



Curriculum Committee Meeting Roll Call

Date: 10/6/2025 Call to Order: 2:02 p.m.		Time: 2:00 p.m. to 4:00 p.m. Adjournment: 3:04 p.m.		Location: PS 217 Quorum: 14	
☒ Anita Arnold	☒ John Banola	☒ Thomas Berry (Faculty Chair)	☒ Djemoui (DJ) Bouzidi	☒ Melita Caldwell-Betties	
☒ Mary Copeland	☐ Norma Durian <i>Proxy: Brandy Major</i>	☒ Melinda Fogle	☒ Nader Gergis	☒ Leticia Hector (Chair)	
☒ Kristina Heilgeist*	☒ Jazmin Jaime	☒ Riase Jakpor	☒ Carol Jones	☒ Elizabeth Larivee	
☐ Steven C. Lee	☒ Sheri Lillard**	☒ Breanna Lopez	☒ Amy Mills	☐ Melinda Moneymaker	
☒ Patty Quach	☒ Mary Rascon	☒ Irene Sanchez	☐ Tahirah (Ty) Simpson	☐ Malik Stalbert	
☒ Rutina Taylor	☐ Angela Vogel**	☒ Janice Wilkins	☒ Kay Dee Yarbrough	☐ Classified Rep. (1)*	
Guests:	☐ IDEAA Liaison**	☐ Classified Rep. (1)*	☐ Student Rep. (1)	☐ Student Rep. (1)	
	Kimberly Jefferson (EDUC/POLS)	Lupita Castaneda (Instruction)	Doris Ontiveros (PHT)	David Grossman (VKHA)	
	Andrea Rodriguez	Melissa King (ANTH)	Vanessa Thomas (VTEC)	Denise Knight (CD)	

Co-chair - In the event of a tie vote, discussion will be re-opened, followed by a second vote. If the tie still persists, the Curriculum Chair shall cast the deciding vote.

*non-voting members

**technical review specialist – non-voting member

Agenda Items

Approval of Minutes	Approval of minutes for September 22, 2025 1 st : Beth Larivee 2 nd : Nader Gergis Discussion: None 22 Responses Aye: 86% (19 votes) Nay: 0% (0 votes) Abstentions: 14% (3 votes) – Patty Quack, John Banola, Dj Bouzidi Motion Passes
	VPI Report
New Business	No updates at this time.
	A. Call to Order & Welcome

The Curriculum Committee recommends that the pre-requisites and co-requisites approved be re-evaluated in the next 2-3 years by the appropriate departments/programs to ensure student success.

Note: Committee members are voting on all Proposals, Requisites, Advisories, and Distance Education.



Curriculum Committee Minutes

B. Informational Items

a. Resolution (First Read)

- i. Title: Ensuring Faculty Participation in the Selection, Implementation, and Evaluation of Technology Used for Curriculum Development and Outcomes Assessment - Tabled

- b. Technical Review Groups – Thomas Berry provided clarification regarding the Technical Review process. Technical Review meetings are held on the Mondays opposite the Curriculum Committee meetings. The purpose of Technical Review is to ensure that proposals are as polished as possible before they go to the Curriculum Committee for approval. During the week prior to Technical Review, groups examine their assigned areas. After the Technical Review meeting, please review your proposals again to confirm that any suggested revisions have been addressed. If no additional changes are needed, type “Reviewed” in the suggestion box and submit. When you review a specific area, be sure to note which area you have reviewed.

C. Action Items

- a. DE Addendum Updates (Second read) – Sheri Lillard – did not receive any comments or suggestions since our last meeting. Summarized the updates to the DE Addendum.

Motion to Approve DE Addendum

1st: Carol Jones

2nd: Beth Larivee

Discussion: Janice Wilkins asked about the timeline. This semester, we will use the old addendum but will transition over to the new DE Addendum in Spring 2026.

