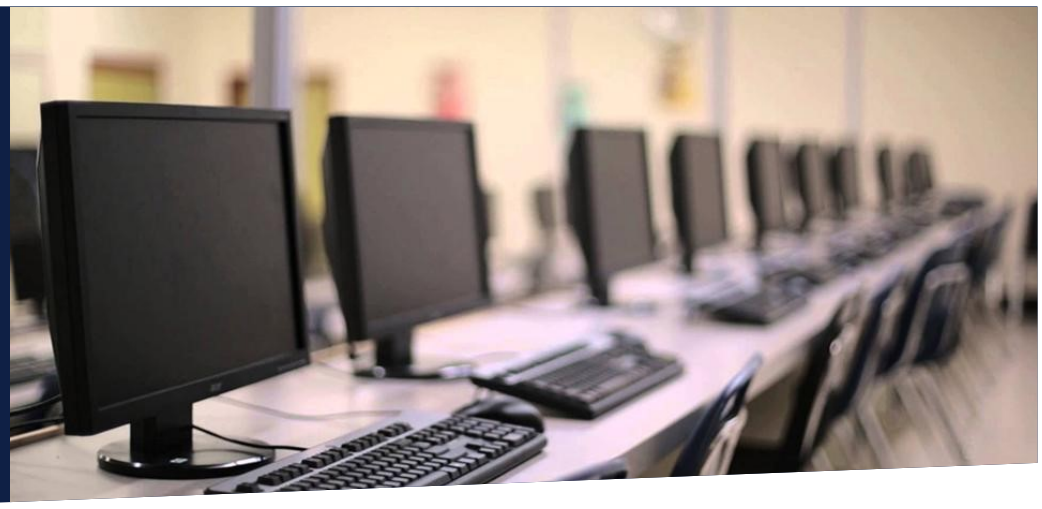
Source: https://www.valleycollege.edu/distance-education/de-regulations.php

Distance Education Regulations



Online Faculty Training

DE Regulations

Online Pathways Grant

District Support

Title 5

"Title 5, section 55204. Instructor Contact. In addition to the requirements of section 55002 and any locally established requirements applicable to all courses, district governing boards shall ensure that: (a) Any portion of a course conducted through distance education includes **regular effective contact** between instructor and student."

In addition, the Accrediting Commission for Community and Junior Colleges (ACCJC) requires that Distance Education courses ensure that there is "**regula substantive interaction**" between instructor and student.

SBVC's Distance Education Committee has stipulated that Title 5's requirement for "regular effective contact" is functionally equivalent to ACCJC's requirement for "regular substantive interaction."

SBVC's curriculum approval process includes rigorous compliance regarding Title 5 and online classes. Contact types are defined, and the process determines the minimum regular effective contact for each course taught in the online format.

Regular and Substantive Interaction

Below are the various contact types as set forth by the Distance Education Committee. Not every course will require every kind of contact. But this list cc be a guide as you think through whether your online class fulfills the requirements for "regular effective contact" and "regular substantive interaction."

1. **Synchronous** = in real time
2. **Asynchronous** = not in real time

Inservice Day Presentation on Regular and Substantive Interaction

Student-to-Student Contact

- Synchronous Office Hours
- Discussion Boards
- Moderating an Announcement Thread
- Peer Reviews

Instructor Contact

- Announcements
- Leading Threaded Discussions
- Creating and Moderating Virtual Small Groups
- Feedback on Student Work
- Posting Prepared Instructional Material
- Facilitating Student to Student Contact
- Individual Contact with Students via e-mail or phone

Requirements of including Regular and Effective Contact into the Curriculum are integrated into the Curriculum Review process through the Curriculum Committee.

Also available through CurricUNET, the DE Addendum form for Regular and Effective contact may be found here.

Americans with Disabilities Act (ADA)

"Title 5, section 55200. Definition and Application. Distance education means instruction in which the instructor and student are separated by distance ar interact through the assistance of communication technology. All distance education is subject to the general requirements of this chapter as well as the specific requirements of this article. In addition, instruction provided as distance education is subject to the requirements that may be imposed by the American with Disabilities Act (42 U.S.C. §12100 et seq.) and section 508 of the Rehabilitation Act of 1973, as amended."

FERPA

- Can I combine my online course sections?
- Can I re-use my online course recordings?
- What are the guidelines for requiring cameras in an online class?

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Complaint Procedure

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