



**San Bernardino Valley College
Basic Law Enforcement Academy
Extended Format Class #39**

San Bernardino Valley College
701 South Mount Vernon Avenue
San Bernardino, California 92410

Police Academy Office
Paul Dennis, Director
(909) 384-4431
North Hall, Room 139

Financial Aid Office:
(909) 384-4403
AD/SS, Room 106

Veteran Affairs Office
(909) 384-8948
Campus Center, Room 133

IMPORTANT DATES AND DEADLINES

Academic Assessment Deadline	Physical Agility Test	DOJ, CA DMV Record, Medical Release, and Agreement Deadline	First Day of Academy
August 30, 2019	August 31, 2019 8:00 a.m. in NH-117	September 12, 2019	November 5, 2019

Revised on 08/24/2018 – all contents are subject to change.



SAN BERNARDINO VALLEY COLLEGE (SBVC)

BASIC LAW ENFORCEMENT ACADEMY – EXTENDED FORMAT “52” WEEKS

The next Extended Academy will be Class #39 and will begin November 5, 2019. Classes meet Tuesday and Thursday evenings from 5:30 p.m. to 10:30 p.m. and Saturdays from 8:00 a.m. to 5:00 p.m. for a total of 52 weeks. (Some Saturdays will be rescheduled to Sundays with advanced notice.) **Anyone interested in attending the Extended Academy as a Pre-Service trainee must complete the following eligibility requirements:**

POLICE ACADEMY ADMISSIONS AND POLICY

- A.** Applicants shall be admitted to the San Bernardino Valley College Police Academies in the fall term each year. In addition to the general requirements for admission to the college, Police Academy pre-service applicants shall be admitted to the Police Academy Program subject to the provisions of this policy.
- B.** Pre-Admission Requirements and Sequence
1. High School Diploma or its equivalent (GED or California State High School Proficiency Exam), Government Code Section 1031(e).
 2. Must be 18 years of age by the first day of the program.
A person may not legally possess a firearm until the age of 21. It is recommended that all trainees be at least 20 ½ years of age before beginning the program. Please note that many California law enforcement agencies require that applicants be 21 years of age prior to being hired as law enforcement officers. We encourage individuals who are under the age of 21 to pursue an Associate of Arts Degree in Administration of Justice.
 3. Valid California Driver’s License without restrictions other than required eyeglasses or contact lenses.
 4. Admission to San Bernardino Valley College
 - Applicants must submit an application to Admissions at www.valleycollege.edu. After submission of the application, the applicant will receive a Student Identification Number to the email address provided in their application within 24 to 48 hours.
 - If you are returning student and have not attended a course at San Bernardino Valley College for more than one semester, students must re-apply and submit an application to Admissions.
 - Students currently on academic and/or disciplinary probation at San Bernardino Valley College may be denied enrollment into the program.
 5. Online Orientation
Applicants must log onto WebAdvisor to take the San Bernardino Valley College Online Orientation at www.valleycollege.edu/webadvisor. After completing the orientation, print out the completion certificate to present to the Academic Assessment proctor.
 6. Academic Assessment (Accuplacer Testing Instrument)
All pre-service applicants must take the San Bernardino Valley College Academic Assessment regardless of prior education or testing. Please view the Assessment schedule at <http://www.valleycollege.edu/student-services/counseling/assessment>. The Assessment results must be submitted to the Police Academy Office (North Hall, Room 139) and dated within two years of the first day of the program. **To continue the process into the program, it is recommended to place into the minimum of ENGL 015, Preparation for College Writing and READ 015, Preparation for College Reading.**
 - A. We prefer that applicants who do not place at the minimum of ENGL 015/READ 015 and would like to continue the process and advance to the next steps are advised to either: Enroll in the appropriate lower level sequence course(s) and submit transcript proof from an accredited institution of having passed ENGL 914, Basic Writing, and or READ 950 Reading Skills II, with a “C” grade or better.
 - B. Provide transcript proof from an accredited institution of having received an Associate’s Degree or higher.
 - C. It is highly recommended to test into the minimum of ENGL 015/READ 015. Additionally, the Commission Regulation 1951 mandates that peace officers be able to read and write at levels

necessary to adequately perform the job of a Peace Officer; applicants have the option to opt-out of section A & B, since ENGL 015 and READ 015 are departmental advisories.

