Meeting Minutes - 4 APRIL 2025

I.   Welcome
The approval of minutes from the previous meeting was postponed

II.   Updates | Feedback-seeking | Next Steps
    a.   Co-Chair Oxendine Update of College Council recent meeting discussions regarding charge & membership
        A summary of recent discussions at the College Council meeting was provided. Topics included clarification of the charge and dialogue surrounding membership structure and consideration of the information flow from different committees to the college council, ensuring a bottom-up and top-down communication.

    b.   Co-Chair Vasquez Update on Academic Senate
        An overview of the Academic Senate's recent meeting was shared. No formal rejections or strong support for the recommendations yet. Concerns were raised about reassigned time on committees and the potential deactivation of some committees.

        Classified Professionals Update on Classified Senate
        Classified representatives expressed support for the ongoing work of the task force and extended appreciation for the leadership and efforts dedicated to the process.

III.   PG Task Force Discussion
        Recommendation Approval Process: Maintain a formalized process for recommendations, including approvals, rationales, and background information, with a numbered list for tracking

a.   In-depth Analyses | Committee Classification & Decision-making processes of Selected Committees
i.   Scholastic Standards [continue from 14 Mar 2025]

Members resumed review of the committee's structure and workload. Questions were raised regarding whether all committee members are responsible for reviewing every application. The significant workload was acknowledged, and the possibility of restructuring was discussed. A similar committee model from Chaffey College was referenced for comparison. Co-chair Vasquez to meet with VPSS regarding the functions and insight on the committee. More information is needed also if a classified professional is needed in this committee.

ii.	Re-evaluation of remaining committees

Members examined the current classification of several committees and discussed the benefits of combining or reclassifying certain groups, such as potentially identifying a Steering committee for Honors and in support of the program. Co-chair Vasquez will share this added informal recommendation to the Academic Senate.

Evaluation of Accreditation Committee:
Members discussed transitioning the Accreditation Committee from Academic Senate oversight to a campus-wide participatory governance body, recognizing that accreditation is an institutional responsibility. Broad representation was emphasized to ensure effective collaboration and decision-making. Leadership models were considered—including tri-chair, manager-led, and faculty-led structures—along with the relevance of maintaining a dedicated faculty lead, given the current capacity of the research office and potential future changes.
As a result, a recommendation was developed to (1) move the Accreditation Committee outside of Academic Senate oversight, (2) re-evaluate the necessity of the faculty lead position, and (3) adopt a tri-chair leadership structure.

b.	In-depth Analyses | Decision-making Flow & Governance
Members emphasized the need for clearly defined procedures that promote transparency, accountability, and inclusivity, aligned with participatory governance principles. A visual representation (e.g., a flowchart) was proposed to help communicate governance practices more effectively across campus. The group agreed this framework should be revisited regularly and updated to reflect changes in policy, accreditation standards, or institutional priorities. Additionally, members identified the need for a more cohesive approach to policy review. Currently, no single committee oversees all campus policies; instead, a subcommittee of the Academic Senate reviews those classified as "10+1" under Title 5.

IV.	Floor items? - none

V.	Future Agenda Items | Seeking feedback
Members suggested continuing the discussion around committee restructuring. Interest was expressed in formalizing a conversation regarding AI-related governance and policy formation.
Additional topics will be compiled and included in the next meeting's agenda.

VI.	Next Full Task Force Meeting
Friday, April 18th at 2:30pm-4pm

Attendance
- ☐ Joanna Oxendine (management), RP&IE Division
- ☒ Tatiana Vasquez (faculty), Sci Division

Classified (3 representatives - appointed by Classified Senate):
- ☒ Vinnie Wu, RP&IE Division
- ☒ Ernie Guillen, Student Services
- ☒ Marie Maghuyop, Student Life

Faculty (3 representatives - appointed by Academic Senate):
- ☒ Erica Begg, Student Services
- ☒ Anthony Blacksher, SSHD&KH Division
- ☒ Jeremiah Gilbert, MB&CT Division

Student (1 representative - selected by Associated Students):
- ☐ Dyami Ruiz-Martinez

Management (3 representatives):
- ☐ Ray Carlos, Dean of Student Engagement and Wellness
- ☐ Sergio Zazueta, Director, Facilities, Maintenance, & Operations
- ☒ Dan Mayo, Director, STEM/MESA