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Origination 06/2016  
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Next Review 03/2022

Chapter Lead Nohemy Ornelas:  
Chapter 3(CC),4&5  
Policy Area Chapter 5  
Student Services  
References 10+1, CCLC |  
Legally Advised

## BP 5052 Open Enrollment

All courses, course sections, and classes of the District shall be open for enrollment to any person who has been admitted to the college. Enrollment may be subject to any priority system that has been established. Enrollment may also be limited to students meeting properly validated prerequisites and co-requisites, or due to other practical considerations such as exemptions set out in statute or regulation.

The Chancellor shall assure that this policy is published in the catalogs and schedules of classes.

### Reference:

Title 5 Section 51006

### Attachments

[BP 5052 Open Enrollment - Comments](#)

[BP 5052 Open Enrollment - Legal Citations](#)

### Approval Signatures

Step Description	Approver	Date
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## AP 5052 Open Enrollment

All courses of the District shall be open to enrollment in accordance with BP 5052 and a priority system consistent with AP 5055 titled Enrollment Priorities. Enrollment may be limited to students meeting properly validated prerequisites and co-requisites, or due to other non-evaluative, practical considerations as determined by the college.

No student is required to confer or consult with or required to receive permission to enroll in any class offered by the District, except as provided for in AP 5055 titled Enrollment Priorities and designated college programs as delineated in the respective college catalog.

Students are not required to participate in any pre-registration activities not uniformly required, and no registration procedures are used that result in restricting enrollment to a specialized clientele, except as provided for in AP 5055 titled Enrollment Priorities and designated college programs as delineated in the respective college catalog.

A student may challenge an enrollment limitation on any of the following grounds:

- The limitation is unlawfully discriminatory or is being applied in an unlawfully discriminatory manner;
- The District is not following its enrollment procedures;
- The basis for the limitation does not in fact exist.

Students may challenge an enrollment limitation by following the adopted petition process at the local college.

## References:

Title 5 Sections 51006, 58106, and 58108

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## Attachments

 [AP 5052 Open Enrollment- Comments](#)

 [AP 5052 Open Enrollment- Legal Citations](#)

## Approval Signatures

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Approver

Date

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