7. POST Physical Agility Test (PAT), Orientation, and Oral Interview

The Orientation and Oral Interview will be conducted directly after the PAT. Applicants shall wear appropriate attire of running shorts, running shoes, and a T-shirt (no offensive slogans or designs or tank tops) during the entire event.

- Participation of the PAT will consist of climbing a six-foot wall, 30-yard dash, 500-yard run, 99-yard obstacle course, and 165-pound body drag. <http://www.sheriffsjobs.com/PrepareYourself.aspx>. A minimum score of 200 is recommended to enter the academy.
- The Oral Interview will be conducted by Tactical Staff to determine the suitability for the program and law enforcement profession. The interview includes but is not limited to: appearance, personality, maturity, temperament, background, and the applicant's ability to communicate both verbally and in writing.

8. Department of Justice Clearance Letter, Medical Release Form, and DMV Record Printout

Please obtain these documents after acceptance into the program. *Should the program have more applicants than available positions, a random lottery will determine the applicants accepted into the program.* The documents must be submitted to the Police Academy Office (North Hall, Room 139). It is the applicant's responsibility to furnish proof of successful completion of all requirements stated within this information packet.

- a. A Department of Justice Clearance Letter can be obtained by getting fingerprinted at a facility that performs Live Scan fingerprinting. The clearance letter will be mailed to the applicant. Please allow up to four to six weeks to receive the clearance letter. The letter must be dated within 90 days of the first day of the program.
 - Applicants must be free of conviction of a felony in any state and/or federal jurisdiction which would have been a felony if committed in this state. California Penal Code Sections 12021 and 12021.1 outlines and defines restrictions on persons who have been convicted of certain crimes.
 - Government Code Section 1030 and 1031(c) requires fingerprinting and search of local, state, and national files to reveal any criminal records.
- b. A Medical Release form must be completed and signed by a physician indicating clearance to participate in physical training. The form must be dated within one year of the first day of the program.
 - The San Bernardino Valley College Student Health Center covers trainees attending the Extended Academy.
- c. A DMV H-6 Printout must be requested from the DMV. This printout is to be an original printed on the DMV watermarked paper. A new DMV Printout is required each time an applicant applies for the program.

9. Student Agreement of Understanding and Compliance to Student Rules and Regulations

Applicants accepted into the program will sign the Agreement on the first day of the program.

10. OPTIONAL STEPS

The two following tests are not required but are recommended. The doctor or medical group of your choice can administer the regular medical exam. You may have medical insurance that covers any or all of these exams.

- a. Psychological evaluation by a licensed clinical psychologist that meets POST requirements. Evaluations must show freedom from any behavioral, emotional, or mental conditions which would adversely affect behavior so as to create an undue risk or harm to themselves, other trainees, instructors, or other persons.
- b. EKG Stress Test
- c. Trainees attending the program are covered by the Accidental Injury Insurance Policy of San Bernardino Valley College.

11. Trainees who are successfully enrolled in the program may be subject to disciplinary action that may result up

12. To dismissal from the program for found violations of POST regulations and/or the Academy's Student Agreement of Understanding and Compliance to Student Rules and Regulations.

THE ENTIRE PROCESS FOR COMPLETING ALL ELIGIBILITY AND ADMISSION REQUIREMENTS MAY TAKE TWO MONTHS OR MORE DEPENDING ON THE TEST SCHEDULES.

**CRIMINAL JUSTICE DEPARTMENT
BASIC LAW ENFORCEMENT ACADEMY
ASSESSMENT POLICY**

- Effective November 18, 2010, the POST Reading and Writing Ability Test (*POST Test*) was no longer offered by SBVC. To enroll in the any format of the Basic Law Enforcement Academies offered by SBVC, scores from the SBVC Academic Assessment Accuplacer Testing Instrument (*Assessment*) are used to determine if applicants are able to read and write at levels necessary to perform the job of Peace Officer, per POST Commission Regulation 9051.
- In compliance with mandatory orientation and assessment, all new students will need to present an on-line orientation completion certificate at time of test. Students who do not have their on-line orientation completion certificate will not be able to test. Current SBVC students (have student ID #) must update their application to the correct semester of your Academy Start Date.
- **Students are required to take the Assessment and recommended to place, at the minimum of ENGL 015 and READ 015 Preparation of College Writing and Reading to advance to the Physical Agility/Oral Interview/Orientation (PAT.)** The date of Assessment must be within two years of the date of any Academy's PAT (which typically takes place two months prior to an Academy start date), and scores must be verifiable in the SBVC Enrollment Management System.
- We prefer students who do not place at minimum in ENGL 015/READ 015 and who would like to advance to the PAT are advised to either:
 - Enroll in the appropriate lower level sequence course(s) and submit transcript proof of having passed ENGL 914 and/or READ 950 with a C grade or better, or;
 - Provide original transcript proof from an accredited institution of having received an Associate's Degree or higher.

