



Origination 05/2013
Last Approved 07/2024
Last Revised 07/2024
Next Review 07/2034

Chapter Lead Jose Torres:
Chapter 1&2(BOT),3(CC)&6
Policy Area Chapter 2 Board of Trustees
References CCLC I Legally Required

BP 2435 Evaluation of the Chancellor

The Board of Trustees shall conduct an evaluation of the Chancellor at least annually. Such evaluation shall comply with any requirements set forth in the contract of employment with the Chancellor as well as this policy.

The Board shall evaluate the Chancellor using an evaluation process developed and jointly agreed to by the Board and the Chancellor.

The criteria for evaluation shall be based on Board policy, the Chancellor job description, and performance goals and objectives developed in accordance with BP 2430 titled Delegation of Authority to the Chancellor.

Reference:

Education Code Section 87663;
ACCJC Accreditation Standard 4.5

Attachments

[BP 2435 Evaluation of the Chancellor - Comments](#)

[BP 2435 Evaluation of the Chancellor - Legal Citations](#)

Approval Signatures

Step Description	Approver	Date
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Chapter Lead Jose Torres:
Chapter 1&2(BOT),3(CC)&6
Policy Area Chapter 2 Board of Trustees
References CCLC I Required to Meet Accrediting Standards

AP 2435 Evaluation of the Chancellor

Frequency of Evaluation

The Chancellor will be evaluated at least annually in accordance with BP 2435 titled Evaluation of the Chancellor.

Evaluation Committee

If necessary, the Board and the Chancellor will meet and mutually agree upon the formation of a Board Evaluation Ad-Hoc Committee.

The Board Evaluation Ad-Hoc Committee and/or consultant agreed upon by the Board will seek written feedback from every manager, academic and classified senate presidents, CTA and CSEA presidents, permanent employees, and community representatives as agreed upon by the Chancellor and the Board.

Evaluation instruments, if used, will be approved by the Board and distributed a month prior to the session, and completed separately by each voting board member.

The final evaluation will be a composite of the evaluations by individual board members and shall be furnished in advance to the Chancellor. The Board, as a whole, will meet with the Chancellor to discuss the final evaluation.

The evaluation shall be signed by all members of the Board. The Chancellor shall receive a copy of the evaluation report, and will have an opportunity to attach a written response within fifteen working days. This response may offer clarification, additional information, or a rebuttal. There will be only three copies of a completed evaluation. One copy will remain in the possession of the Chancellor one copy will remain with the Board's attorney, and the original will become a part of the official file in the Human Resources Office.

Mutually agreed-upon goals, priorities, tasks, and/or objectives for the following year will be identified at the close of the annual evaluation process.

Reference:

Education Code Section 87663
ACCJC Accreditation Standard 4.5

Attachments

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[!\[\]\(23d9fc146e83b5c3013cfa32c784f8d5_img.jpg\) AP 2435 Evaluation of the Chancellor - Legal Citations](#)

Approval Signatures

Step Description	Approver	Date
Approved per Level 1 process in AP2410	Kelly Goodrich: PPAC Support	07/2024