



San Bernardino Valley College

Facilities & Safety Committee
 Monday, September 8, 2025 - 2:15 pm
 AD/SS 207 – Zoom
MINUTES

	AGENDA ITEM	DISCUSSION/COMMENTS	ACTION/FOLLOW-UP
1.	Approval of Minutes: Feb 10, 2025	Luke 1 st and Vicente 2 nd – Minutes Approved.	Motion: Move to approve 2-10-25 minutes. 1st: C. Luke 2nd: V. Alvarez 21 responses Ayes: 21 votes Nays: 0 Votes Abstain: 0 Vote Motion passes
2.	New Business: a. Great Shakeout <ul style="list-style-type: none"> I. Building Captions/Floor Captains II. Great Shakeout III. Recommendations on Type of Trainings b. Parking	<p>The committee discussed the upcoming Great Shakeout event on October 16th and building and floor captain teams. Patrick from the district will provide training for managers who are designated as captains. Nathan, Dr. Luke, and Michelle volunteered to be floor captains. The group also explored the possibility of additional safety training, with suggestions including CPR, stair chair usage, Narcan, and emergency procedures for neurodivergent students.</p> <p>Keith discussed the parking challenges on campus, noting that some spaces have opened in Lot 3 and highlighting the availability of remote parking with shuttle service every 30 minutes from I Street to parking lot 7 with over 240 parking spaces. He mentioned plans to open an additional lot with 250 spaces right across the street from the other extra parking areas on I Street. He solicited any ideas from this committee for ideas on recommendations to help improve the parking situation as we go through construction. Joshua raised concerns about evening parking congestion and suggested adding signs to direct students to available lots. Michelle suggested improving communication about lot closures and updating campus maps to reflect current parking availability. Keith agreed to review</p>	<p>Committee to email Keith any other training suggestions.</p> <p>Keith will work with collective bargaining units to try to find the best way to deliver trainings to as many people as possible.</p> <p>Keith to work with the research office to determine the number of students on campus during evening hours to adjust parking schedules.</p> <p>Keith to ensure campus maps are updated and that only the updated maps can be found on SBVC web page. Will consider distributing updated paper copies</p> <p>Committee to email Keith with any other</p>



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<p>c. District EH&S Updates – Patrick</p>	<p>website maps and consider distributing updated paper copies.</p> <p>Patrick reported on Heat Illness Prevention Plan and upcoming Environmental Health inspections in February. He announced that the Workplace Violence Prevention Plan was nearly complete and would focus on clarity and detailed role descriptions. He also noted that Chemical Hygiene Plans for formaldehyde, glutaraldehyde, and phenol would be consolidated into a single document this fall.</p> <p>Joshua asked when we can expect implementation of a Heat Prevention Program specially for the Applied Tech areas. Patrick referred him to contact Keith. Sergio stated they discovered an issue with the monitoring system last Thursday and had to reset it to receive the alerts. They are sending information to the dean about issues. M&O installed a temp AC unit in the cool-down room, as well as the office space. This coming Tuesday, they have a contractor scheduled to come out and replace a controller that needs to be installed in the AC unit on the roof.</p> <p>Keith emphasized the importance of communication and agreed to address the heat illness prevention program promptly.</p> <p>Patrick addressed AED maintenance and safety, with the development of a comprehensive guidebook for campus AEDs.</p>	<p>ideas or thoughts about parking.</p> <p>Keith, Joshua, and Patrick to meet regarding Heat Illness Prevention Program implementation in the Applied Technology building.</p>
<p>d. SBVC Safety Items Update</p>	<p>The group discussed implementing a policy for track heat advisories, with Keith suggesting they create a formal recommendation for College Council after gathering input through a survey. Dave raised concerns about student access to facilities during extreme weather, and Keith confirmed that faculty and staff could temporarily restrict access while campus police should be contacted for persistent issues. Ernie stated in the chat that there is an official policy concerning public use of the track and Keith thinks there is a board policy for facilities uses.</p> <p>Construction is all happening over the campus, and emails are being set out about</p>	<p>Keith to send out a survey for recommendations regarding track access and track use during heat advisories in order to put something together to be submitted to College Council for approval.</p>



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	<p>e. Human Resource Workers' Compensation Update</p>	<p>the impacted areas. Everyone needs to be mindful of any trip hazards or any other issues they might see, and let Keith or Sergio know, so those can be addressed promptly.</p> <p>Blake stated that he gets the concerns about the drop-off and picking up around the admin building, and they have work orders in to get some of the red curbs repainted and that district police will need to be visible to keep people from stopping in red curb areas. He knows that construction has impact on the parking lots and that it is hard for anybody to have a designated area to drop off or pick up the folks that are coming to school and these are items that need to be investigated.</p> <p>Blake stated that if you park across campus from where your workplace or class is at night and it is a safety issue for you walking back to your car, district police are here 24-7 and do safety escorts. Keith shared the Safety App link that anyone can download that has information safety related items - https://www.valleycollege.edu/about-sbvc/maps-directions-parking.php</p> <p>Blake let the committee know that they are maintaining security in the evenings in the offsite parking spaces and they are now enforcing parking permits for all campus lots.</p> <p>Jackline had nothing to share.</p>	
3.	<p>Past Business:</p> <p>a. None</p>	<p>NA</p>	
4.	<p>Future Business:</p> <p>a. Committee Charge</p>	<p>Keith stated that the campus is looking at a college-wide reorganization. This does not mean getting rid of anybody, but it is ensuring that we have all parts and pieces for what we do as a college reflected in the organizational chart.</p> <p>Part of that is the participatory governance process. Committees are important in providing good information and recommendations to College Council and/or Academic Senate. The charges of the committees are being reviewed once the whole participatory governance is updated.</p>	<p>Keith needs to confirm with the Participatory Reverence Task Force to make sure that we have all the right people in the right places, and we did not leave anybody out. He will also take the suggestion about Tri or Quad Co-Chairs.</p>