In the event courses in ENGL 914 and/or READ 950 are in progress at the time of the PAT, a Progress Report from the course instructor indicating that the student is currently enrolled in good standing with a grade of C or better may be submitted in lieu of a transcript for purposes of being eligible to participate only; transcript proof of passing the required course(s) must be submitted prior to enrollment in any Academy.

REQUIREMENTS AND INFORMATION PACKAGE

A. CERTIFICATION:

The San Bernardino Valley College Extended Basic Academy is certified by the Commission on Peace Officer Standards and Training (POST) and is offered in partnership with San Bernardino Valley College. The Extended Format Academy is comprised of five separate Police Science courses:

Police-002 – Basic Law Enforcement Academy	24.50	semester units
Police-100 – Criminal Law	3	semester units
Police-101 – Procedure and Evidence	3	semester units
Police-102 – Community Policing	3	semester units
Police-103 – Introduction to Criminal Investigation	3	semester units

In order to graduate from the Academy and ultimately obtain a Basic Peace Officer Certificate, each student must enroll and successfully complete the Basic Law Enforcement Academy and the four separate Police Science courses.

B. RECRUITMENT:

San Bernardino Valley College cannot guarantee employment for pre-service students; however, our Academy has a good relationship with law enforcement recruitment officers throughout the State of California. The success rate is dependent on an individual's background and ability to pass the required employment examinations.

NOTE: Per California Commission on Peace Officers and Standards and Training:

Effective January 1, 2009, AB 2028 allows law enforcement agencies to conduct a thorough peace officer background investigation following a conditional offer of employment. This will allow better coordination of medical and psychological components of a candidate's evaluation. It will also reduce costs to local law enforcement by eliminating the need to re-conduct portions of background investigations involving medical and psychological content that could not be initially completed due to existing constraints.

C. COURSE LENGTH AND GENERAL CONTENT:

The course is 920 hours of instruction, extending over a 52-week period. All students must successfully complete all phases of the training program.

Students shall follow the Rules and Regulations of the Academy and of San Bernardino Valley College and their respective departments or agencies while in attendance at the Academy or on any Academy related function or course of instruction.

Students are expected to report to the Academy prepared to begin their training, consisting of, but not limited to:

- A structured discipline program designed to evaluate each student's emotional stability, judgment, decisiveness, courage, and ability to make rational decisions.
- Regular inspections to insure professional bearing, demeanor, and appearance become part of the student's daily work habits.
- Participation in field exercises consisting of crime scene investigations, fingerprinting, water safety, vehicle stops, building and area searches, and other law enforcement skills.
- Participation in firearms training, emergency vehicle operations, defensive driving techniques, weaponless defense, physical fitness, and development of a lifelong fitness program.
- Overall, the student shall be put through a rigorous course of instruction and required demonstrative and manipulative skill level tasks.

D. FEES:

COLLEGE REGISTRATION: Registration is conducted through the San Bernardino Valley College online Enrollment Management System, and all students are responsible for timely registration into the five courses that comprise the Academy: POLICE 002, 100, 101, 102 and 103. Approximately one month before registration, please be sure that your

online application is current for the semester in which the Academy begins. You will receive course registration information and dates after acceptance into the Academy. Registration information may be released at Orientation, following the PAT.

24.50 SEMESTER UNITS x \$46.00 for Police-002	\$1127.00
3 SEMESTER UNITS x \$46.00 for Police-100	\$138.00
3 SEMESTER UNITS x \$46.00 for Police-101	\$138.00
3 SEMESTER UNITS x \$46.00 for Police-102	\$138.00
3 SEMESTER UNITS x \$46.00 for Police-103	\$138.00
TRANSPORTATION FEE	\$9.00
STUDENT CENTER FEE	\$10.00
STUDENT HEALTH CENTER FEE	\$19.00
STUDENT REPRESENTATION FEE	\$1.00
TOTAL REGISTRATION FEES	\$1,718.00

PARKING DECALS (Annual Parking Decals are not available to students.)

