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Last Approved 08/2025
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Next Review 08/2035

Chapter Lead Nohemy Ornelas:
Chapter 3(CC),4&5
Policy Area Chapter 3
General Institution
References CCLC |
Legally Required

AP 3250 Institutional Planning

- A. The colleges and District Office, through established committees with representation from faculty, administration, classified staff, and students, will review and recommend planning decisions related to human, physical, technological, and financial resources.

Applying the criteria of accreditation standards, the planning process will be guided by adopted mission, vision, and values and will develop specific goals, objectives, and strategies, which have measurable outcomes and specific accountability.

Action plans will be reviewed and revised annually and approved by the respective planning bodies.

- B. Academic Senate will be the representative body in all academic and professional matters, as defined by Title 5 Section 53200.
- C. Institutional effectiveness research, program reviews, and individual unit plans are utilized in the planning process, which is intended to complement and inform the resource allocation process.
- D. The Board may assist in developing the general institutional mission and goals for the comprehensive plans through a variety of means.
- E. Planning documents will be submitted to the California Community College Chancellor's Office in a timely manner when required.

References:

ACCJC Accreditation Standards 1.4 and 3.5;

Title 5 Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190, 55510, and 56270 et seq.

Attachments

[!\[\]\(529949c2c3dadbaa4e538e8c643454bc_img.jpg\) AP 3250 Institutional Planning- Comments](#)

[!\[\]\(3dfb8d66e81160ad61421a3452093d1b_img.jpg\) AP 3250 Institutional Planning- Legal Citations](#)

Approval Signatures

Step Description	Approver	Date
Approved per Level 2 process in AP 2410	Raquel Perez: Senior Executive Admin Asst	08/2025

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