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	<p>b. Plans Review and Feedback</p>	<p>This committee will still provide information that is needed by College Council and/or Academic Senate to make sure that the work of the committee is being moved forward, and actually doing work, as opposed to just meeting. This committee needs to ensure that it is taking advantage of this time to bring forward recommendations.</p> <p>Keith informed the committee that at the next meeting we will determine the process for selecting a co-chair again once he makes sure of the process. Nate mentioned that this committee talked about having a Tri or Quad Co-Chairs to that all units are represented.</p> <p>NA</p>	
<p>5.</p>	<p>Other Discussions/Questions:</p>	<p>Alma mentioned that we need to be aware of our neurodivergent population and have safety measures in place for them during emergencies.</p> <p>Ray stated that there is also psychological safety, and that there are big concerns and fear with our students about ICE and any raids, and he has information signage available for this issue. Also, this fall, as it becomes darker sooner, in October or November, he recommended doing a group-wide walk with ASG, to see which campus lights are out and safety concerns for at night.</p> <p>Keith reminded the committee to report to M&O anything on this campus that makes them feel unsafe, like lighting being out, trip hazards or cracks in the ground that you think could be dangerous.</p> <p>Dr. Luke brought up the concern of speeding carts with people walking near the new Village Area and thought mirrors would be a good idea to install in that area.</p> <p>Joshua brought up the concern for acoustics in the new Applied Tech rooms. The ceilings are high and voices echo, causing people in the back of the rooms to have a hard time hearing. Nate said that CTS can if they can tweak the sound system that is used in the rooms to maybe adjust the volume in the back a little more.</p>	<p>Sergio to add safety markings on the ground in the village area to address speeding concerns with service vehicles</p> <p>Keith to walk the areas with Joshua and see about adding acoustic tiles.</p>
	<p>Adjournment:</p> <p>Next Meeting Date: Oct 13, 2025</p>	<p>2:58pm</p>	



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Membership:

Administrators (SBVC & District)		Faculty		Calif. Schools Employees Assoc.		Classified Senate	
<i>Keith Bacon, Administrative Services; Chair</i>	X	Vicente Alvarez, Mathematics, Business & Computer Technology	X	Mary Valdemar		Anabel Martinez	
Raymond Carlos, Student Life	X	Bryce Cacho, Applied Technology, Transportation & Culinary Arts	X	<i>Nathan Yearyear</i>	X	Sarah Yearyear	X
Patrick Keith, Environmental Health & Safety, District	X	Rachel Yon Che, Arts & Humanities					
Marty Milligan, Student Accessibility Services		Jeffery Demsky, Social Sciences, Human Development & Physical Education		Associated Student Government		Asian Pacific Islander Assoc.	
Dave Rubio, Athletics	X	Espreo Foscolos, Science	X			Nhan Zuick	
Vanessa Thomas, Applied Technology, Transportation & Culinary Arts		Dirkson Lee, Arts & Humanities					
Sergio Zazueta, Facilities, Maintenance & Operations	X	Alma Lopez, Arts & Humanities	X				
Vacant, Grounds and Maintenance		Leonard Lopez, Social Sciences, Human Development & Physical Education		Black Faculty & Staff Assoc.		Latino Faculty Staff & Admin Assoc.	
		Dr. Craig Luke – Student Services	X			Ernest Guillen	X
		Joshua Milligan – Applied Technology, Transportation & Culinary Arts	X				
District Police		Alvin Sacdalan, Math, Business & Computer Technology					
Blake Bonnet, Chief	X	Michelle Tinoco, Student Services	X				
		Sydnee Woodland, Math, Business & Computer Technology Accounting	X				
Visitors							
Jackline Martinez - HR	X	Karol Pasillas, Admin Services Support, Classified	X				
Dione Nevins	X	Edward Carbajal, Sergeant	X				

Charge: The Facilities & Safety Committee is charged to identify and recommend to the College Council specific actions and strategic plans that serve the institution’s mission. This committee moves the San Bernardino Valley College community towards an improved educational environment with respect to health and safety, facility appearance and maintenance, environmental sustainability, grounds utility, and inclusiveness of intersecting sociocultural aspects and entities. This committee makes appropriate recommendations on facility modifications and planning of new facilities through the shared governance process. The committee also reviews and provides input on District’s safety programs. Furthermore, it is our charge to collaborate with and advise the District’s Facilities Advisory Committee to advocate for and communicate SBVC’s interests.

San Bernardino Valley College provides innovative instructional programs and cohesive student services to support the educational goals of a culturally diverse community of learners by engaging in continuous improvement and actively working towards an antiracist culture to foster an environment of meaningful learning and belonging for our students, employees, and the community.



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Membership: Membership is comprised of the Vice President of Administrative Services, the Director of Maintenance and Operations, District Police Supervisor, Dean of Student Development, DSPS Coordinator, two students and other interested administrators, faculty, staff, and students.