Note: All costs are subject to change, and a comprehensive breakdown of Academy costs is provided on page 11 of this packet.

FALL AND SPRING SEMESTER PARKING DECAL	\$30.00 (\$20.00 with BOG)
SUMMER PARKING DECAL	\$15.00

UNIFORM COSTS

1. UNIFORM REQUIREMENTS

There are a number of costs associated with the SBVC Basic Academy. In order for you to be better informed, this information has been assembled to assist you with your budgeting considerations. Please note that all costs are approximate and subject to change without notice. Though the list is as comprehensive as possible, there may be items overlooked. Be prepared; if you need to apply for Student Financial Aid, do so now.

Additional costs that are not specifically covered in this handout, yet for which you should plan, include, but are not limited to: haircuts, uniform dry cleaning, transportation costs, child care costs, "Quick Codes" (Penal and Vehicle), shoe polish, template for printing, flashlight, school supplies, weight lifting style glove, white medical tape, meals, snacks, class potluck, class and individual photographs, class ring, class treasury dues, class graduation video, class flag, class motto board, cards/candy/flowers or whatever might be appropriate to special circumstances. **Males:** A jock strap. **Females:** A running support bra. These are costs you need to factor into your budget. Not everything will apply to everyone, but the items listed above are things you may want to consider as they can add up to a fair amount of money over the duration of the Academy. EXPECT TO PAY AS MUCH AS \$90.00 FOR BOOTS.

P&P Uniform

**14529 Innovation Dr. Suite B, Riverside
951-776-0048**

Pristine Uniforms

**11996 Jack Benny Drive, Ste. 101, Rancho Cucamonga
909-259-0392**

CLASS "A" UNIFORM

You are required to have one (1) Class "A" Uniform. This includes: Long sleeve dress shirt, dress pants, black boots

- Black boots (no zippers) Rocky, Danner, Bates, Magnums, Thorogood, etc. (Patent leather, vinyl or corfam footwear is not authorized for Extended Academy students) and plain black calf-high socks without logos are required for class A, Class B, and Range uniforms
- Navy poly pants w/sap pocket
- Brilliant blue (Tact Squad/Flying Cross) long sleeve poly shirt (zippers okay)
- San Bernardino Valley College Police Academy patches
- Polished silver tie bar
- Silver-colored name plate #8 w/black
- Black 1.5" basket weave type belt with silver buckle
- White border flag patch on uniform
- Clip on black tie

- Black ink pen
- Watch (black in color)

CLASS “B” UNIFORM

You are required to have one (1) Class “B” Uniform. This is the uniform that you will be wearing most of the time.

- Black boots (no zippers) Rocky, Danner, Bates, Magnums, Thorogood, etc. (Patent leather, vinyl or corfam footwear is not authorized for Extended Academy students) and plain black calf-high socks without logos are required for class A, Class B, and Range uniforms
- Dark navy blue Dickies pants
- Dark navy blue Dickies short sleeveshirt
- San Bernardino Valley College Police Academy patches
- Cloth badge
- Nametape navy w/white letters, .6 or 3/5” block (first initial and last name)
- White border flag patch on uniform
- Black 1.5” basket weave type belt with silver belt buckle
- Black ink pen
- Watch (black in color)
- Dark navy blue baseball cap with Academy patch

PHYSICAL TRAINING

The physical training gear consists of:

- Physical training T-shirt with Academy logo
- Physical training sweat-type gym shorts with Academy logo
- Long sleeve sweat shirt with logo on front and student name on back
- Sweat pants with Academy logo
- Plain black calf-high socks without logos are required for PT uniforms
- Academy approved snap up, quilt lined, hip style jacket available as an option, the cost is approximately \$48.00.

RUNNING SHOES

You will need a good quality running shoe. A good pair of running shoes will cost from \$75.00 to \$100.00. If you are a runner and already have good running shoes, you probably will not need to purchase new ones. If you are not a runner and do not know how to go about purchasing quality running shoes, wait until class begins. You will have sufficient time to purchase running shoes before you actually need them for class. Running shoes need to be a neutral color of black, gray, dark blue, and/or white. Bright/neon, orange, yellow, pink, colored running shoes will not be permitted.

