

**ACCREDITATION & STUDENT LEARNING OUTCOMES  
COMMITTEE**

**MINUTES—APRIL 26, 2018**



**Members  
in  
Attendance**

- Horace Alexander
- Autumn Blackburn
- Amy Avelar
- Tarif Halabi
- Rick Hrdlicka
- Celia Huston
- Amy Jennings
- Angela Grotke
- Bethany Tasaka

- Albert Maniaol
- Rocio Aguayo
- Diana Rodriguez
- Scott Thayer
- Scott Stark
- James Smith
- Kay Weiss
- Terri Long

SBVC provides quality education and services that support a diverse community of learners.

| Topic                                       | Discussion and Action   |
|---|---|
| <b>Approval of Minutes—</b>                 | Minutes not available.  |
| <b>Outcomes Draft Plan</b>                  | <p>Terri Long reviewed the outcomes handbook page-by-page and received feedback from the committee members. Discussion ensued on the issue of having appropriate links to SLOs in the handbook; and on efficacy/program review. Comments made per the handbook review:</p> <p>Need to define terms at the beginning of handbook</p> <p>Pg. 5, removing language that has no real meaning, e.g., using SLOs is beneficial on many levels, and rewording language in student benefits section—other benefits, community partners.</p> <p>Pg. 6, Delete middle paragraph, this is a duplicate from another page. Ref. objectives and discussion, COR, measureable objectives. Parts of language in handbook derived from other college handbooks. Objectives/outcomes discussion—James Smith to work on this section.</p> <p>Pg. 7, Add SLOs to terms. Discussion on how to change SLOs (CourseLeaf), courses, programs, instructional outcomes.</p> <p>Discussion on having everything in one book, institutional outcomes, program courses—let's ask the senate. Separate sections or chapters of each section, what is it, how to write, best practices examples and processes.</p> <p>Pg. 8, language from another handbook.</p> <p>Pg. 9, insert in examples of complete certificates, such as auto tech.</p> <p>Pg. 10, language clean-up, keep it simple.</p> <p>Pg. 13, incomplete sentence, first paragraph, grammar corrections</p> <p>Pg. 14, a check point.</p> <p>Horace was elected to proofread the report for grammar, punctuation, format, etc.</p> |
| <b>Aligning Committees to the Standards</b> | Terri and Celia put something together and bring back to the next meeting.  |
| <b>Other</b>                                |   |

**Next Meeting:**

May 10, 2018, 1:00-2:30 p.m.  
All meetings will be held in the new Athletics building, Room GYM/318, unless otherwise noted.  
(An Outlook reminder notice will be sent out a week prior to the meetings.)

DRAFT