



San Bernardino Valley College

Participatory Governance Task Force

MINUTES - October 25, 2024

I. Welcome

- Group approved the recording of the Zoom Meeting
- Agenda shared in Teams
- Background provided by each member and commitment to participatory (shared) governance

II. Participatory Governance Task Force Charge

- Reviewed the Participatory Governance Task Force (PGTF) Charge
- Discussion on reviewing and refining governance processes of the College while ensuring proper practices and recommendations and removing barriers for participation of all corresponding constituent bodies. Further discussion took place on establishing processes on decision-making.
- Discussion on specific goals and timeline for the task force deliverables and development for objective analysis of the Colleges' governance structure.

III. Task Force Norms, Expectations, and Responsibilities

- T. Vasquez shared the Teams page with tasks shared by committee members, faculty, management, and Classified along with the alternate members and J. Oxendine discussed norms and expectations.
- Everyone agreed the membership roles and responsibilities document will be updated as needed. Everyone agreed with the existing delineated roles and responsibilities.

- Discussion established support for "no idea is a bad idea" and commitment to thinking outside the box and the team will be focused on accountability and respect for dissenting views.

- Further discussion occurred on the need to remain transparent across the college regarding activities of this task force and the need to get feedback from every constituent body represented.-

The group agreed on also applying the "Community Agreement for Productive Conversations..." for our meetings.



IV. Task Force Logistics

- Co-chairs emphasize on task force work to be wrapped up by the end of Spring'25 semester
- Communication: Digital communication in Teams folders and chat
- Committee supported meetings to remain flexible to allow the full task force to work together as needed and conduct workgroup meetings based on the activities and tasks needed.

V. Recommendation Discussions

Discussion occurred on current committee meetings and times, their impact to faculty schedules and academic senate assignments. Further discussion was had on the definition on faculty contractual service to the college and committee assignments.

The following recommendations to College Council were approved by consensus:

- o *Continue the current F'24 campus committees and their membership into Spring 2025.*
- o *Allow flexibility to campus committees to select meeting times for Spring 2025 if they meet the current membership needs while respecting district-level meeting schedules.*

Recommendations Rationale:

Mid-year changes are more likely to create disruption to committee tasks and discussions that usually start in the fall.

Committee membership traditionally begins in Fall, aligning with faculty onboarding and orientation into committee tasks and roles.

Most faculty teaching schedules are established annually; thus, teaching schedules are already coordinated with committee commitments.

VI. Establishment of Initial Workgroups and Work Plans

Task force members agreed on the creation of two workgroups.

We may edit the workgroups and associated tasks as we move forward to meet the needs of the charge during the rest of the academic year.

Members will await for direction on the next steps from each workgroup leader.

- o *Workgroup 1: Research on Best Practices and Models across the CCC System*
Members: Marie (C), Erica (F), Sergio (M), Ray (M), Tatiana (F) – Workgroup Lead.
- o *Workgroup 2: Research on Efficacy of SBVC's Current Committee/Participatory Governance Structure*
Members: Vinnie (C), Ernie (C), Anthony (F), Dan(M), Jeremiah (F), Joanna (M) – Workgroup lead

Additional discussion highlighted the need to update the campus committees' websites

VII. Future Agenda Items/Reports from Workgroups – *none at this time.*

MEMBERS ATTENDANCE:

Co-Chairs:

- X Joanna Oxendine (management), RP&IE Division
- X Tatiana Vasquez (faculty), Sci Division

Classified (3 representatives - appointed by Classified Senate):

- X Vinnie Wu, RP&IE Division
- X Ernie Guillen, Student Services
- X Marie Maghuyop, Student Life

Faculty (3 representatives - appointed by Academic Senate):

- X Erica Begg, Student Services
- X Anthony Blacksher, SSHD&KH Division
- X Jeremiah Gilbert, MB&CT Division

Student (1 representative - selected by Associated Students):

- ☐ Vacant

Management (3 representatives):

- X Ray Carlos, Dean of Student Engagement and Wellness
- X Sergio Zazueta, Director, Facilities, Maintenance, & Operations
- X Dan Mayo, Director, STEM/MESA