

LOSS OF BOGFW AND/OR PRIORITY REGISTRATION PETITION

Return Completed Petition to

ADMISSIONS & RECORDS OFFICE

Submit this request prior to the term you wish to be considered for reinstatement of priority registration

Response to this petition will be sent to your SBVC email account

For the (check one) FA SP SU 20 _____ Semester

BOG FEE WAIVER PRIORITY REGISTRATION BOTH

The California State Legislature requires colleges to adopt registration priorities based on factors such as number of units completed, grade point average, and other considerations. Students who have lost priority registration may appeal to have it reinstated based on verifiable evidence of factors outside their control. The law reads:

Each community college district shall establish written procedures by which a student may appeal the loss of priority enrollment due to extenuating circumstances, or where a student with a disability applied for, but did not receive reasonable accommodation in a timely manner. Extenuating circumstances are verified cases of accident, illnesses or other circumstances beyond the control of the student. Districts may exempt from the 90-unit limit categories of students, including but not limited to, those enrolled in high unit majors or programs. Districts may allow students who have demonstrated significant academic improvement to appeal the loss of priority registration status."(Title 5, section 58108.)

Title 5 Revisions to the Board of Governors Fee Waiver beginning Fall 2016 will now be based on Academic and Progress Standards. (SB 1456 The Seymour-Campbell Student Success Act of 2012)

PLEASE PRINT ALL INFORMATION CLEARLY

Student Name – Last, First, M.I.	Student ID #
Address – Street, City, State, Zip	
Email	Phone

I am requesting a reinstatement of my Priority Registration/BOG Fee Waiver for the following reason:

- Extenuating Circumstances**
Approval is based on evidence of unavoidable extenuating circumstances beyond your control, such as a death in the family, car accident, serious illness, eviction, etc. *To be considered, you **must provide documentation**, which may include such items as medical documents, death certificates, newspaper articles, funeral programs, statements from professionals on letterhead stationery, etc.*
- I have a disability and applied for but did not receive a timely, reasonable accommodation**
Please attach a written statement that describes your situation
- Academic and/or progress improvement**
Students who lose priority enrollment due to academic or progress disqualification must demonstrate significant academic improvement to appeal the loss of priority registration status. Evidence of such improvement may be demonstrated by successful completion of 12 semester units with at least a 2.0 GPA and more than 50% of my semester coursework. *The committee will review your transcripts.*
- I have not enrolled at SBVC for two consecutive semesters (fall/spring) since I became ineligible for my BOG fee waiver.**
- I was unable to obtain essential support services FOR BOG PETITION ONLY**
Please attach documentation
- I have special considerations; I am CalWORKs, EOPS, DSPS and/or Veteran Student FOR BOG PETITION ONLY**
Please attach proof of being a CalWORKs, EOPS, DSPS and/or Veteran Student

I declare under penalty of perjury that all information on this form is accurate. I understand that this appeal form is void should I fail to make academic progress.

Student's Signature	Date
For Office Use Only	
Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Petitions Committee Signature:
Date	