COST OF OTHER ACADEMY REQUIREMENTS

REQUIRED TEXTS

The Commission on Peace Officer Standards and Training (POST) Student Workbooks, students will purchase the most recent workbooks throughout the Academy duration. A handout will be provided at Orientation providing where the workbooks can be purchased.

POST Training Specifications:

- California Penal Code: Gould’s Penal Code Handbook of California. The most recent edition of the Penal Code Handbook is available at the DMV, P & P Uniforms, Pristine Uniforms, or Galls Uniforms.
- California Vehicle Code: Can be purchased at any Department of Motor Vehicles Office. The cost is approximately \$10.00.
- In addition, available at most uniform stores are compact quick reference booklets called “Quick Codes.” They are available in both Penal and Vehicle Code versions. They are optional, and are of value as a ready reference for study and report writing. The booklets cost approximately \$7.00 each.

BINDERS

Three (3) 3” three-ring binders are required at an approximate cost of \$8 each. This subject will be addressed in class. **DO NOT** purchase binders in advance.

BOOK CARRYING CASE

All trainees must purchase a book carrying case; this requirement will be addressed in class. **DO NOT** purchase one in advance.

DRIVER TRAINING

POST mandated Driver Training is provided by the San Bernardino County Sheriff’s Training Center, Emergency Vehicle Operations Center (EVOC). The cost is approximately \$1,000.00; this fee will not be due until the date of EVOC training.

RANGE/AMMUNITION

Firearms training is contracted and taught at the San Bernardino County Sheriff’s Training Center Range. Each student will fire approximately 2,500 rounds. Weapons must be transported in a locked heavy-duty plastic revolver type carry case, available at most sporting goods stores at an approximate cost of \$7.00 – \$12.00. Ammunitions fired at the range will be 9mm or 40/45 caliber semi-automatics, unless using a weapon of larger caliber that has been issued to you by your department. The cost for ammunition will be approximately \$2,000.00 depending on where it is purchased. Do not buy ammo in advance. We will be collecting money from students and purchasing wholesale. All ammo used at the SBSB range has to be lead free. It will cost considerably more for larger caliber ammunition. Ammunition is not required at the start of the Academy. Students are responsible for purchasing their own ammunition.

LEATHER GEAR

Leather gear is required for range, scenario training, vehicle pullovers training, weaponless defense training, etc. If you already have it or can borrow it, that is best. If you have nylon gear or something similar, that will also be acceptable. Your holster must fit your weapon and secure it properly in a snapped/locked position. If you intend to purchase your own “Sam Brown” equipment, you will need to purchase the Sam Brown belt (men) or Sally Brown belt (women) that fits over your regular belt. You will need a holster that fits your weapon and a magazine or speed loader pouch depending upon which type of weapon you will be using; a handcuff case, handcuffs, and a handcuff key, (larger than the one you get with handcuffs); a “straight stick” baton ring, (**DO NOT** purchase a baton); four (4) keepers used to secure the Sam Brown to your normal waist belt; a flashlight ring (optional.) Leather gear is expensive, depending on what items you will need, expect to pay at least \$300.00 for your equipment, not including your weapon. The cost will vary depending on the type of holster you choose, your need for additional speed loaders or magazines, and a number of other factors that preclude knowing what the exact cost will be to each student.

WEAPONS

You are required to have a weapon. **If you intend to purchase your own weapon, please speak with the Academy Staff first.** Expect to spend between \$400.00 and \$700.00. If you already have a weapon, it must be approved by the Academy Staff prior to firearms training. If you are able to borrow a weapon, that is acceptable, and it also must be approved. There is plenty of time to get a weapon. Weapons, ammunition, leather gear, eyes, and ear protection will be discussed at length during the Academy. **YOU DO NOT NEED THEM PRIOR TO BEGINNING THE ACADEMY.** You will need a gun cleaning kit for your weapon. Gun cleaning kits are available at most sporting goods stores for approximately \$10.00. During range training, three (3) magazines, or three (3) speed loaders are required, depending on whether you are using a revolver or semi-automatic. The third one will be in your pocket. You do not need a pouch or holder for the third magazine or speed loader. You **CANNOT** get by with only two (2.) Costs vary depending on which additional items you will need.

AIR SOFT HANDGUN

You will be required to purchase an air soft gun to participate in Practicals during the third month of the academy. The approximate cost is \$100.00. Your air soft weapon must fit in your duty holster or you must purchase an additional holster. The holster must be able to snap with the air soft gun inside and be easily drawn under stress conditions.