Aye: 100% (22 votes)

Nay: 0% (0 votes)

Abstentions 0% (0 votes)

Motion Passes

- b. Curriculum Committee Checklist for Courses and Programs Updates (Second Read) – Thomas reviewed the checklist. Motion to approve checklist

1st: Melita Caldwell-Betties

2nd: John Banola

Discussion: None

Aye: 100% (22 votes)

Nay: 0% (0 votes)

Abstentions 0% (0 votes)

Motion Passes



	Motion Passes c. Course & Program Approval Action Items i. Course Approvals ii. Program Approvals
Announcements and Public Comments	

Course Action Items

Course ID:	Course Title:	Originator:	Proposal Type:	DE?	Notes/Comments:	
ANTH 102H	Cultural Anthropology - Honors	Melissa King	Modification	Y	Discussion: Sheri Lillard mentioned that comments were not addressed for the DE Addendum. There was some confusion on whether the changes needed to be made prior to the curriculum committee meeting, but they do need to be completed. Sheri will work with the department to ensure the DE Addendum is completed and added to Meta.	Motion to approve ANTH 102H with changes to the DE Addendum. 1: Irene Sanchez 2nd: Riase Jakpor Aye: 100% (22 votes) Nay: 0% (0 votes) Abstentions 0% (0 votes) Motion Passes
ART 222	Independent Study in Art	Mandi Batalo	Modification	Y	Discussion: Sheri Lillard mentioned that the changes to the DE Addendum have not been completed. The DE Addendum is okay until the template for Independent Study is approved.	Motion to approve ART 222. 1st: Rutina Taylor 2nd: Irene Sanchez Aye: 100% (22 votes) Nay: 0% (0 votes) Abstentions 0% (0 votes) Motion Passes
EDUC 201	Introduction to Secondary Education	Kimberly Jefferson	Modification	Y	Discussion: Thomas Berry asked whether the department would like to add ENGL C1000/C1000H as a recommendation. The department said since students	Motion to approve EDUC 201. 1st: Riase Jakpor 2nd: Irene Sanchez Aye: 100% (22 votes) Nay: 0% (0 votes)

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Course ID:	Course Title:	Originator:	Proposal Type:	DE?	Notes/Comments:	
					will be taking ENGL C1000/C1000H in the first semester, it is not necessary to add it to the course. They added READ 100 to let them know that there is a lot of reading associated in the course.	Abstentions 0% (0 votes) Motion Passes
PHIL 112	Philosophy in Literature	Adam Pave	Deactivation	N/A		Motion to deactivate PHIL 112. 1 st : Mary Copeland 2 nd : Beth Larivee Aye: 100% (22 votes) Nay: 0% (0 votes) Abstentions 0% (0 votes) Motion Passes
PHT 072	Pharmacy Clinical Experience	Doris Ontiveros	Modification	Y		Motion to approve PHT 072. 1 st : Mary Copeland 2 nd : John Banola Aye: 100% (22 votes) Nay: 0% (0 votes) Abstentions 0% (0 votes) Motion Passes
POLS 170	Introduction to the Politics of Race and Gender	Kimberly Jefferson	Modification	Y	Discussion: Sheri Lillard recommended adding the timeline responding to students and feedback on student work.	Motion to approve POLS 170. 1 st : Riase Jakpor 2 nd : Irene Sanchez Aye: 100% (22 votes) Nay: 0% (0 votes) Abstentions 0% (0 votes) Motion Passes
WRM 325	Water Resource Economics	Melita Caldwell-Betties	New	Y	Discussion: Mary Copeland asked about the discipline. Per Thomas, they feel that the	Motion to approve WRM 325. 1 st : Riase Jakpor

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Course ID:	Course Title:	Originator:	Proposal Type:	DE?	Notes/Comments:	
					course content is constrained to WRM and not as much Economics.	2 nd : Rutina Taylor Aye: 100% (22 votes) Nay: 0% (0 votes) Abstentions 0% (0 votes) Motion Passes

Program Action Items

Program Title:	Originator:	Proposal Type:	Notes/Comments:	Voting:
Gallery Management Certificate of Achievement	Mandi Batalo	New Certificate	Discussion: Beth Larivee asked about adding IDEAA.	Tabled. Pending updates to IDEAA.
Water Resource Management B.S. Degree	Melita Caldwell-Betties	New Degree	Should this degree be a BA or BS degree? Per VP Hector, we reached out to the State for clarification and are waiting their response. The original proposal was for this to be a BA degree, but we want to make sure this should be a BA or BS degree.	Tabled.