SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
SAN BERNARDINO VALLEY COLLEGE

PROGRAM REVIEW COMMITTEE
MEETING MINUTES

Meeting Date	Monday, October 12, 2026
Scheduled Time / Location	2:00–4:00 p.m. / North Hall 150
Meeting Type	Regular
Co-Chairs / Presiding Officers Listed	Dr. Dani Pearson; Bethany Tasaka; Mike Cordero, Dean
Notetaker	Maureen Ryan, Administrative Assistant III, VKHA
Guest	Daihim Fozouni, Jessy, Lemieux & Susan Mattson

VOTING MEMBERS —2026-2027

NAME	DIVISION/UNIT REPRESENTED	CONSTITUENCY	ROLL CALL
Jesse Chou	Academic Services, Business, & Computer Technology	Faculty	x
Vacant	Academic Services, Business, & Computer Technology	Faculty	☐
Melinda Fogle	Arts & Humanities	Faculty	x
Jessica Gordon	Arts & Humanities	Faculty	X
Ben Laskowski	Career Technical Education	Faculty	☐
Alex Cruz	Career Technical Education	Faculty	☐
Dominique Johnson	Counseling & Student Development	Faculty	x
Fili Michel	Counseling & Student Development	Faculty	X
Stacy Rollstin-Weiland	Instructional Support Services	Faculty	X
Patricia Holder	Kinesiology, Health, & Athletics	Faculty	X
Vacant	Kinesiology, Health, & Athletics	Faculty	☐
Ebony Perez	Science & Mathematics	Faculty	X

Soha Sobhanian	Science & Mathematics	Faculty	X
Anthony Blacksher	Social Science & Human Development	Faculty	X
Jeff Demsky	Social Science & Human Development	Faculty	X
Vacant	ASG/Student Senate Designee	Student	☐
Quorum (50% + 1): 7.5	# (Vacant seats are excluded from quorum calculation)		
RESOURCE MEMBERS (non-voting) —2026-2027			
Managers (#)	• Vacant, VPI Designee • Vacant, VPSS Designee		
Classified Professionals and/or Faculty and/or Student (#)	• Tim Hosford, Classified Senate designee • Tatiana Vasquez, Academic Senate President • Jessy Lemieux, Chair or Chairs • Angela Vogel, Outcomes Faculty Lead • Maria Lopez, Non-Credit Faculty Lead • Keenan Giles, Institutional Effectiveness Committee Tri-Chair • Daihim Fozouni, Planning and Resource Allocation Committee Tri-Chair		**X-GUEST** **X-GUEST**
Guests: Susan Mattson, Jessy Lemieux & Daihim Fozouni			

1. Call to Order

The meeting was called to order at 2:04 p.m. A quorum was acknowledged.

2. Approval of Agenda and Previous Meeting Minutes

Jessica Gordon moved to approve the previous meeting minutes.

Stacy Rollstin-Weiland seconded the motion.

Motion Approved.

3. Action Item E-1: Working Definitions of “Growth” and “Productivity”

The Committee discussed developing working definitions of growth and productivity for the current Program Review cycle. Members emphasized that these concepts can differ across disciplines and programs, and that definitions should allow departments to explain their circumstances and demonstrate progress in ways meaningful to their work.

- Arts, music, theatre, and dance may demonstrate growth through campus engagement, use of performance or gallery spaces, cross-program collaboration, participation, and access to learning experiences—not only enrollment or class size.
- Computer science members discussed rapid changes in the field, workforce expectations, new courses and certificates, and the limitations of using retention or enrollment alone to assess program contribution.
- Kinesiology and other equipment-intensive programs noted that growth can require additional equipment, maintenance, and budget support.
- Growth may also include new certificates and degrees, expanded course modalities and schedules, increased student participation, and programs responding to student and workforce needs.
- Productivity may be considered in relation to enrollment, fill rates, FTES, course completion, student learning, transfers, and other outcomes. Members noted that a single measure may not fairly represent all disciplines.
- The Committee discussed balancing quantitative information with qualitative explanations, trends over time, and contextual reasons for increases or decreases.
- The Committee discussed identifying approximately three to five points, measures, or indicators, with additional suggestions welcome and the understanding that the working definitions may be refined.

Motion to approve Action Item E-1
Motion: Stacy Rollstin-Weiland.

Second: Jessica Gordon.

No opposition or abstentions were reported. The motion was approved.

Follow-up: Share the working definitions with Academic Senate and department chairs and invite feedback. The exact wording of the adopted definitions should be retained with the Committee's records.

4. Action Item: Data Request to Institutional Research, Planning, and Effectiveness (OIRPE)

The Committee discussed identifying common data to support Program Review while allowing departments to request additional discipline-specific information. Members emphasized the need for both quantitative measures and qualitative context.

- Enrollment, course fill rates, sections offered, and increases or decreases in course offerings.
- Weekend classes offered and changes in course availability or scheduling.
- Data relevant to productivity and growth, including FTES, course completion, student outcomes, certificates and degrees, and trends over time.
- Disproportionate impact data, including a shared definition and assistance with interpreting the reports.
- Clarification of snapshot data versus trend data.
- Program and major information, including the number of students enrolled in each.
- Student transfer data, including transfers to California State University (CSU) and University of California (UC) campuses.
- Clarification of what data department chairs need for their reports and what additional information would be useful at future Committee meetings.

Motion to approve the proposed data request list
Motion: Soha Sobhanian.

Second: Fili Michel.

No opposition or abstentions were reported. The motion was approved.

Follow-up: Share the draft data list with Committee members and department chairs; invite chairs to identify additional program-specific needs; confirm the request process and timeline with OIRPE; and forward the working definitions and data list to Academic Senate and relevant department chairs.

5. Action Item E-3: Establish Committee Timelines

The Committee discussed solidifying timelines for the year.

- October 26, 2026: Draft the submission form.
- November 19, 2026: Finalize the submission form.

Motion to approve Action Item E-3
Motion: Patricia Holder

Second: Soha Sobhanian

No opposition or abstentions were reported. The motion was approved.

6. Information Item: Faculty Hiring Recommendations

The Committee reviewed information comparing prior Program Review recommendations for faculty positions with subsequent hiring recommendations. Members discussed examples where recommendations and final positions did not align, including replacement positions and changes across disciplines. Discussion focused on transparency, faculty input, and explaining differences between recommendations and outcomes. No formal action was recorded in the supplied notes.

7. Information Item: Resource Requests and Funding Allocations

Additional information regarding resource requests and funding allocations was not available with the meeting materials. The item was deferred for a future meeting.

8. Action Item F-2

Action Item F-2 will be brought back for discussion at the next Committee meeting.

9. Agenda Item G-1: Future of Program Review and ASPIRE

The Committee discussed the long-term direction of Program Review and ASPIRE, including potential changes to the review process and cycle, how frequently programs should be reviewed, and how to make the process useful, accessible, consistent, and transparent. Members suggested researching how other California community colleges conduct Program Review; Crafton Hills College was mentioned as a potential institution for comparison.

Members also discussed technology options to support the process and address difficulties with data access and workflow. Aldo is expected to attend the next meeting to discuss technology-related matters. No formal action was recorded on this discussion item.

10. Next Meeting

The next meeting date, time, and location should be confirmed against the official Committee calendar or posted agenda. Action Item F-2 and technology-related matters are expected to return for discussion.

11. Adjournment

Motion to adjourn
Motion: Patricia Holder

Second: Dominique Johnson.

The meeting was adjourned at 4:00 p.m.

Respectfully submitted,
Maureen Ryan
Administrative Assistant III, VKHA