

MINUTES
ACCREDITATION COMMITTEE
SEPTEMBER 26, 2013
1:00 P.M.
PRESIDENT'S CONFERENCE ROOM

ATTENDEES: Guy Hinrichs; Paula Venegas; Jack Jackson; Gloria Fisher; Rick Hrdlicka; Horace Alexander; Jeremiah Gilbert; Paula Milligan; Algie Au; Girija Raghavan; Celia Huston; Diane Dusick; Rose King; Joe Cabrales; Dena Peters

Minutes—September 26, 2013: Minutes were reviewed and approved with amendments. James Smith motioned to approve the minutes; Rick Hrdlicka 2nd the motion. Minutes approved with amendments.

Review Standards 3B & 3C:

Paula Ferri-Milligan took the lead in the conversation of Standard 2B and got feedback where needed. Celia Huston provided a lot of feedback, but there are still some areas where help is needed. Will go page-by-page:

1. Do we still have affiliation with Eisenhower Academy? This is written in the last report? Response was "no"; this reference should be removed from the report. No longer affiliated with Eisenhower Academy.
2. Pg. 20, third paragraph, contact Joe Cabrales; first paragraph under Description, ref. hard copy application—everything is now online. Should change language to reflect online application process.
3. Pg. 21, 1st paragraph, Matriculation Committee, has the membership changed (refer to J. Cabrales). Discussion ensued on the committee make-up. Algie Au had questions on a sentence in same paragraph, "Membership includes representation from Instruction, Student Services . . . ," this sentence doesn't flow, there is no connection and she doesn't understand. Paula said that student services has changed, e.g., government, activities, schedule.
4. Pg. 15, II.B.3.b. in the directive, Paula said we need student input, then we can go to specific areas; Celia Huston said there was discussion on this issue during the flex day activity on core competencies. Discussion ensued on evidence for the period after the last accreditation visit. Is there any reference to student services and student academic services in this section—suggested a synopsis, where is the line between 2A and 2B?
5. Pg. 17, 2nd paragraph, ref. Program Review Committee (refer to S. Lillard); 2nd paragraph ref. SLOs/SAOs and the difference between the two; bullet items, need clarification, could provide some examples for the reader; last paragraph ref. counselors outside of the counseling center—could be defined as specialized counselors in specialized programs.
6. Pg. 18, 1st paragraph, ref. ongoing training, what kinds of training referring to? 1st paragraph under Evaluation, Gloria Fisher suggested we soften the wording, let's mention the hiring of the two new full-time counselors—we don't want to read as a negative. Reference again on counselors outside of the counseling center. Celia

Huston noted previous recommendation to provide language that students can read and understand, in English and Spanish. Paula mentioned Gina's(?) project developed to help with applications.

7. Pg. 13, II.B.3.a., under Description, Weekend Services and student access to computers to print schedules, calendars, etc. (refer to J. Cabrales). Previously, weekend services was under two different deans, 1-Big Bear and 1-Weekend College.
8. Pg. 16, Student Participation—Shared Governance section, more evidence is required, where do we find this evidence; campus committees/additional committees are available online.

Other examples for evidence:

- o info on marquee should be woven into the report
- o new information stations
- o BOG waiver, need to apply via FAFSA
- o free bus rides via Omnitrans
- o ASB discount tickets
- o automated the wait list
- o withdrawal and financial aid drop dates changed
- o veteran's center and veteran's representative
- o Health services interns
- o free flu shots
- o veteran's workshop, 10/3/13
- o pilot supplemental instruction (SI) in Spanish/Humanities
- o preassessment workshops
- o debit card—the Q—financial aid (all benefits go to the card)
- o online web education planning
- o online interactive orientation
- o degree audit program (for transcripts from other colleges)

Outcomes Process Manuel:

Celia Huston said the SBVC Outcomes Processes have been developed for the next two years. Do we need to approve the printed copy?

Other:

Celia Huston circulated a handout on the Mission and Values (Tenets) to the committee. She said this will be going to the College Council . . . revised with clean-up language.

Next Meeting: October 10, 2013, 1:00-2:30 p.m. All meetings will be held in the President's Conference Room, ADSS-207, unless otherwise noted.