



Parking at San Bernardino Valley College

Did you know all SBVC students/staff/faculty can park for **FREE** at the Pro-Swap Meet across the street from SBVC? Please consider this option. **Daily permits are now \$3.** **NOTE:** *If you are a student with a Board of Governors (BOG) waiver, a fall/spring semester parking decal is only \$20—a better value for students after only 7 trips to park on campus in a single semester; after 15 trips for those that would pay \$45.*

Any person who operates or parks a motor vehicle on District property is subject to District Parking and Traffic Regulations and the provisions of the California Motor Vehicle Code. **Valid and properly displayed decal/permits are required to park at San Bernardino Community College District locations at all hours Monday through Thursday and Friday until 4:30 pm.** Cars will not be given parking decal/permit citations beginning Fridays at 4:31 pm through Monday at 6:59 am.

Parking Map

<http://www.valleycollege.edu/about-sbvc/maps-directions-parking.aspx>

Parking Decal/Permit Fees

	Summer Session	Fall/Spring Semester	BOG Waiver	Daily Permit (Dispensing Machine)
Students	\$20	\$35	\$20	\$3 Cash Only

Purchasing Parking Decals

SBVC has automated the process for purchasing parking decals:

<http://www.valleycollege.edu/webadvisor>

Method 1: Purchase Parking Decals Online

To purchase a parking decal online, you will need the following:

1. The ability to log into WebAdvisor
2. A valid credit or debit card
3. Make, Model, Year, Color of car plus your License Plate # and State of Issue
4. Valid mailing and e-mail addresses

Method 2: Purchase Parking Decals on Campus

To purchase a parking decals on campus, you will need the following:

1. The ability to use a computer on campus
2. The ability to log into WebAdvisor
3. Order and check box to pay in person
4. Cash or check – Campus Business Office AD 206
5. Make, Model, Year, Color, License Plate # and State of Issue
6. Valid mailing and e-mail addresses

All parking decals will be sent by mail to the mailing address you provide. **Please print the 10 day**

temporary pass at the end of the online transaction to display on your dashboard until the actual parking decal arrives. If you have any problems, call the 800 number provided at the Credentials site.

To receive a refund, you must:

- Withdraw prior to the first day of the term for full-term classes
- Withdraw prior to the first day of instruction for short-term classes
- Complete and turn in your "Request for Refund" form available online or from the Campus Business Office, AD 206
- Attach parking decal and proof of dropped classes to the Campus Business Office, AD 206 within the first 30 days of instruction
 - A \$10 refund processing fee will be deducted from amount

Lost or Stolen Parking Permits

Lost or stolen parking decals are not replaceable or refundable. You will need to purchase a new one.

Parking Board Policies and Administrative Procedures

- Parking Board Policy & Administrative Procedures
 - SBCCD Web Page - http://www.sbccd.org/Board_of_Trustees/Policies_-a-,_Procedures_-_Policy/Procedure_5030_for_fees_and_6750_for_parking_regulations.

**Permits are good at all San Bernardino Community College Campuses*

Warning

Decals are numbered and registered when sold. Do not purchase decals from any other source! If you are approached by an individual wishing to sell a decal, contact the Police Department at (909) 384-4491 (or 4491 from any campus phone). The decal may be reported as LOST, STOLEN or COUNTERFEIT. It is a misdemeanor to possess lost, stolen, or counterfeit decals.

Staff Decals

Staff decals are issued to faculty and staff and are valid for the listed dates on the permits. Students are not eligible for staff permits.

Proper Display

The proper display of SBVC semester decals as follows:

- Decal sticker must be readable and adhered to lower left corner of the FRONT windshield on the driver side (lying on the dashboard is not properly displayed and could result in a citation).

Daily Permits

Beginning in June 2018 Daily permits are \$3.00 and may be purchased at the permit dispenser in Lot 1, 3, 5, 7, 8, 9, 10 & 11 with **cash only**. Place permit with date side up on the top of your dashboard, just in front of your steering wheel. Daily permits are valid only in student lots. They are not valid in staff lots.

Visitor Parking

Visitor parking is limited to 1 hour in the designated spaces in Lot 3 & 4. If the visit will be longer than 1 hour, visitors must purchase a day permit and move the vehicle to a student lot.

Motorcycle Parking

Motorcycle parking does not require a motorcycle decal/permit and parking is limited to designated motorcycle spaces on College Drive and in lot 11. Motorcycle parking in regular parking will be subject to citation.