

Content Review

Content review is defined in Title 5 as: "...a rigorous, systematic process developed in accordance with sections 53200 to 53204, approved by the Chancellor as part of the district matriculation plan required under section 55510, and that is conducted by faculty to identify the necessary and appropriate body of knowledge or skills students need to possess prior to enrolling in a course, or which students need to acquire through simultaneous enrollment in a corequisite course".

The primary purpose of content review from the California Community College Chancellor's Office viewpoint is to review prerequisites every six years so access to education is balanced with academic rigor. These processes shall provide that at least once every six years all prerequisites and corequisites established by the district shall be reviewed. Prerequisites and corequisites for CTE courses or programs shall be reviewed every two years.

Two important consequences for failing to conduct content review are as follows:

1. The California Community College Chancellor's Office may revoke our authority to approve our own curriculum
2. Course articulation may suffer, meaning that our students would waste time taking courses for which they cannot receive transfer credit.

The SBVC Senate passed a resolution to underscore faculty's obligation to conduct content review:

Whereas Title 5 requires all course outlines to be updated every six years, and this updating is vital to articulation agreements with transfer institutions, Whereas the writing and approval of curriculum is a faculty right and responsibility under AB 1725, and Whereas it is understood that courses whose outlines have not been updated may have to be pulled from the college's offerings. Be it hereby resolved that the SBVC Academic Senate requests that the Administration, working with the Curriculum Technical Committee, provide notice and support (i.e. clerical, funds for adjunct faculty to write curriculum in small departments, process and procedure advice) to the faculty in identifying and completing the content review of outdated outlines, and Be it further resolved that the SBVC Academic Senate requests any administrator who may be creating or substantially altering course outlines to cease and desist this usurping of faculty rights.

What do I need to complete content review?

- ❖ The first step to completing content review is to get the most recent copies of all course outlines, degrees, and certificates for your department. These can be found at our campus' CurricUNET website: www.curricUNET.com/sbvc.
- ❖ The course outlines need to be brought up to current standards, obsolete courses need to be deleted, and degrees and certificates may need to be modified. Whenever major changes are sought in vocational programs, appropriate advisory committee minutes, labor and/or job market data (CTE only), minutes of key meetings or notes to summarize with dates, and transfer documentation if applicable, are to be included to support the requested change. You should also schedule an appointment with the Articulation Officer prior to creating a proposal in CurricUNET to discuss transfer curriculum so that any potential issues can be addressed.