

Members:

Student Services Mission: To provide a system of support services that enhances student success and achievement of educational goals.

	A	P		A	P
Scott W. Thayer, Ed.D.		X	Sylvia Juarez		X
Ailsa Aguilar-Kitibutr		X	Kathy Kafela		X
Elaine Akers	X		Marty Milligan		X
Veada Benjamin		X	Ernesto Nery		X
Charles Burton		X	Joseph Nguyen		X
Raymond Carlos		X	Deanne Rabon		X
Yancie Carter		X	Fermin Ramirez		X
Marco Cota		X	Maria Del Carmen Rodriguez		X
April Dale-Carter		X	Oscar Rodriguez		X
Angelita Gideon	X		Shalita Tillman		X
Ron Hastings		X	Samuel Trejo		X
Cindy Huerta		X	Maria Trujillo		X
Celia Huston	X		Andre Wooten	X	
Heather Johnson	X		Shari Blackwell		X

TOPIC	DISCUSSION	FURTHER ACTION
1. Welcome	<p>Dr. Thayer introduced himself and welcomed the Council members. Council members gave self-introductions.</p> <p>Dr. Thayer reported that there is a lot of work and activity going on as students are coming in and getting ready for the semester.</p>	<p>We do things because we are mandated, compliance and need to do them, but the uniqueness of students can be in place. Big topic is assessment. All students have unique talents and we need to find theirs. Coming to us at so many different levels. Good way to start the year to remind ourselves of that.</p>
2. Video: "Why" in what we do	<p>Dr. Thayer stated that any time you implement or try something new it takes time. The state has put money behind these initiatives since 2013. However, it takes time to hire people, there are changes on campus, you must identify new opportunities, but the requirement is to get it done. Juxtaposition that have been dealing with. SBVC is under a time constraint with State of CA to spend money.</p> <p>Dr. Thayer asked everyone to make a note of what has been going on the last few years. What are the initiatives? Implementation Student Success Act; SSSP Mandated: Required Orientation and Student Assessments; Achievement Gaps; Student Equity, etc.</p>	

<p>3. San Bernardino in the News</p>	<p>Dr. Thayer provided a handout on travel and specified that Alabama, Kansas, Kentucky, Mississippi, North Carolina, South Dakota, Tennessee and Texas cannot allow state funds to be used. This is important to know that the State Chancellor's Office letter dated 8-3-2017, regarding AB 1887.</p>	<p>We need to look to see if the Board of Trustees is aware of this travel situation regarding students. Kathy Kafela stated that she has been dealing with this issue for the last 1.5 months as this is impacting the HBCU Tours with travel to those states, but not the relationship with the colleges and organizations.</p>
<p>4. Information</p>	<p>Dr. Thayer passed out the workshops and list of events for professional development being held on August 10th from 9-2:30. Adjunct Orientation is being held from 2:30-8.</p> <p>Opening day is Friday, August 11th. August 10th there is a college and community meeting. Email has been circulating - asking for RSVP's. Has not seen an agenda but there is a schedule for the meeting. 9-11:30 to clarify strategic planning goals in Business 100. James Smith is running and has been coordinating that.</p>	
<p>5. Enrollment Update</p>	<p>SBVC is on pace with slightly higher counts from last year. We went in debt from spring to allow students to go through to meet enrollment goals. Student fees are not being taken out before giving students their financial aid funding. This is slated to begin with fall, 2018 but may try to move it to spring. The district lost a programmer in IT and they are not in a hurry or do not see the need to replace the person. IT was not willing to move in that direction unless they were 100% certain the replacement reported to IT and not to Student Services.</p>	<p>Dr. Thayer will try to find out why the fees are not coming out up front before the aid is given to students.</p> <p>April Dale-Carter stated that we have been requesting this for over a year and have been told that the system didn't have the capabilities of doing it.</p>

	<p>Veada Benjamin stated that due to SBVC not dropping students for lack of payment also affects the student's GPA as the teachers do not drop the students that are no shows. Spring has about 400-500 students, and a few hundred for summer, that have not paid their fees. This totals about 1,000 students that have outstanding balances that owe fees to the college and cannot register for the fall semester. It is about 10% of the students.</p>	
<p>6. Fall 2017 – Office Hours</p>	<p>Dr. Thayer reported that office hours are being adjusted for the beginning of the fall, 2017 semester. Handouts were provided with the Student Services extended/limited and regular office hours.</p>	<p>Extended special hours starting the first week of the semester. Hours that have been approved for operational hours of the semester. Every area is staffing accordingly. Everyone is ready to go for the 14th.</p>
<p>7. Welcome Day</p>	<p>Dr. Thayer reported that New Student Welcome Day is August 9th from 8:30 – 1 p.m. We have extended the deadline to register until Monday afternoon. WE currently have over 600 students registered with over 50 vendors signed up. We hope to meet the 800-student mark. There will be giveaways as well as handbooks, backpacks, Financial Aid, EOPS and DSP&S information. A survey will be provided to help us improve the event for the following year. We are encouraging everyone to wear their Valley College t-shirts. There will also be a parent component and a virtual tour.</p>	

