

Facilities & Safety Committee

Monday, October 28, 2024 - 2:15 pm
Via Zoom
AGENDA

	AGENDA ITEM	DISCUSSION/COMMENTS	ACTION/FOLLOW-UP
1.	Approval of Minutes: April 1, 2024		
2.	New Business: a. Selection of Co-Chair b. District EH&S Updates - Dave		
3.	Past Business: a. None		
4.	Future Business: a. Committee Charge b. Plans Review and Feedback		
	Adjournment: Next Meeting Date: Nov 25, 2024, or Dec 9, 2024		

Membership:

Administrators (SBVC & District)	Faculty	Calif. Schools Employees Assoc.	Classified Senate
Keith Bacon, Administrative Services; Chair	Vicente Alvarez, Mathematics, Business & Computer Technology	Mary Valdemar	Anabel Martinez
Miriam Abunaja, Safety & Risk Management, District	Anita Arnold, Science	Nathan Yearyean	Sarah Yearyean
Raymond Carlos, Student Life	Bryce Cacho, Applied Technology, Transportation & Culinary Arts		
Kevin Grishow, Grounds and Maintenance	Jeffery Demsky, Social Sciences, Human Development & Physical Education	Associated Student Government	Asian Pacific Islander Assoc.
Patrick Keith, Environmental Health & Safety, District	Frank Dunn, Student Services		Nhan Zuick
Marty Milligan, Student Accessibility Services	Esprea Foscolos, Science		
Dave Rubio, Athletics	Andrea Hecht, Student Services		
Dave Stevenson, Environmental Health & Safety, District	Dirkson Lee, Arts & Humanities	Black Faculty & Staff Assoc.	Latino Faculty Staff & Admin Assoc.

Facilities & Safety Committee

Vanessa Thomas, Applied Technology, Transportation & Culinary Arts		Leonard Lopez, Social Sciences, Human Development & Physical Education		Bonnie Cruz		Ernest Guillen	
Sergio Zazueta, Facilities, Maintenance & Operations		Jose Recinos, Arts & Humanities					
District Police		Michelle Tinoco, Student Services					
Blake Bonnet		Tatiana Vasquez, Science					
Kenneth Owens							
Visitors							
		Karol Pasillas, Admin Services Support, Classified					

Charge:

The Facilities & Safety Committee is charged to identify and recommend to the College Council specific actions and strategic plans that serve the institution's mission. This committee moves the San Bernardino Valley College community towards an improved educational environment with respect to health and safety, facility appearance and maintenance, environmental sustainability, grounds utility, and inclusiveness of intersecting sociocultural aspects and entities. This committee makes appropriate recommendations on facility modifications and planning of new facilities through the shared governance process. The committee also reviews and provides input on District's safety programs. Furthermore, it is our charge to collaborate with and advise the District's Facilities Advisory Committee to advocate for and communicate SBVC's interests.

Membership:

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		<p>hearing tests for the tech building and the need for a water outage plan due to ongoing construction. Carol inquired about lockout tagout procedures, which Dave explained as a safety measure for maintenance technicians working on energized equipment. Dave and Patrick discussed their roles and responsibilities. Patrick, who works closely with Blake, is responsible for emergency preparedness and response, as well as safety training. He mentioned that the district is transitioning from Keenan to Neo Ed for training assignments, which will be more user-friendly and relevant to employees' positions. Patrick also addressed a question from Dirkson about the visibility of completed training for tutors in Neo Ed, stating that they are currently migrating data from Keenan to Neo Ed to make this process easier. Patrick discussed the integration of additional training modules into the Neo Ed rollout, including Title 9, gender in athletics, and mandated reporter training. He also mentioned the possibility of incorporating sensitivity training on microaggressions and other concepts. Patrick assured the committee that these training courses would be job-specific and relevant to everyone's positions. He also addressed concerns about part-time employees' training requirements and the need for coordination with Rania to accommodate in-service days. Patrick and Keith offered their assistance for any questions or concerns regarding risk management, hazard mitigation, and workplace violence.</p>	
3.	<p>Past Business:</p> <p>a. None</p>		
4.	<p>Future Business:</p> <p>a. Committee Charge</p> <p>b. Plans Review and Feedback</p>	<p>Keith mentioned that the committee charge might be reviewed once the committee structure is changed, likely in the spring.</p>	
5.	<p>Comments and Other Items:</p>	<p>Keith emphasized the importance of safety and the need for contingency plans, particularly in light of a recent water outage incident. He proposed a debriefing session with Bryce and the EHNS team to identify</p>	<p>Set up a debrief meeting with Bryce, Sergio, Nate, and others to discuss the water outage incident</p>

