

Students also receive clear communication through all stages of applying for their degree or certificate including submission, ineligibility, and/or eligibility/completion. These communications, and all others from Admissions and Records, are reviewed and updated annually.

Submission:



San Bernardino Valley College

Thank you for submitting your Graduation Application!

GENERAL INFORMATION

1. An official evaluation from Admissions & Records will be sent to your student email regarding your graduation status.
2. Summer Applicants wanting to participate in the Spring commencement ceremony (May) must submit their Graduation Application by the end of the 1st week of April. After this deadline, you will be invited to participate in commencement the following year.
3. Diplomas will be available through [Parchment Services](#) 2-3 months after the end of each semester.

Commencement Participation -

Commencement is a ceremony of your achievement, and all are encouraged to participate! Please refer the [Office of Student Life](#) for Commencement Information.

Notifications -

Students will receive notifications regarding their status of degree and/or certificate eligibility, the commencement ceremony, graduation activities, and other celebrations to their student e-mail address.

It is the student's responsibility to check their student e-mail account or forward their student email account to a personal e-mail address.

Graduation Requirements & Completion Of -

Students applying for a degree or certificate MUST complete ALL requirements by the end of the term for which they are applying. Failure to complete all requirements by the end of the term will result in a Graduation Status of Ineligible. **If you are found Ineligible, and wish to graduate in a subsequent term, you must submit a new Graduation Application for the term in which you will complete all requirements.**

Graduating With Honors -

Students completing their degree and/or certificate with an overall GPA of 3.0 are eligible to wear the honors gold cord at the commencement ceremony. All commencement regalia can be purchased at the SBVC Bookstore prior to graduation.

To Purchase/Wear Honors Cord at Commencement your GPA is calculated AS OF FALL SEMESTER. The GPA does not include in-progress coursework.

Highest Honors (4.0 – 3.90)

Honors (3.89 – 3.70)

Distinction (3.69 – 3.50)

Graduation Evaluation processing time may take up to 8 weeks during peak periods.

Sincerely,

Admissions & Records

Your SBVC Evaluator Contact	
Last Names Beginning With...	Your Evaluator
A-F	Julie Ulloa - julloa@valleycollege.edu
G-L	Steven Silva - ssilva@valleycollege.edu
M-R	Silvia Romo – sromo@valleycollege.edu
S-Z	Raquel Villa – rvilla@valleycollege.edu
Counseling Appointments	How To Speak With A Counselor

Ineligible:



San Bernardino
Valley College

Graduation Application Status

Greetings Potential Graduate:

After reviewing your Graduation Application, you are unfortunately found to be ineligible for your degree or certificate currently. With all

transcripts/waivers/substitutions provided in this evaluation you do not meet graduation requirements at this time. This email contains a current evaluation for degree and/or certificate noting all outstanding requirement(s). Please submit any additional documents clarifying completion of any outstanding graduation requirements or complete the requirements and reapply in a future semester.

There are three filing periods to submit a graduation application (Fall – Spring – Summer). Our goal is to help you remain on track with your educational goals. Please contact your evaluator with any concerns or questions. For further guidance regarding this determination, you may also consult with a counselor.

Thank you for choosing San Bernardino Valley College. We will continue to support you in your educational and professional goals!

Your SBVC Evaluator Contact	
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A-F	Julie Ulloa - julloa@valleycollege.edu
G-L	Steven Silva - ssilva@valleycollege.edu
M-R	Silvia Romo – sromo@valleycollege.edu
S-Z	Raquel Villa – rvilla@valleycollege.edu
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Eligible:



San Bernardino Valley College

Greetings & Congratulations!

Upon successful completion of the in-progress coursework noted in your evaluation, you will be eligible for your degree and/or certificate!

We will remain in contact with you via your student email to inform you of all upcoming events such as:

- **RSVP for the SBVC Commencement Ceremony**
- **When Diplomas & Certificates Are Mailed Out**
- **Grad Fair - Cap & Gown Regalia**
- **Various Student Groups Celebrating Commencement**

SBVC understands graduates are eager to advance into career and future educational opportunities. Your degree and/or certificate is pending posting until after successful completion of the current semester.

To students earning an Associate for Transfer Degree - Your Evaluator noted below will verify your pending degree to the respective CSU(s) you have applied to. After the CSU ADT Deadline, late applicants must contact SBVC Transfer and Career Services for degree verification.

Thank you for choosing San Bernardino Valley College to begin your journey! We applaud your

dedication and will continue to support you in your educational & professional pursuits!

Your SBVC Evaluator Contact	
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