SCHEDULE

Keep in mind that changes to the schedule may be necessary due to unforeseen circumstances. Changes may affect your work schedule which can translate into lost wages or reduced overtime. Illness, injury, and car trouble are among the many unforeseen obstacles that can occur. Therefore, do your best to be prepared for any event, and plan to spend *more* than the minimum amount time you feel is required on Academy business.

2) GROOMING STANDARDS

Students shall not wear any jewelry other than wedding rings and a watch. No additional body jewelry (i.e., pierced earrings, belly button rings, etc.). Personal hygiene practices shall be adhered to at all time while attending this Academy.

Male Students:

- Clean-shaven, no beards or moustaches permitted.
- Hair shall be neatly trimmed above the ears, conservatively short (no longer than 2" in length), tapered in back and maintained in a military manner. Sideburns may not extend below the middle of the ear, must be even in width and without flair.
- Shaving the head bald is not acceptable or permitted.

Female Students:

- Hair shall be worn in a bun or other style which keeps it secured above and off the collar.
- Hairpins, hairclips, barrettes, etc. will match the color of the hair as closely as possible.
- Make-up may be worn if it is in moderation and with the use of subdued color shades. False eyelashes are not permitted.
- False fingernails and fingernail polish are not permitted.
- No ribbons, bows, or other types of decorative hair accessories are permitted.

3) GRADUATION REQUIREMENTS AND TESTING

The requirements for graduation from the SBVC Extended Format Basic Academy are specified by the Commission on Peace Officer Standards and Training (POST); the standards are set forth by San Bernardino Valley College and the Education Code of the State of California.

POST requires using one or all four of the following methods of testing; the SBVC Extended Format Basic Law Enforcement Academy uses all four methods of testing:

1. Paper and pencil
2. Practicals exercise/demonstration
3. Workbook
4. Practicals exercise/scenario

TESTING

There are currently forty-two (42) categories of law enforcement knowledge requirements that must be covered. These requirements are called Learning Domains, hereinafter referred to as "LDs." An LD is comprised of several training subjects referred to as Learning Objectives. Example: LD-27 covers instruction on Missing Persons. POST has replaced the 26 Learning Domain tests with 3 comprehensive tests. In addition to the 3 comprehensive tests there is the LD-34 (first aid) test. Each LD has a specific minimum passing score as designated by POST. The minimum passing score is referred to as a "Cut Score."

Examinations are scheduled based upon instruction time frames. Students should refer to their class schedule for examination dates. Each examination will cover specific LDs previously taught. If a student fails an examination, the Academy Staff will identify to the student the area (POST Objective) they failed. The student will be given a minimum of seven (7) days, to prepare for a remediation examination. The remediation examination will normally be given the week following of original examination.

Note: Because of the three (3) day format of the Extended Basic Academy, it may be necessary to schedule a remediation examination within the following week. All remediation examinations must be passed with the minimum score allowed for passing the original examination (cut score). Should a student fail a remediation examination, they will be dismissed from the Academy noexceptions.

POST PHYSICAL FITNESS REQUIREMENTS

POST requires all Academy trainees 30 of the 36 scheduled Physical Fitness sessions. Any student missing more than six sessions will not be allowed to graduate. Physical fitness includes running one to five miles on different terrain. Calisthenics includes jumping jacks, push-ups, chin-ups, air squats, lunges, crunches, calf raises, leg raises etc., weight training includes bench press, leg press, dead lift , bicep curl , bent over row, shoulder press, cable pull, squats, calf raises etc..

OVERALL TESTING PERCENTAGE RATE

The score from the original LD test will be used to compute a student's overall percentage grade, even though the remediation examination has been passed at a higher percentage than the original LD test.

Students are required to maintain a minimum test average. This average will be determined by establishing average POST cut scores for the tests taken. A student will be allowed to take the first eight (8) LD tests before being held to the above standard. This enables the student to become acclimated to wording, structure, etc., of the test questions. Once the eighth test is taken, a student who is below the minimum average will be dismissed from the Academy. If more than one test is taken when the eighth test is completed, the test will be included to establish the minimal acceptable average.

To continue in the program, students must have an overall average of 75.18%. From this point on, the minimum acceptable test average will be recalculated after each testing session.

ATTENDANCE

No trainee shall be absent more than 5% of the total nine hundred and twenty (920) hours of the Academy (45 hours). Students shall not miss any class designated by POST as mandatory. Absences exceeding the 5% rule during mandatory hours will result in dismissal from the Academy. Any other absences that are not related to a death in the immediate family or confirmed illness by a physician will not be excused. Absences more than 45 hours will not be excused.

The information you have been provided in this packet should allow for prospective students to make an informed decision concerning his or her suitability for this program. This program is difficult and challenging. The standards are high and will remain so. Today's law enforcement officers cannot be second best. **DO NOT ASSUME ANYTHING.** If you are not sure, contact the Academy Staff for guidance. We are here to help you with your career goals. We do not want you spending money for the incorrect uniforms or equipment.

GENERAL INFORMATION: Please note that the following proof and/or documents/requirements must be submitted to the SBVC Police Academy Office prior to the Physical Agility Test, Oral Interview, and Orientation date:

valid California Driver’s License, transcript reflecting the applicant has met the recommended courses of the Academy with a “C” or better, and/or transcript proof of an Associate’s Degree or higher if necessary. U.S. Citizenship is not required to attend the Academy; however, please keep in mind that you must be a U.S. Citizen to be hired as a California Peace Officer - California Government Code Section 1031 and 1031.5.

**San Bernardino Valley College
Extended Format Basic Law Enforcement Academy
Estimated Expense Guideline**

REQUIREMENT:

SBVC Academic Assessment Accuplacer Testing Instrument
Physical Agility Test
Fingerprints – Department of Justice Live Scan
Regular Medical Examination
DMV Printout

COST:

N/A
N/A
\$85.00 *Upfront Cost*
Varies *Upfront Cost*
\$5 *Upfront Cost*

REQUIRED EQUIPEMENT

Firearm and accessories:
*Firearm: 9mm or 40/45 caliber semi-automatics. Estimated Cost \$400.00 - \$700.00 \$700.00
Firearm Belt and Holster w/magazine holder, Handcuff w/case and key \$300.00
Firearm heavy-duty locked carry case, cleaning kit \$40.00
Ammunition-2500 rounds \$2,000.00
Air Soft Gun for Practicals \$100.00
Accessories (3 Magazines, Eye and Ear protection) \$80.00

**The purchase of a firearm is not necessary if proposed weapon (owned or borrowed) passes the Rangemaster’s inspection and is determined to be legal, safe, and within the specified caliberrange. Absolutely no revolvers.*

Uniforms:

Local uniform stores sell uniform packages to students at a discount of approximately 10%. \$950.00 *Upfront Cost*
The figure to the right is the estimated cost of a complete outfit of uniforms, PT gear, jacket and running shoes.

Required Text & supplies:

POST Learning Domain \$246.50
California Penal Code: Gould’s Penal Handbook of California (Available at Uniform Stores) \$50.00
California Vehicle Code (Available at DMV) \$9.00
Three (3) 3” 3-ring binders \$24.00
Book carry case \$45.00
Other equipment and supplies \$200.00

OTHER EXPENSES

SB Valley College Tuition (\$46 per unit for California residents) \$1,718.00 *Upfront Cost*
Parking Permit \$30/fall & spring semester, \$15/summer semester \$1,000.00
EVOC (Driver Training)

