



San Bernardino Valley College

Participatory Governance Task Force Charge

The SBVC Participatory Governance Task Force is charged with reviewing and refining San Bernardino Valley College's governance processes to improve decision-making processes in support of enhancing student success, improving the student experience, and ensuring equitable access and outcomes through an effective, inclusive governance system. Over the course of the next year, the task force will:

1. Review and refine SBVC's current committee structure to increase efficiencies and effectiveness in accordance with AB 1725, ACCJC standards, CA Education Code, Title 5 regulations, and relevant district policies;
2. Engage representatives from all campus constituencies to create a transparent recommendation- and decision-making process;
3. Develop a Participatory Governance Handbook outlining governance philosophies, committee structures, and decision-making processes.
4. Present final recommendations to College Council, Academic Senate, and Classified Senate for support and adoption.

Participatory Governance Task Force ~~Agenda~~

MINUTES - 22 November 2024

I. Welcome & 8 Nov '24 Minutes

Action: Approval of Minutes [Yay: 5 Nay: 0 Abstain: 4]

II. Workgroups Updates & Feedback-seeking

a. Workgroup 1: CC Models-Policies-Practices Research

The team acknowledged the slow progress in collecting data on college committees.

Noted challenges in distinguishing operational from non-operational committees in some colleges. The team emphasized the need for a glossary of governance terms to promote consistency and clarity in communication. Members highlighted exemplary governance models and handbooks from other community colleges, which serve as valuable references and underscore the importance of restructuring our college's governance framework to align with best practices. Moving forward, the focus will remain on completing data collection and drafting a governance glossary.

b. Workgroup 2: Internal Governance Analyses

The task force reviewed findings from auditing campus committees, highlighting the need for up-to-date information and clear reporting structures. Challenges in

updating committee websites and the lack of a defined process were discussed, with a suggestion to bring this issue to the college council for resolution. Concerns were raised about the contractual obligations of faculty and classified staff regarding committee service. Immediate next steps include finalizing survey results and ensuring active involvement of faculty and classified staff in the process.

c. Timeline Check-in

Co-leads to have a conversation with college and senate presidents about revising the timeline for the task force's work and create a specific timeline for the task force's work, including short-term deadlines and a plan for getting buy-in from the broader campus community.

III. *PG Task Force Discussion*

a. Website creation and maintenance – increasing visibility in our Task Force efforts and progress

The task force discussed the importance of transparency and visibility of the task force's work while maintaining confidentiality.

The group agreed to create a PG website.

Action/Recommendation: Create a SBVC PG Website

Approval by Consensus

b. Floor items

None

IV. *(Optional) Workgroup Activities\Discussions*

Transition to Workgroups to further their work.

V. *Future Agenda Items / Seeking feedback*

None

VI. *Next Full Task Force Meeting*

a. TBD - NA

MEMBERS ATTENDANCE:

Co-Chairs:

X Joanna Oxendine (management), RP&IE Division

X Tatiana Vasquez (faculty), Sci Division

Classified (3 representatives - appointed by Classified Senate):

- X Vinnie Wu, RP&IE Division
- X Ernie Guillen, Student Services
- ☐ Marie Maghuyop, Student Life

Faculty (3 representatives - appointed by Academic Senate):

- X Erica Begg, Student Services
- X Anthony Blacksher, SSHD&KH Division
- X Jeremiah Gilbert, MB&CT Division

Student (1 representative - selected by Associated Students):

- ☐ Vacant

Management (3 representatives):

- ☐ Ray Carlos, Dean of Student Engagement and Wellness
- X Sergio Zazueta, Director, Facilities, Maintenance, & Operations
- X Dan Mayo, Director, STEM/MESA