

<div>SBVC</div> <div>Program Review</div>		<div>February 21, 2025</div> <div>9:15-10:45 a.m.</div>		<div>MINUTES</div>																																																																																																																																																		
		San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.																																																																																																																																																				
Members:	<table><tr><td colspan="2"></td><td>A</td><td>P</td><td colspan="2"></td><td>A</td><td>P</td></tr><tr><td>Bethany Tasaka Co-Chair</td><td></td><td>X</td><td></td><td>Jaime Garcia</td><td></td><td>X</td><td></td></tr><tr><td>Joanna Oxendine- Co-Chair</td><td></td><td>X</td><td></td><td>Jeremiah Gilbert</td><td></td><td>X</td><td></td></tr><tr><td>Ana Mayo</td><td></td><td></td><td>X</td><td>Maria Valdez</td><td></td><td></td><td>X</td></tr><tr><td>Anthony Blacksher</td><td></td><td></td><td>x</td><td>Monique Aycock</td><td></td><td></td><td>X</td></tr><tr><td>Anthony Castro</td><td></td><td>X</td><td></td><td>Nathan Yearyean</td><td></td><td></td><td>X</td></tr><tr><td>Daihim Fozouni</td><td></td><td></td><td>x</td><td>Samantha Homier</td><td></td><td>X</td><td></td></tr><tr><td>Danielle Graham</td><td></td><td></td><td>x</td><td>Stacy Meyer</td><td></td><td>X</td><td></td></tr><tr><td>Leticia Hector</td><td></td><td>X</td><td></td><td>Timothy Colbert</td><td></td><td></td><td>x</td></tr><tr><td>Dominique Johnson</td><td></td><td></td><td>x</td><td>Timothy Hosford</td><td></td><td>X</td><td></td></tr><tr><td>Doris Ontiveros</td><td></td><td></td><td>x</td><td>Vanessa Thomas</td><td></td><td>X</td><td></td></tr><tr><td>Erik Morden</td><td></td><td>X</td><td></td><td>Victoria Anemelu</td><td></td><td></td><td>x</td></tr><tr><td>Francisco Gonzalez</td><td></td><td>X</td><td></td><td>Yvette Lee</td><td></td><td></td><td>x</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Shyla Cobbett Admin.</td><td></td><td></td><td>X</td><td></td><td></td><td></td><td></td></tr><tr><td>Guests</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Dan Mayo</td><td></td><td></td><td></td><td>Fernando Gomez</td><td></td><td></td><td></td></tr><tr><td>Thomas Berry</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>								A	P			A	P	Bethany Tasaka Co-Chair		X		Jaime Garcia		X		Joanna Oxendine- Co-Chair		X		Jeremiah Gilbert		X		Ana Mayo			X	Maria Valdez			X	Anthony Blacksher			x	Monique Aycock			X	Anthony Castro		X		Nathan Yearyean			X	Daihim Fozouni			x	Samantha Homier		X		Danielle Graham			x	Stacy Meyer		X		Leticia Hector		X		Timothy Colbert			x	Dominique Johnson			x	Timothy Hosford		X		Doris Ontiveros			x	Vanessa Thomas		X		Erik Morden		X		Victoria Anemelu			x	Francisco Gonzalez		X		Yvette Lee			x									Shyla Cobbett Admin.			X					Guests								Dan Mayo				Fernando Gomez				Thomas Berry							
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1. Call to Order and Roll Call		The meeting was called to order at 9:30 am.																																																																																																																																																				
2. Approval of Minutes 12/6/2024 2/7/2025		Quorum not met; Members will review the minutes and provide any feedback or corrections.			Review Meeting minutes																																																																																																																																																	
3. Participatory Governance Survey a. Revised Charge & Purpose written in Fall 2023 moving to Academic Senate for approval with update reflected in Senate bylaws		The committee revisited the revised charge and purpose document that was drafted in Fall 2023. Key Points: The revised document outlines the committee’s role in guiding the college through an ongoing self-examination of how instructional and service areas align with the campus’ mission, vision, and values. The purpose also emphasizes fostering a culture of continuous improvement by providing recommendations and needs assessments.			The charge will be resubmitted to Academic Senate for approval and subsequently updated in the Senate bylaws. Members were encouraged to review the current language (available on the website and in Academic Senate documents) and share any concerns.																																																																																																																																																	

<p>4. Resource Requests</p> <p>a. Review resources requests by list, prioritized by division ranking process</p> <p>b. Discuss and finalize process for sending prioritized recommendations to President's Cabinet, College Council, and Senates</p>	<p>Overview of Resource Request Process:</p> <p>The committee reviewed spreadsheets received from each division that document resource requests and division rankings.</p> <p>Discussion Points:</p> <p>Ranking Process:</p> <p>Each division was asked to rank their requests. In some cases (notably within Arts & Humanities), every request was ranked "1" following faculty discussions—a move interpreted as a protest the existing process.</p> <p>Criteria for Requests:</p> <p>There was significant discussion on differentiating "growth" positions from "replacement" positions. Concerns were raised about the lack of transparent, standardized criteria, especially since some divisions' ranking processes appeared to undermine the intended decision-making framework.</p> <p>Spreadsheet Details:</p> <p>The resource request list included not only rankings but also details such as the number of positions requested, departmental notes and budget alignment. Some requests (especially those that seemed duplicated or shared across programs) were noted as "zero" or unranked because they did not fit the conventional format.</p> <p>Action Items and Next Steps:</p> <p>Forwarding for Further Discussion:</p> <p>The committee agreed to forward the prioritized resource requests to the President's Cabinet, College Council, and Senate for further discussion. The committee will send the faculty-related requests separately for additional deliberation before final submission.</p> <p>Data Review:</p> <p>It was suggested that a historical review be conducted to understand trends in faculty requests, particularly in departments with only one full-time faculty member.</p>	
<p>5. ASPIRE Year Two SWOT</p> <p>a. Submission list update</p> <p>b. Reading for feedback – focus and best practices</p>	<p>Update on Submission List:</p> <p>The committee reviewed the updated list of ASPIRE submissions.</p> <p>Feedback Process:</p> <p>Kay Dee will lead the next meeting on 3/7/25, by demonstrating how to use the meta tool to read and analyze the submissions.</p> <p>Members were encouraged to consider:</p> <p>Which areas (strengths, weaknesses, opportunities, threats) are most relevant.</p> <p>Best practices for providing constructive, actionable feedback.</p>	<p>Each member is to review the submissions in advance and think about how the feedback should be structured.</p> <p>The group will decide on a division of labor for reviewing and compiling feedback at the next meeting.</p>
<p>6. Announcements and Meeting Closure</p>	<p>The meeting was adjourned at 10:40 am with a note that the next meeting will include further review of ASPIRE submissions and additional discussion on the resource ranking process. Members were thanked for their participation and encouraged to attend the upcoming chairs' meeting for further dialogue.</p>	

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Additional Information: