

Participatory Governance Task Force Charge

The SBVC Participatory Governance Task Force is charged with reviewing and refining San Bernardino Valley College's governance processes to improve decision-making processes in support of enhancing student success, improving the student experience, and ensuring equitable access and outcomes through an effective, inclusive governance system. Over the course of the next year, the task force will:

1. Review and refine SBVC's current committee structure to increase efficiencies and effectiveness in accordance with AB 1725, ACCJC standards, CA Education Code, Title 5 regulations, and relevant district policies;
 2. Engage representatives from all campus constituencies to create a transparent recommendation- and decision-making process;
 3. Develop a Participatory Governance Handbook outlining governance philosophies, committee structures, and decision-making processes.
 4. Present final recommendations to College Council, Academic Senate, and Classified Senate for support and adoption.
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Participatory Governance Task Force Minutes - 7 February 2025

I. Welcome & 31 Jan '25 Minutes | Action [ATTACHMENT 1]

- The meeting was called to order.
- The January 31, 2025, minutes were reviewed, and a request was made to modify the minutes to remove names before finalizing them.

II. Updates, Feedback-seeking, & Next Steps

- No formal updates were provided.

III. PG Task Force Discussion

- a. SBVC's existing committee charges, and membership AND Participatory Governance glossary Discussion
 - Analyzed existing committee structures for efficiency and alignment with governance principles.
 - Discussed potential improvements to committee functions and representation.

Attachment 2 – glossary

- Reviewed key terms and definitions related to participatory governance.
- Ensured shared understanding across task force members.
- Referred to Attachment 2 – Glossary for clarification.

Attachment 3 – committees charges and membership

- Examined roles, responsibilities, and membership composition.
- Identified areas for possible restructuring or merging of committees.
- Referred to Attachment 3 – Committees Charges and Membership for detailed analysis.

Potential Committee Mergers:

- Recommendation to merge committees for streamlined governance.
- Discussion on balancing committee workloads and ensuring efficiency.

College Planning Committee Proposal:

- Proposal to establish a College Planning Committee to align institutional planning, leadership, and decision-making.
- Emphasis on creating a central space for governance leaders to coordinate strategic planning efforts.

Clarification on Governance Committee Types:

- Standing Committees: Permanent committees outlined in bylaws.
- Ad Hoc & Task Force Committees: Temporary, issue-specific committees formed as needed.

Attachment 4 – organizational chart – to be shared at meeting

- Provided a visual representation of the governance framework.
- Discussed alignment between committees and decision-making processes.
- Referred to Attachment 4 – Organizational Chart for insights.

b. Floor items

- Clarification of governance representation structures:
- "9+1" is typically associated with classified staff representation.
- "10+1" is commonly applied to faculty governance structures.
- External resources and links were shared for additional reference on participatory governance structures.
- Irvine Valley College's governance model was suggested as an example of institutionalized classified professional participation. A contact was recommended for further discussion on their implementation process.

IV. *Future Agenda Items / Seeking feedback*

Further discussion on:

- Committee structuring and potential refinements.
- Governance handbook development.
- Review of committee substructures for efficiency.

V. *Next Full Task Force Meeting*

a. February 21st at 2-4pm

Information only:

Academic Senate, February 5th & 19th

Classified Senate, February 21st College

Council, February 12th & 26th

VI. *Workgroup Activities/Discussions – review tasks and outcomes*