

SBVC Facilities and Safety Committee Meeting Minutes – August 24, 2020

Members:

Scott Stark – Chair	X	Kim Dubois-Eastman - F		Michael Nguyen – D-M	X		
Tatiana Vasquez - F – Co-Chair	X	Kevin Grishow - M	X	Jose Recinos - F	X		
Dawn Adler - F	X	Robert Jenkins - M	X	Michelle Tinoco - F	X		
Quincy Brewer - F	X	Carol Jones - F	X	Cassandra Thomas – CSEA	X		
Bryce Cacho - F	X	Dirkson Lee - F	X	Deborah Trusheim - F	X		
Raymond Carlos - M	X	Sheri Lillard - F	X	Paul Walker – D-M	X		
Jeffrey Demsky - F	X	Leonard Lopez - F	X	Sarah Yearyearn - CS	X	Karol Pasillas - SS	X

Review Minutes:

- Approved the minutes for 5-4-20 with spelling correction.

New Urgent Safety Item:

- Safe walkway for students to the Pantry due to Library Roofing. Per Michael they have added tape and signage.
- Construction ladders in the way of employees entering the Library.
- Need to confirm that temperatures are correct for all labs and areas that need to have controlled air. If someone thinks that there is an issue, they are to contact Robert or Kevin.
- Welding labs AC is not working. Robert and Kevin to follow up.
- PS 310 only has nine hoods working out of twelve. The project to replace the three hoods was given to district to do as a Bond Project. Michael will follow up with district.

Old Business:

- None

Safety/Risk Management Report:

- Michael will send out the District EH&S report, District First Aid Claims and Worker's Comp information for August.
- Paul and Michael both have been going to all district sites to monitor Covid-19 safety.
- AB 3505 update was passed in July 2020 board meeting effecting emergency flip charts, plans and other documents.
- Will be establishing standard emergency equipment for building/site captain bags. SBVC already has bags in place that CHC and district can look at. A list of items in SBVC bags was sent to Paul and Michael.

New Business:

- **Select Co-Chair:** Tatiana Vasquez was selected as Co-Chair.
- **Discussion/Questions:**
 - Need to produce a memo for the campus on who to call for M&O, emergency, Student Services, Instructional, Admin Service items.
 - Resend out email letting employee know that if that already schedule to be on campus to contact their dean for permission and after normal hours district police will also need to be notified by the dean.

- Reporting on how many Covid-19 cases SBCCD knows about. Michael will follow up on this.
 - If a student or staff reports that they have Covid-19, Michael asks questions like when and where did they become infected, who they have had contact with, if they been to the campus, if they stayed 6 feet apart and if they were in one area more than 15 minutes, if they wearing a mask, etc.
- Carol asked if a waiver could be signed by students and staff if they are willing to do in person classes. District is already talking about this.
- SBVC has mask that can be given to labs for students who forget their mask. Instructors have the right to let students know that they cannot be in class if they do not have a mask and that they need to bring their own.

Adjourned: 4:00 p.m.