



# San Bernardino Valley College

## Participatory Governance Task Force Charge

The SBVC Participatory Governance Task Force is charged with reviewing and refining San Bernardino Valley College's governance processes to improve decision-making processes in support of enhancing student success, improving the student experience, and ensuring equitable access and outcomes through an effective, inclusive governance system. Over the course of the next year, the task force will:

1. Review and refine SBVC's current committee structure to increase efficiencies and effectiveness in accordance with AB 1725, ACCJC standards, CA Education Code, Title 5 regulations, and relevant district policies;
  2. Engage representatives from all campus constituencies to create a transparent recommendation- and decision-making process;
  3. Develop a Participatory Governance Handbook outlining governance philosophies, committee structures, and decision-making processes.
  4. Present final recommendations to College Council, Academic Senate, and Classified Senate for support and adoption.
- 

## Participatory Governance Task Force

### Minutes 13 December 2024

#### *I. Welcome & 22 Nov '24 Minutes | Action*

Jeremiah moved, Ernie seconded, and the motion was approved by consensus.

#### *II. Updates, Feedback-seeking, & Next Steps*

##### *a. Co-leads Updates: Website | Campus reports |*

Website creation: Updates were shared regarding the progress of the Participatory Governance (PG) website. Training has been provided, and future content will include charge, member agenda minutes, and roles.

Campus reports: Reports presented to the Classified Senate have been shared, addressing concerns about survey participation. Survey reminders are scheduled for Monday, December 16, 2024, with responses expected within 2-3 weeks post-Opening Day.

##### *b. Workgroup 1 Update: CC Models-Policies-Practices Research*

Progress has been slow, with data for a single college requested and due today. Analysis will follow in the next meeting.

c. Workgroup 2 Update: Internal Current Committee Research

Identified outdated committee websites lacking current agendas and member lists.

Co-chair identification and access remain unstructured.

Quantitative survey results: 63 started, approximately 40 completed. Classified representation needs improvement.

Joanna noted that updates provided to the College Council were uploaded to the Teams space in "6\_Constituency Progress Updates."

Vinnie highlighted concerns from classified professionals hesitant to take the survey due to past experiences of their voices not being heard.

Anthony suggested committees delay their work for 15 minutes to allow members to complete the survey.

Discussions around reassigned time for classified professionals to participate actively were also raised.

III. PG Task Force Discussion

a. Campus committee websites

Work with Paul and Matthew Kim to develop a process that ensures that co-chairs are aware of access and training annually.

Dan recommended creating a template for website uniformity.

Joanna motion to recommend this process to the cabinet: Approved by consensus.

Email communication to be facilitated by Joanna and then be sent to the cabinet after this meeting.

b. Task Force Timeline: Future tasks & milestones

Tatiana shared timeline and tasks proposals via PowerPoint and spreadsheets. Fall 2026 implementation of revised PG anticipated.

Scheduling discussions resulted in the committee deciding on meetings for the 1st and 3rd Fridays, 2-4 PM, starting February 7, 2025

c. Floor items

No additional items were raised.

IV. *Future Agenda Items / Seeking feedback*

No additional items were raised.

V. *Next Full Task Force Meeting*

- a. ~~TBD: January 24<sup>th</sup> - 31<sup>st</sup>~~  
January 31, 2025

VI. *(Optional) Workgroup Activities/Discussions*

Workgroups met briefly.