<p>8. Program Updates</p>	<p>April Dale-Carter reported that during the first few weeks of the fall semester Cindy Huerta and the A&R staff will be working to ramp up concurrent enrollment. Cindy will be going out to 11 high schools doing recruitment and working with the high school liaisons. They will have courses that the high schools have requested. Classes are slated to begin the first week of September. We also now have non-credit courses. The district and college are ramping up non-credit courses as well. 4-5 high schools. Initially the high schools wanted classes to start Aug 29th but we have requested to push them back to mid-September.</p>	
	<p>Sylvia Juarez provided information regarding the Dreamers Resource Center. Evelyn Luna is the counselor. Sylvia will be pulling back this year and will be doing research on the laws in CA and what is happening nationally in order to advocate for students. DACA is even more the midst of being removed by 9 states. President Obama put DACA in place 5 years ago and it is being threatened by the new administration. If DACA goes away we still have access at SBVC. The longest term for students to have permission to work in the US is two years. Sylvia is meeting with the President for support as well as the Police Chief. Sylvia is collecting liaison's for Dreamer's and Guardian Scholars.</p>	<p>Marco Cota stated that he and Carmen Rodriguez would like to meet with Sylvia before she goes out to the departments.</p>

Carmen Rodriguez reported that EOPS is opening their application for one day on August 9th but the students will have to attend New Student Welcome Day, complete their college application and orientation on the same day at 1 p.m. This is a one-time shot for the fall. They will screen for applications in October.

Dr. Ailsa Aguilar-Kitibutr stated that the Counseling department, early college is going out to recruit for SDEV 102 and 103 in the high schools. There will be 4 sections. Options House will offer the SDEV course as well. SDEV 102 has been approved to be 3 units instead of 2 units, 103 has been accepted for content review. They are currently working to enhance the two courses. Those are transferable courses and CSU accepts them as part of the GE. Counselors are preparing for a retreat on campus. Details will be forthcoming. So far, June 1st until yesterday they have served 5,188 students. Most of them have been seen individually. Very good to have this unique transaction and engagement. Ask a Counselor has been continuing and On Demand counseling has been done in various places on campus. Online counseling has been also working with students. Counselors would like students to get engaged in defining a major. Students need to do so after 15 units.

Deanne Rabon reported that the STAR program is doing their recruitment (Recruitmentpalooza), out in the quad on August 15th in the morning. Deanne gave a brief overview of the STAR program regarding who they are and who they serve.

	<p>The STAR program provides tutoring, priority registration, computer lab, laptops to checkout overnight and scientific calculators to checkout. There are also several cultural events such as plays that they would normally not have access to. The STAR program does not anything related to courses or cohorts. Unfortunately, they are unable to help students in programs such as nursing, psych tech and human services due to the longevity of the course work. The STAR program is monitored and required to report to Department of Education.</p>	
	<p>Ernesto Nery discussed the financial aid process regarding disbursement of funds and disqualification. The first scheduled disbursement for fall, 2017 is scheduled for August 18th. They will receive 50% of their financial aid. Students just turning in paperwork will not receive their financial aid on that date. Some students will be receiving PELL grants and some will get SEOG, which would be by the end of August. Bring back at a future meeting of what concerns are with students regarding financial aid and grades.</p>	<p>Bring back what concerns are with students regarding financial aid and grades, etc.</p>
	<p>Dr. Thayer reported that the campus is moving in the direction of moving up spring registration to October 30th. It usually begins the last week of November, after thanksgiving. We will see the trending of our enrollment in terms of how we really progress instead of the new traditional time of registering and the new timelines. There are a lot of other things in Student Services that are affected by the earlier</p>	<p>Please send concerns to Shari and we will compile a list.</p>

	<p>registration dates. The A&R staff is working hard and still give the students the attention and assistance that they deserve. When the college adopted a non-payment drop, it created a deficit of over \$1.98 million for summer and fall. Now students are not coming back to college because they owe money. Veada Benjamin stated that this was a disserve to the students.</p>	
	<p>Dr. Thayer stated that ADP is the new software for hiring as well as payroll. After July 10th, Deneatrice was going to hold a training to let managers know how to use it, etc. Sam Trejo recently gained access for work-study students. Erica Mosley in HR at district is gone and she was the point of contact. Sam Trejo has not heard anything since July 10th about the hiring process. Sam encourages students to show hiring managers the Award letter showing Federal Work Study.</p> <p>Dr. Aguilar-Kitibut also added to her report that counseling is teaching a SDEV 102 course with zero textbook cost. She also invites the other departments to learn the program.</p> <p>On August 26th, Saturday, is the Student leadership Conference on campus. We are expecting up to 500 students. This is a great opportunity to connect with students.</p>	
<p>9. Adjournment</p>	<p>Meeting adjourned at 11:48 a.m.</p>	