

# SBVC

## Student Services Council

### MINUTES

September 23 2021

10:00 a.m.-12:00 p.m.

Zoom Conference

#### Members:

*Student Services Mission: To provide a system of support services that enhances student success and achievement of educational goals.*

	A	P		A	P
Olivia Rosas, Interim VPSS		x	Kathy Kafela		x
Andrea Hecht	x		Larry Brunson		x
April Dale-Carter	x		Marco Cota		x
Ariel Davis	x		Maria Trujillo		x
Carmen Rodriguez		x	Michelle Crocfer		x
Justine Plemons	x		Oscar Rodriguez		x
Cindy Huerta		x	Priscilla De Loera		x
Deanne Rabon		x	Dr. Raymond Carlos		x
Elaine Akers		x	Sam Trejo		x
Fermin Ramirez		x	Shalita Tillman	x	
Jamie Herrera		x	Sharaf Williams		x
Joanne Hinojosa		x	Veada Benjamin		x
Joseph Nguyen		x	Yancie Carter		x

TOPIC	DISCUSSION	FURTHER ACTION
1. Approval of 8/26/2021 Minutes.	Ray moved. Carmen seconded. Motion to approve the Minutes was passed.	
2. Spring 2022 Registration	Priority registration begins November 1 through November 18 and open registration begins November 19 through January 17. Discussion conducted regarding what is being done to encourage students to register. Carmen reported they are open on Saturdays during priority registration; they hold registration sessions for their students with counselors available on peak days and Oscar is working with students not registered to get them to come back. Many of our students want in person classes and human interaction. Spring will have about the same amount of in person and online classes as fall semester.	Ray will report to the VP of Instruction the desire of students to have more in person classes in his meeting with her and will report back to the Council.
3. CARES Act Disbursement	The third disbursement of funds needs to go out by November 1 with DREAMers first, Promise students second and the rest of the students who are identified and meet the criteria. One of the main issues is obtaining accurate data from our system.	District is working on an accurate list of eligible students.
4. Enrollment	Decline in enrollment from last year and students are still skeptical about returning to campus as they need to feel comfortable and safe.	There is the possibility of a vaccination mandate for spring with more to come on this from District.

<p><b>5. Student Area Outcomes/EMP</b></p>	<p>EMP's are done annually at the end of September along with Research. Bethany Tasaka has the SLO Handbook on the website and the Student Services website has SAO's posted. (See below.)  <a href="https://www.valleycollege.edu/about-sbvc/offices/office-vp-student-services/index.php">https://www.valleycollege.edu/about-sbvc/offices/office-vp-student-services/index.php</a>.</p>	<p>Tabled for further discussion at a later date.</p>
<p><b>6. Area Updates</b></p>	<p><b>Jamie: Counseling</b> presented Basic Skills project at chairs meeting, which is creating the Canvas Shell for students with info they might need 24/7 and also an informational video. Also sent Instagram post to students to do their Ed Plans on non-peak time before priority registration.</p> <p><b><u>Elaine-Student Health Services:</u></b>  Student support groups started. There are still not a lot of students being seen in person so as you interact with students, remind them they can come in and also do virtual appointments.</p> <p><b><u>Fermin-Financial Aid Outreach:</u></b>  40 workshops coming up every Friday beginning October 1 and another 40 scheduled for spring, beginning January 7. Community workshops begin next week. Workshops are scheduled with several local feeder schools in both Spanish and English. A flyer will be posted on the website and sent to the managers when completed.</p> <p><b><u>Joanne-EOPS/CARE:</u></b>  Their application process is not closing down but is being kept open for this current semester. Spring applications will be announced next week and we want to orient students before Priority A registration begins if possible.</p> <p><b><u>Ray – Student Life:</u></b>  Club Rush is September 29 from 11am-3pm in the Quad and they are expecting 400 students.</p> <p><b><u>Sharaf – DREAMers-Valley Bound:</u></b>  Undocumented student week begins October 18 and a flyer will be sent to students. They are currently working with high schools, the community and doing on campus tours. Their application workshops begin October 1 and Valley Bound applications will be coming out next week for 2022/23. Oscar has been doing several events and the first one is October 2 with the Chamber of Commerce. They are also doing a pilot program with San Manuel.</p> <p><b><u>Larry – DSP&amp;S:</u></b></p>	

7. Other	Everyone present introduced themselves and where they work.	
8. Adjourn		

Additional Information:

- New Appstream Link for Students:  
 Applications available are:  
 Adobe  
 Microsoft Office  
 Electronics Class apps  
 Autodesk  
 Quickbooks  
 PSPP  
 GIS apps

<https://www.valleycollege.edu/about-sbvc/offices/campus-technology-services/services-provided/appstream.php>