NOTE: Committee was discontinued Fall 2026

Submit a PD Funding Support Request

Committee

Agendas and Minutes

Committee Members

PD Funding Guidelines

SBVC Educational Professional Community

Submit a PD Funding Support Request

San Bernardino Valley College Professional Development Travel Request Submission Portal

Travel/Conference Request & Cl

Necessary Attachments for Spend Authorization to be C

If you are requesting reimbursement for the following:

Send All Attachments as a PDF

- **Lodging including tax** — Hotel estimate
- **Registration** — Conference registration page
- **Airfare** — Airfare estimate
- **Car Rental** — Car rental estimate
- **Parking** — Hotel parking information page
- **Per Diem** — Agenda for conference
- **Mileage** — Map from Valley College or home address (whichever is closer)

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Complaint Procedure

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