



Origination 01/2001  
Last Approved 11/2024  
Last Revised 11/2024  
Next Review 11/2034

Chapter Lead Jose Torres:  
Chapter 1&2(BOT),3(CC)&6  
Policy Area Chapter 2 Board of Trustees  
References CCLC I Required to Meet Accrediting Standards

## BP 2430 Delegation of Authority to the Chancellor

The Board delegates to the Chancellor the executive responsibility for administering the policies adopted by the Board and executing all decisions of the Board requiring administrative action. The Board gives the Chancellor full authority to implement board policies and ensure effective operations and fulfillment of the institutional mission.

The Chancellor may delegate any powers and duties entrusted to them by the Board (including the administration of colleges and centers), but will be specifically responsible to the Board for the execution of such delegated powers and duties.

The Chancellor is empowered to reasonably interpret Board policy. In situations where there is no Board policy direction, the Chancellor shall have the power to act, but such decisions shall be subject to review by the Board. It is the duty of the Chancellor to inform the Board of such action and to recommend written board policy if one is required.

The Chancellor is empowered to develop administrative procedures for submittal to the board.

The Chancellor is expected to perform the duties contained in the Chancellor's job description and fulfill other responsibilities as may be determined in annual goal-setting or evaluation sessions. The Board, in consultation with the Chancellor, shall develop the job description and goals and objectives for performance.

The Chancellor shall ensure that all relevant laws and regulations are complied with, and that required reports are submitted in timely fashion.

The Chancellor shall make available any information or give any report requested by the Board as a whole. Individual trustee requests for information shall be met if, in the opinion of the Chancellor, they

are not unduly burdensome or disruptive to District operations. Information provided to any trustee shall be made available to all trustees.

The Chancellor is delegated the authority to act on behalf of the Board in an emergency for the protection of life, health, and safety of individuals and the protection of property, and shall update the Board in a timely manner.

The Chancellor is delegated the authority to confer with District Counsel in addressing legal matters of the District with the exception of legal matters directly affecting the Board relationship with the Chancellor.

The Chancellor is delegated the authority to accept written resignations.

The Chancellor shall act as the professional advisor to the Board in policy formation.

**References:**

Education Code Sections 70902(d) and 72400;  
ACCJC Accreditation Standard 4.5

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## Attachments

- [BP 2430 Delegation of Authority to the Chancellor - Comments](#)
- [BP 2430 Delegation of Authority to the Chancellor - Legal Citations](#)

## Approval Signatures

Step Description	Approver	Date
Approved per Level 1 process in AP2410	Raquel Perez: Senior Executive Admin Asst	11/2024



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Chapter Lead Jose Torres:  
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Policy Area Chapter 2 Board of Trustees  
References CCLC | Good Practice/Optional

## AP 2430 Delegation of Authority to the Chancellor

The Chancellor may delegate any powers and duties entrusted to them by the Board (including the administration of colleges and centers), but will be specifically responsible to the Board for the execution of such delegated powers and duties.

The Chancellor shall be responsible for reasonable interpretation of board policy. In situations where there is no board policy direction, the Chancellor shall have the power to act, but such decisions shall be subject to review by the Board. It is the duty of the Chancellor to inform the Board of such action and to recommend written board policy if one is required.

The Chancellor is expected to perform the duties contained in the Chancellor's job description and fulfill other responsibilities as may be determined in annual goal-setting or evaluation sessions.

The Chancellor shall ensure that all relevant laws and regulations are complied with, and that required reports are submitted in timely fashion.

The Chancellor delegates full responsibility and authority to the College Presidents to implement and administer delegated policies without interference and holds College Presidents accountable for the operation of the Colleges.

### References:

Education Code Section 70902;  
ACCJC Accreditation Standard 4.5

## Attachments

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