Subject: DE Level 1 Refresh Training Invitation: November 6, 2026 9:00-11:00 am
Date: Thursday, October 29, 2026 at 12:49:17 AM Pacific Daylight Time
From: Burns-Peters, Davena D.
To: Burns-Peters, Davena D.
CC: SBVC VPI Deans, Cota, Marco A. C., Rodriguez, Maria Del Carmen, SBVC Faculty Chairs
Priority: High
Attachments: image001.png, image002.jpg, image003.png

Greetings!
While we are not yet done with this semester, plans for spring are well underway. Part of the preparation is ensuring that faculty teaching online courses are current with their DE Certification. To support these efforts, and due to the large number of faculty with expired or soon-to-expire certificates, we are offering a mid-semester DE Level 1 Refresher Training.

You have been sent a calendar invite to the DE Level 1: Refresher Training being offered on **Friday, November 6, 2026, from 9:00-11:00 am via Zoom** because **your DE Level 1 Training has already expired, or will expire on 1/15/27**. As a reminder, DE Level 1 Training is required for faculty teaching online courses, and it should be refreshed every 3 years. Completing this session will ensure that your DE Level 1 training remains current.

We will offer the refresher training during Adjunct Orientation and Inservice Week at the start of the spring semester to provide dedicated time for faculty to complete this requirement while you are already participating in professional activities. This session on November 6, 2026, is an additional opportunity.

If you have completed a training at another campus within the last three years, feel free to send me the certificate and related documents for review and consideration of equivalency. If you believe there is an error in your expiration date, please reach out, and I will work with you to verify it.

If you are attending, be prepared to log onto Canvas, the link will be provided during the training and spend our time working directly with online course materials and tools, as this is an interactive session.
The Zoom link is in the calendar invitation. I have also included it below for ease of access.

I look forward to maybe spending a couple of hours with you on the 6th!

If you have any questions or need anything before the session, please don't hesitate to reach out. I'm happy to help and am here to support you.

DE Refresher Training: November 6, 2026

Davena Burns-Peters
DE Faculty Lead, SBVC

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