

Distributed Education Coordination Council
Kay Weiss, Jack Jackson, Andy Chang, Glen Kuck

11/05//2012
Minutes
10:30 a.m. – 12:00 p.m.
District Annex Conference room

TOPIC	DISCUSSION	FURTHER ACTION
Review and Approval of Minutes	Motion to approve with edits, Jack Jackson seconded by Kay Weiss	
Crafton Hills reports	T.L. Brink reported that Crafton’s ETC committee has not had a meeting since the last DECC meeting, therefore he has nothing to report.	
Valley College Reports	<p>Jack reported on the meeting of the online program committee. Valley implemented a procedure as it pertains to accreditation. Standard 1B in the ACCJC deals with institutional effectiveness, in a sub-section they want measurable goals and objectives. The committee established a measurable goal at the meeting. Student retention and success for Valley college DE classes should equal or exceed the average for the state DE classes for retention and success.</p> <p>Jack reported that Valley stated a newsletter for online faculty and he is getting good feedback, faculty like the newsletter.</p>	Jack will forward a copy of the newsletter to Glen and it is also posted on Valley website.

Distributed Education Reports

Glen reported that he did a technology presentation to the Board. The focus was on digital textbooks. He submitted a resolution to the board. The resolution encourages the district to explore open educational resources as an alternative to traditional textbooks. This would result in a large savings to students. College of the Canyons is leading it for the state; Glen will have a representative for college of the Canyon's come and give presentations to the Academic Senate or the On-Line committee to show what College of the Canyons is doing, success stories. Digital textbooks might not be right for all students but we are trying to get it part of the strategic plan. oer.consortium.org is a state website for the state consortium that has a list of all free textbooks available..

Glen reported that the district is having a study session this month on whether or not to have an international program. Jack asked if the program could have an online component. Glen reported that it could have an online component but the requirement is a student must take a minimum of 12 units per term but only 1 as an online. The District is trying to come up with a model for the purchasing back of sections. Based on the number of the students you have 50% goes back to general fund, 25% for sustainability of the program , 5 to 10% to faculty staff development and then 15-20% for the purchasing of sections. Discussion followed regarding some of the major concerns the housing, staffing, programs, marketing, savings etc.

Glen reported that he has had several discussions with Tre regarding the size of the shells in blackboard. The recommendation is a size of 1G for spring semester. Once the instructor reaches 1G, Blackboard will not allow instructor to download any additional material. DE will work on an individual basis with the instructors if they are over 1G. Exceptions will come to the DECC group for review.

Kay asked when shells for spring will be made available. Glen stated it is the actual day the course is created in Datatel but he will verify?

Glen to verify with Tre when the spring shells will be available.

<p>Discussion Items</p> <ul style="list-style-type: none"> • Blackboard Password reset (Glen) • On-line academic integrity: splash screen, Andy's agreement of terms of use when logging in BB for the first time, bb module (Jack) • State Authorization: report... and suggestions. (Jack) • Voice Thread (Jack) • State DE coordinators monthly meeting (Jack) • Financial Aid and last day of attendance (Jack) 	<p>Denise Allen mentioned that there was a problem with the password reset function in Blackboard. Glen asked Brock to look into it and Brock submitted an email with Denise's concerns. Glen had some questions concerning the email and will seek clarification from Denise.</p> <p>Jack reported that to meet the minimum standard for Academic Integrity in on-line classes, the District needs a unique user log-in, which the District does have. Jack is hearing the ACJC wants more than just the unique log-in , the ACJC wants other evidence of a culture of integrity. Valley discussed several options, perhaps putting a blurb on the Blackboard splash screen that's states, if you login, you are who you say you are. Jack provided some language from both committees, and both committees are ready to move forward with having the blurb placed on the Blackboard splash page. Andy mentioned that , we may be able to create a pop-up screen in Blackboard, similar to the one utilized in EduStream, an end user agreement that the student would click, agreeing to the terms and conditions of use and further verification that they are who they say they are. Another option is perhaps a module in Blackboard, an Academic Integrity module, which Jack created. It is a blurb that states "if I click on a course link, I am the person who registered for the course and actually doing the work." The idea is to build layers and levels that the college, faculty and the District are doing to emphasize "don't cheat." Glen indicated that the blurb on the log-in page is not a problem , the agreement of terms may not be possible because Blackboard is a third party, not custom. Discussion followed on what other procedures the district can implement. Glen indicated that Blackboard can force an announcement on every page at the beginning of the semester. One of the announcements will be a reminder of the integrity. The issue needs further brainstorming. Glen will take it to blackboard group for discussion. Jack will send Glen the terminology for splash and Glen will post.</p> <p>Jack reported that the figures are not as bad as originally thought, Crafton had no students, Valley has five students in fours states but none taking all online course. Can pull the report any time it is requested. might push to exclude some states.</p> <p>Jack reported that it is veruy expensive and he will play with it on his own.</p> <p>Jack reported that the meetings are very informative, archived, Crafton should participate.</p> <p>This is another Accrediatin issues. Jack believes it was College of the Canyon's was given two weeks to provide information rincluding the last day of attendance for any DE student that was dropped. Glen will send College of the Canyon's an email to see what the exact issue was. Valley will continue discussion in the on-line program committee concerning applicable training.</p>	<p>Glen to get clarification from Denise regarding her concerns.</p> <p>Glen will take the Academic Integrity issue to the Blackboard group for further discussion.</p> <p>Jack will forward the terminology for the splash to Glen.</p> <p>Jack requests the report be sent to both Valley and Crafton in January of 2013.</p>
<p>Next Meeting</p>	<p>December 10, 2012</p>	