

## Participatory Governance Task Force Charge

The SBVC Participatory Governance Task Force is charged with reviewing and refining San Bernardino Valley College's governance processes to improve decision-making processes in support of enhancing student success, improving the student experience, and ensuring equitable access and outcomes through an effective, inclusive governance system. Over the course of the next year, the task force will:

1. Review and refine SBVC's current committee structure to increase efficiencies and effectiveness in accordance with AB 1725, ACCJC standards, CA Education Code, Title 5 regulations, and relevant district policies;
2. Engage representatives from all campus constituencies to create a transparent recommendation- and decision-making process;
3. Develop a Participatory Governance Handbook outlining governance philosophies, committee structures, and decision-making processes.
4. Present final recommendations to College Council, Academic Senate, and Classified Senate for support and adoption.

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## Participatory Governance Task Force Minutes - 21 February 2025

### *I. Welcome & 7 Feb '25 Minutes | Action [ATTACHMENT #1]*

The minutes from February 7, 2025, meeting were reviewed and approved.

### *II. Updates, Feedback-seeking, & Next Steps*

No major updates were provided at this time.

### *III. PG Task Force Discussion*

- a. Workgroup 1 [Community College Models of PG] Results #1 – [ATTACHMENT #2]
  - The task force reviewed research findings on governance models at other community colleges.
  - Discussion emphasized the importance of transparency and inclusivity in decision-making.
  - A suggestion was made to add a footnote to policies outlining where and how governance decisions were made.
- b. Workgroup 2 [Internal Governance], S'25 Survey Results – [ATTACHMENT #3]
  - The survey revealed two primary institutional barriers:
  - Structural Barriers: Challenges related to policy, committee structures, and procedural inefficiencies.
  - Cultural Barriers: Issues related to engagement, communication, and institutional buy-in.
  - A discussion was held regarding classified staff involvement in governance. Questions

arose about whether participation required district or union approval.

- Concerns were raised about the "enthusiasm gap" in governance participation. It was suggested that non-voting members should still be encouraged to contribute meaningfully.
- A conversation on the effectiveness of current committee structures. Some members supported the tri-chair model used at other colleges.

*c. Floor items*

- A concern was raised about part-time faculty compensation for committee work. Clarifications were sought regarding whether the allocated hours covered professional development (PD) obligations.
- Some members expressed reservations about the use of hierarchical flowcharts in governance documentation, suggesting that information should be presented in a more interactive or non-hierarchical manner.
- There was a call for the governance framework to focus not just on policy adjustments but also on addressing underlying systemic issues such as resource disinvestment.

*IV. Parked Items*

1. Governance Footnote System: The idea of adding footnotes to policies to track governance discussions and decision-making history was parked for future consideration.
2. Tri-Chair Model: Further discussion is needed on adopting a tri-chair model for governance committees.
3. Honors Committee: A proposal to eliminate the Honors Committee and reassign responsibilities to an Honors Coordinator (.6 reassignment) was noted for further discussion.
4. Committee Participation & Compensation: The issue of whether part-time faculty should receive additional compensation for committee participation was parked for later review.
5. Structural vs. Cultural Barriers: More in-depth analysis is needed on how to systematically address these two institutional challenges.

*V. Future Agenda Items | Seeking feedback*

- March meeting plans and governance constituency visits.
- Further discussion on the committee structure and the possibility of committee consolidation.
- Additional feedback on the Participatory Governance Handbook draft.

*VI. Next Full Task Force Meeting*

- a. March 7<sup>th</sup> at 2-4pm
- b. No March 21<sup>st</sup> – Spring break

*Information only:*

*Academic Senate, February 19<sup>th</sup> & Mar 5<sup>th</sup>  
Classified Senate, February 21<sup>st</sup> & March 21<sup>st</sup>?  
College Council, February 26<sup>th</sup> & March 12<sup>th</sup>*

## MEMBERS ATTENDANCE:

### Co-Chairs:

- ☐ Joanna Oxendine (management), RP&IE Division
- ☐ X Tatiana Vasquez (faculty), Sci Division

### Classified (3 representatives - appointed by Classified Senate):

- X Vinnie Wu, RP&IE Division
- X Ernie Guillen, Student Services
- X Marie Maghuyop, Student Life

### Faculty (3 representatives - appointed by Academic Senate):

- ☐ X Erica Begg, Student Services
- ☐ X Anthony Blacksher, SSHD&KH Division
- ☐ Jeremiah Gilbert, MB&CT Division

### Student (1 representative - selected by Associated Students):

- ☐ Dyami Ruiz-Martinez

### Management (3 representatives):

- ☐ X Ray Carlos, Dean of Student Engagement and Wellness
- ☐ X Sergio Zazueta, Director, Facilities, Maintenance, & Operations
- ☐ X Dan Mayo, Director, STEM/MESA