

Program Review ASPIRE WORKSHOP 0



Program Review at SBVC

- *Prior to 2020*
- *2020 – 22: Recognized need to update program review process, data collection, evaluating & discussing process changes*
- *2022 – 23: SWOT Pilot Spring 2023*
 - *New process adopted and named: **All Services & Programs Institutional Resources & Engagement (ASPIRE)** process*
- *2023 – 24: ASPIRE Year 1: Overview of Programs*
- *2024 – 25: ASPIRE Year 2: DEIA*
- **Now Entering: ASPIRE YEAR 3: Demand & Currency/Recency**

HOW DOES ASPIRE WORK?

ASPIRE Program Review Six-Year Process

Program Description

Describe the department: What do you do? Who do you serve?

Connection to Mission, Vision, & Values

How does your work support or align with the college's mission, vision, and values?

SWOT Analysis

Evaluate your program's internal strengths and weaknesses and consider what external threats or opportunities may impact your program concerning:

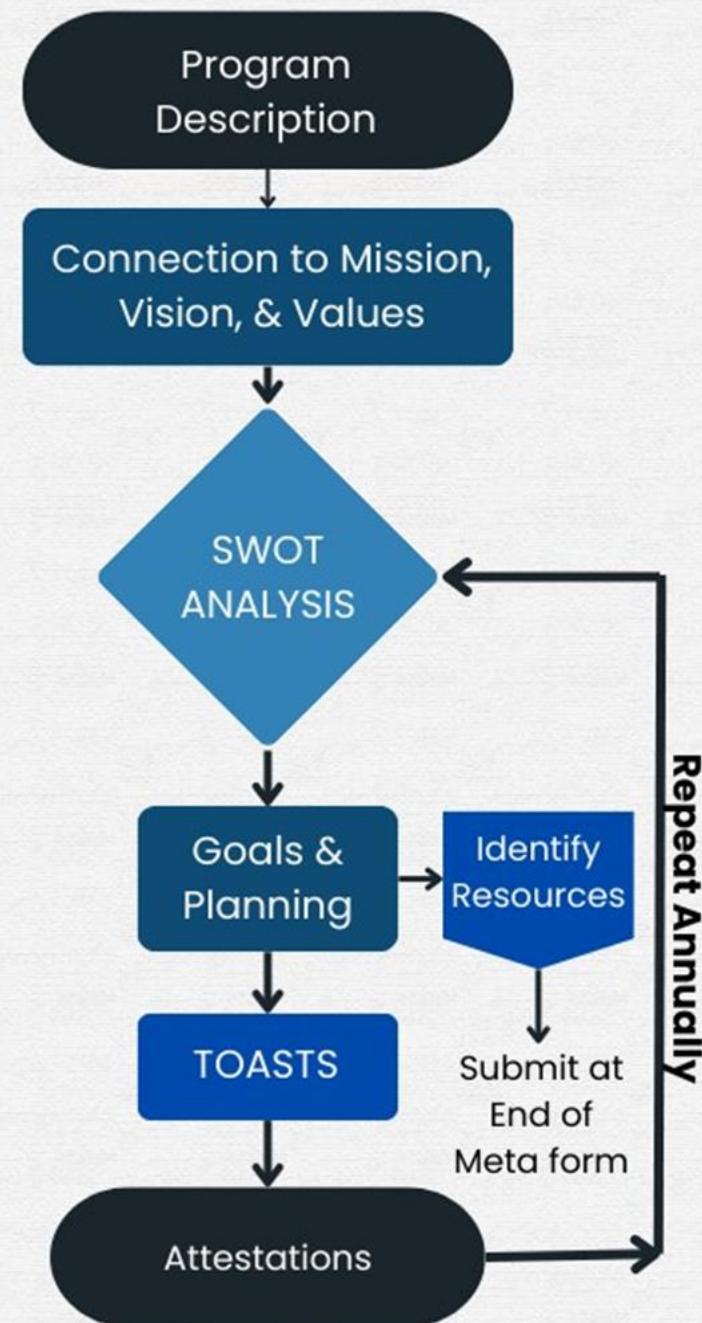
SWOT Focus By Year	1 Program Overview	4 Productivity & Growth
	2 DEIA	5 Outcomes Assessment
	3 Demand & Currency	6 Reflection

Goals & Planning

Based on your SWOT analysis, set or adjust your program's 5-year goals and identify action plans & resources needed

TOAST & Attestations

Share program highlights (TOASTS) from the previous year! Attest to currency of curriculum, outcomes assessment, & meeting CTE industry and quality requirements





Six-Year ASPIRE Cycle

ASPIRE STEPS

1. Log into CurrlQunet Meta
2. Write or review your Program Description
 - Tie to SBVC Mission, Vision, & Values
 - Write an introductory narrative paragraph for area/program
3. Complete your SWOT analysis with respect to demand & currency
4. Complete Goals & Plans
5. Complete TOASTs & Attestations
6. Acknowledge: Outcomes, Curriculum, CTE Programs
7. Resource Requests – These should connect to your Goals & Plans



DON ' T WORRY – WE ' RE HERE TO SUPPORT YOU...

ASPIRE TIMELINE



Workshops are 9:30 - 10:30 am via Zoom

Year 3: DeMand & currency

- *Waterfall Activity: What is demand in your area?*
- *Waterfall Activity: What is currency for your staff/faculty/area?*
- *Defining demand & currency*



SUGGESTIONS

1. *Work with colleagues in your program/area*
2. *Use data (come to the November 7th workshop for help!) to support your report*
3. *Ask for help – List of PR Committee members*
4. *Be honest and realistic – it's about growth!*
5. *Don't word vomit – tell the story of your program or area*
6. *Guiding Questions*
 - *What's working? Why?*
 - *What's not? Why not?*
 - *How can you improve?*



RESOURCE REQUESTS

- *What should be requested through Program Review vs. What should go through other funding sources?*
- *Resources Request categories:*
 - *Technology – contact Technology Committee (usifuentes@valleycollege.edu)*
 - *Facilities – contact Facilities & Safety Committee (kbacon@valleycollege.edu)*
 - *Equipment - if installation necessary, contact szazueta@valleycollege.edu*
 - *Budget augmentation – discuss with supervisor and/or dean*
 - *Full-time faculty & classified professionals*
- *Spending FAQs*



Resources

- *Workshop 1: November 7*
- *Workshop 2: December 5*
- *Meta Office Hours* with Kay Dee
- *View other program documents in Meta*
- *Link to supporting documents*
- *Data support/dashboards*



Questions?

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