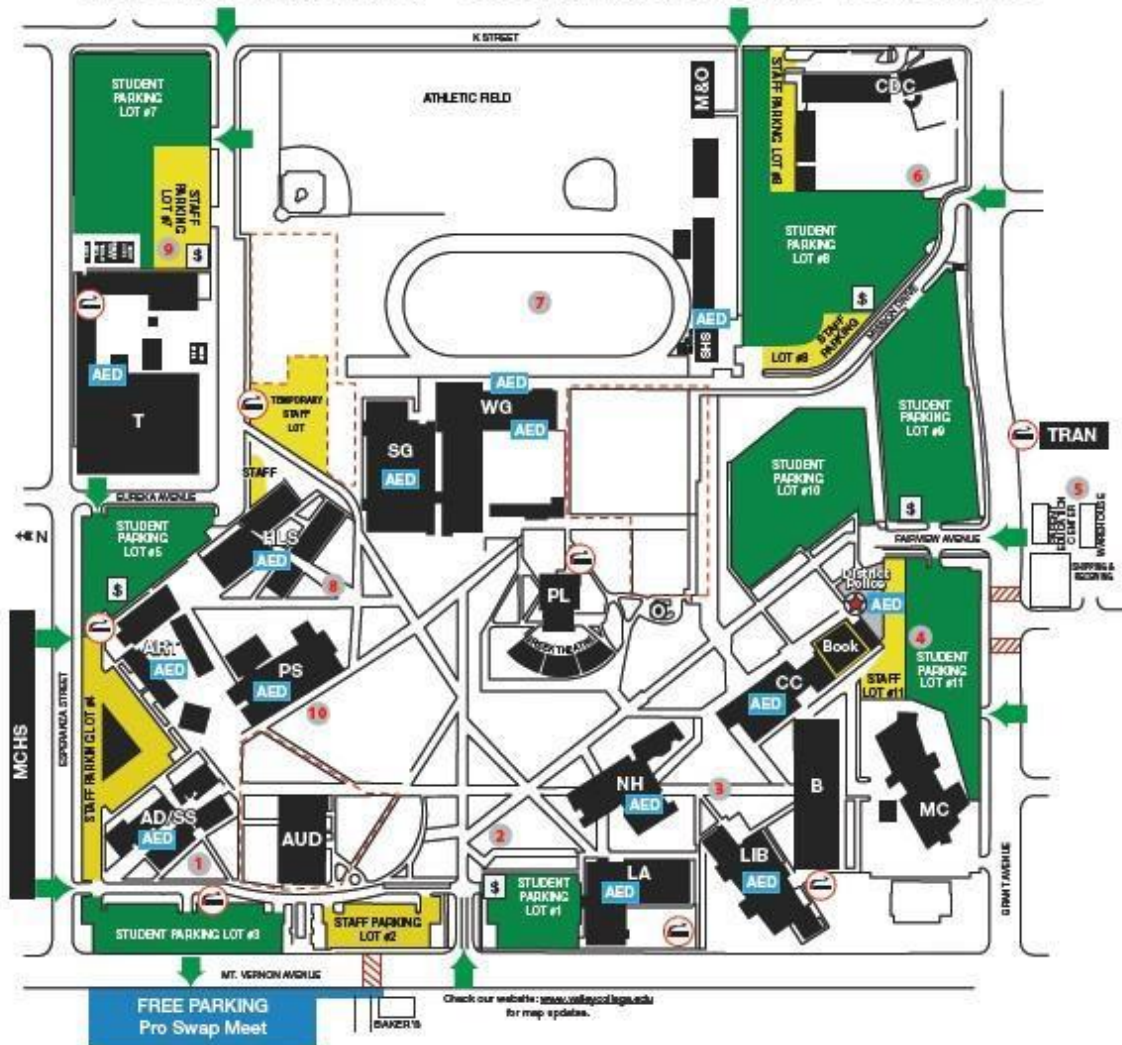
ESTIMATED GRAND TOTAL \$7,552.50

ALL COSTS ARE ESTIMATES ONLY AND SUBJECT TO CHANGE WITHOUT NOTICE

EMERGENCY EVACUATION SITES

San Bernardino Valley College

701 South Mount Vernon • San Bernardino, CA 92410 • (909) 384-4400



- INDICATES CONSTRUCTION AREAS
- ← ARROWS DESIGNATE STUDENT PARKING LOT ENTRANCES
- AED AUTOMATED EXTERNAL DEFIBRILLATOR
- \$ INDICATES PARKING PERMIT DISPENSER
- CROSSWALK
- INDICATES APPROVED SMOKING AREAS (10)
This is a smoke-free campus – smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)
- Evacuation Sites

Building Symbols

AD/SS..... Administration/Student Services <small>(Note: AD rooms are located in AD/SS)</small>	MC..... Media/Communications
ART..... Art Center	MCHS..... Middle College High School
AUD..... Auditorium	M&O..... Maintenance & Operations
B..... Business	O..... Observatory
BOOK..... Bookstore	PL..... Planetarium
CC..... Campus Center	PS..... Physical Sciences
CDC..... Child Development Center	SG..... Snyder Gym
HLS..... Health & Life Science	SHS..... Student Health Services
LA..... Liberal Arts	T..... Technical
LIB..... Library	TRAN..... Transportation Center
	WG..... Women's Gym

DISTRICT POLICE
Campus Center Rm. 100
(909) 384-4491

Parking permits/decals are required to park in all parking lots and on all college streets.
 Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit/decals.

Revised 8-18