Faculty Learning & Innovation Committee

Agenda

September 22, 2026, | Location | NH-352 | 3:00 pm – 5:00 pm

A committee of the Academic Senate, San Bernardino Valley College

Start Time	3:05 PM	End Time: 5:00 PM
Chairs	Andrea Hecht, Academic Senate	Dean Kirk Rogers, College President Designee
Meeting Type	■ Regular ☐ Special ☐ Emergency	Note-taker: Samantha Moreira
Email	sbvc.facultylearning@valleycollege.edu.	Chairs oversee Faculty Learning email

ROSTER & ATTENDANCE

Roll call taken at Call to Order. Names below reflect current known membership.

Member Name	Division / Unit Represented	Role (Voting / Alternate)	Present	Absent
Malik Stalbert	Academic Services, Business & Computer Technology & Hospitality	Voting Member	X	
(Lucas Cuny – on sabbatical Fall 2026)	Arts & Humanities			X
Edward Jones		Alternate 1	X	
Robert Brown		Voting Member	X	
Yon (Rachel) Che		Alternate 2	X	
Terry Halabi	Career Technical Education	Voting Member	X	
Kimberly Johnson	Counseling & Student Development	Alternate 1	X	
Nicole Jimenez		Voting Member	X	
Patty Jones		Alternate 2	X	
Oscar Valdez	Health Science	Voting Member	X	
Teri Strong	Science & Mathematics	Alternate 2	X	
Moustafa Kanawati		Alternate 1	X	
Mehgan Hassanzadah		Voting Member	X	
Richard Daily	Social Science & Human Development	Alternate 3		X
Lindsay Gary		Alternate 1		X
Melinda Moneymaker		Alternate 2		X
Ed Gomez		Alternate 4		X
Tamara Wagner		Voting Member	X	
— seat vacant—	Kinesiology, Health & Athletics	Voting Member (vacant)		

Faculty Learning & Innovation Committee

Quorum (majority of voting seats) established: ■ Yes ☐ No Voting seats present:7/7

Guests: Tatiana Vasquez (Academic Senate)	
RESOURCE MEMBERS (non-voting) 2026-2027	
Classified Professionals and/or Faculty and/or Student	• Angela Grotke, Administrative Assistant III • Samantha Moreira, Substitute Administrative Assistant I

A. Call to Order

1. **[Action]** Call to Order and Quorum: Andrea Hecht called the meeting to order at 3:05pm.
2. **[Informational]** Public Comments: No Comments.

B. Approval of Agenda and Minutes

3. **[Action] Adoption** of Agenda: 1st Nicole Jimenez, 2nd Terry Halabi. Agenda was Approved.
4. **[Action] Adoption of Minutes (September 8, 2026):** Andrea Hecht adopted the Minutes.

C. Informational Items

5. **(Informational)** Report(s)
   a) Chair's Verbal and/or Report | Andrea Hecht: Andrea Hecht reviewed the procedures for the new year. The budget from last year will not roll over. We reviewed the guides and handouts.
   b) Co-Chair Verbal and/or Report | Dean Kirk Rogers: Dean Kirk Rogers reported that the FLIC website is posted, and they are continuing to develop the website.

D. Discussion Items

6. Faculty Conference & Travel Authorization Procedure Step-by-Step Guide: The committee worked in groups and discussed guidelines and principles for reimbursement for conference attendance. We will use SharePoint for a working draft. After we finalize our Step-by-Step Guide, it will be submitted to Academic Senate for approval.

E. Action Items

7. Faculty Conference & Travel Authorization Procedure Step-by-Step Guide: We will prioritize the guide for conferences.

8. Accept Travel Requests: A procedure for accepting Travel Requests will be a part of our step-by-step guide.

Action Items 7 and 8 moved to another regular meeting.

F. Discussion Items (if time permits)

9. New Faculty Academy: NA

G. Floor Items

Robert Brown asked if we have anyone in the queue to receive funding. Andrea Hecht stated that no one is officially in the queue now, and that we need to work out our step-by-step guide and processes first. She noted that honors faculty have expressed interest in attending the National Collegiate Honors Council conference; however, this request will not be funded by the committee. Andrea Hecht will instead work with Academic Senate President Tatiana Vasquez and VPI Leticia Hector to identify other funding sources.

H. Adjournment

Time: 5:00 PM

Next Scheduled Meeting

Tuesday, October 13, 2026 (In-Person | NH – 352)

Future Meetings

- ☐ **Tuesday, October 27, 2026**
- ☐ **Tuesday, November 10, 2026**
- ☐ **Tuesday, December 8, 2026 (last meeting of the 2026 year)**

SBVC MISSION:	VALLEY UP INITIATIVE 2025-2030
San Bernardino Valley College provides innovative instructional programs and cohesive student services to support the educational goals of a culturally diverse community of learners by engaging in continuous improvement and actively working towards an antiracist culture to foster an environment of meaningful learning and belonging for our students, employees, and the community.	The Initiative organizes its strategic commitments around four interconnected priorities that together define the college's direction through 2030 as follows: 1. Career and Transfer 2. Health and Safety 3. Boldly Student-Centered 4. Opportunities for All
COMMITTEE CHARGE	**MEMBERSHIP & PARTICIPATION EXPECTATIONS**
The Faculty Learning and Innovation Committee is a committee of the Academic Senate responsible for advancing the professional learning and development of Valley College faculty. Operating under the Senate's primary authority over faculty professional	*Attendance:* Members are expected to attend all meetings. Three unexcused absences may result in removal and replacement by the appointing constituency.

development policy (Title 5 §53200; 10+1, Item 8), the committee develops, plans, and evaluates professional development programs, policies, and priorities that strengthen faculty capacity to serve Valley College's diverse student population. The committee serves all full-time and part-time faculty, recognizing that professional growth across all faculty roles is essential to institutional effectiveness and student success. Recommendations are forwarded to the Academic Senate for final action.	*Constituency Communication:* Voting members are responsible for reporting back to their constituency groups and bringing constituent input to deliberations. *Equity Commitment:* All members are expected to center student success, equity, and the elimination of achievement gaps in their participation and decision-making. *Appointments:* Voting members are appointed by their respective constituency bodies (Academic Senate, Classified Senate, ASG, or management) prior to the start of fall semester.