(Motorcycle Parking Free In Specified Areas)

[Purchase Student Parking Decals Online](#)

Students purchase permits online (link to purchase permit using [WebAdvisor login](#))

▪ **How To Do It**

Purchase Daily Parking Permits From Machines

Effective January 1, 2012, daily parking permit fee increases from \$1 to \$2.

NOTE: If you are a student with a Board of Governors (BOG) waiver, a fall/spring semester parking decal is only \$20--a better value for students after only 10 trips to park on campus in a single semester; after 15 trips for those that would have to pay \$30.

[Purchase Staff Parking Decals Online](#)

Staff purchase permits online (link to [WebAdvisor](#) and then Credentials)

▪ **How To Do It**



4) Login to WebAdvisor:

Use the same User Name and Password to get into your campus computer

Log In

Students
Your User ID is formatted: **f.lastname####**

Where:

- **f** is the first character of your first name (no nicknames).
- **lastname** is your last name up to 20 characters.
- **####** is the last four digits of your Student ID.

Your **default password** is "Temp" and your 6 digit date of birth (TempMMDDYY).
Note: Your password is case sensitive.

Employees
Your **User ID and Password** is the same as your network / e-mail account.
Note: If you do not have a network/e-mail account, please submit a "[User Application](#)" to request an e-mail account.

User ID

Password

Hint

SUBMIT

5) Use the same User Name and Password to get into your campus computer

6) Click Submit

San Bernardino Valley College

CHANGE PASSWORD | LOG OUT | MAIN MENU | EMPLOYEES MENU | CONTACT US

EMPLOYEES - WEBADVISOR FOR EMPLOYEES MENU

Welcome Janet Johnson!

The following links may display confidential information.

User Account | District

Change Password | Contact Information | District Information/Forms | Human Resources/Job | Board Policies and Procedures

Employee Information

My Leave | My Staff Directory | SB Valley Employee Parking Decals | Crafton Employee Parking Permits

SECURED BY digicert Identity Assured | This site chose Digicert WebAdvisor SSL for secure e-commerce and confidential communications. | CHANGE PASSWORD | LOG OUT | MAIN MENU | EMPLOYEES MENU | CONTACT US | WebAdvisor 3.1

7) Click on SB Valley Employee Parking Decals

... Need to Select a Term ...

Please select a term to verify employment:

Summer 2011 | Next

8) Click on the correct semester permit to purchase

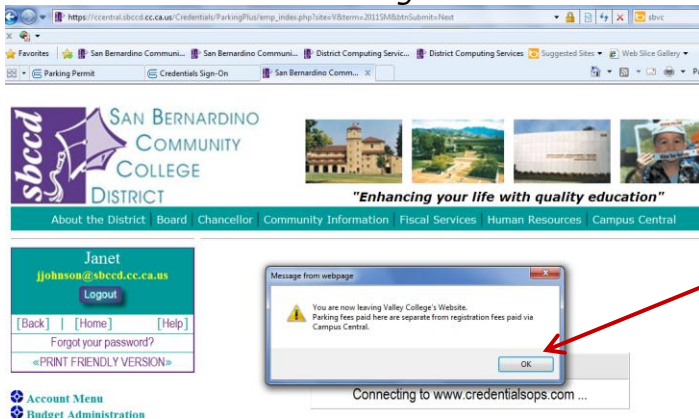
Summer '11 Permits will be available for purchase online from April 10 through July 6.

Beginning May 14, staff will have the option to purchase an Annual 2012-2013 Permit using a Payroll Deduction through August 3.

Beginning August 4, Fall '12 and Annual 2012-2013 permits will be available for purchase online.

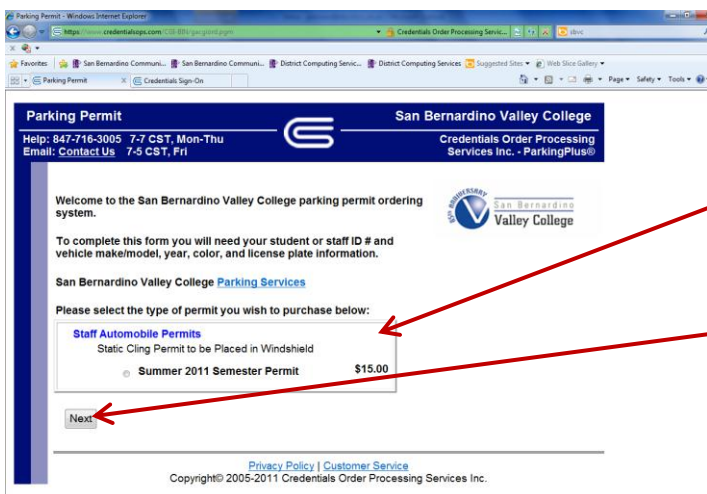
9) Click "Next"

Purchase Your Staff Parking Permits Online



10) Click "OK"

A valid credit or debit card
Make, Model, Year, Color of car plus your License Plate #, State of Issue
Valid mailing and e-mail addresses



11) Select Decal

12) Click Next and fill-out the required information

You will need:

- *A valid Credit or Debit Card
- *Make, Model, year, Color of your car plus your License Plate #, State of Issue, Valid Mailing and E-mail Addresses