	<p>solutions for future incidents. Keith also mentioned that they are working on updating plans and ensuring they are beneficial for the campus. Bryce expressed concerns about the water incident, highlighting the risks it posed to students and staff, and suggested the need for a more comprehensive plan to prevent similar incidents in the future. David asked if the city should have coordinated with them before the water outage, to which Keith responded affirmatively, stating that they had informed the city that such actions were not acceptable.</p> <p>Keith discussed the scheduling of future meetings, with the next one set for December 9th. He also discussed the need for a debrief regarding the recent water situation and the possibility of scheduling additional meetings if necessary. Keith expressed his gratitude for the team's work on safety and facilities and mentioned plans to order ice stations for emergency situations.</p> <p>Karol agreed to send out a cancellation for the next two meetings and to set up a new meeting if needed.</p>	<p>and plan for future contingencies.</p>
<p>Adjournment:</p> <p>Next Meeting Date: Nov 25, 2024, or Dec 9, 2024</p>	<p>Next meeting will be on Dec 9, 2024</p>	

Membership:

Administrators (SBVC & District)		Faculty		Calif. Schools Employees Assoc.		Classified Senate	
Keith Bacon, Administrative Services; Chair	x	Vicente Alvarez, Mathematics, Business & Computer Technology	x	Mary Valdemar		Anabel Martinez	
Raymond Carlos, Student Life		Anita Arnold, Science		Nathan Yearyean	x	Sarah Yearyean	x
Kevin Grishow, Grounds and Maintenance	X	Bryce Cacho, Applied Technology, Transportation & Culinary Arts	x				
Patrick Keith, Environmental Health & Safety, District	x	Jeffery Demsky, Social Sciences, Human Development & Physical Education	x	Associated Student Government		Asian Pacific Islander Assoc.	
Marty Milligan, Student Accessibility Services	x	Frank Dunn, Student Services	x			Nhan Zuick	
Dave Rubio, Athletics		Espreo Foscolos, Science	x				
Dave Stevenson, Environmental Health & Safety, District	x	Andrea Hecht, Student Services					
Vanessa Thomas, Applied Technology, Transportation & Culinary Arts	x	Carol Jones, Chemistry	x	Black Faculty & Staff Assoc.		Latino Faculty Staff & Admin Assoc.	
Sergio Zazueta, Facilities, Maintenance & Operations	x	Dirkson Lee, Arts & Humanities	x	Bonnie Cruz		Ernest Guillen	



		Leonard Lopez, Social Sciences, Human Development & Physical Education				
District Police		Jose Recinos, Arts & Humanities	x			
Blake Bonnet	x	Michelle Tinoco, Student Services	x			
		Tatiana Vasquez, Science				
Visitors						
Devvree Sellars, District Police	x	Karol Pasillas, Admin Services Support, Classified	x			

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Membership:

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Facilities & Safety Committee

Monday, Dec 9, 2024 - 2:15 pm
Via Zoom
AGENDA

	AGENDA ITEM	DISCUSSION/COMMENTS	ACTION/FOLLOW-UP
1.	Approval of Minutes: April 1, 2024		
2.	New Business: a. District EH&S Updates – Dave & Patrick b. Facilities Master Plan Update c. Human Resource Workers' Compensation Update		
3.	Past Business: a. None		
4.	Future Business: a. Committee Charge b. Plans Review and Feedback		
5.	Other Discussions/Questions:		
	Adjournment: Next Meeting Date: Feb 10, 2025		

Membership:

Administrators (SBVC & District)		Faculty		Calif. Schools Employees Assoc.		Classified Senate	
Keith Bacon, Administrative Services; Chair		Vicente Alvarez, Mathematics, Business & Computer Technology		Mary Valdemar		Anabel Martinez	
Raymond Carlos, Student Life		Anita Arnold, Science		Nathan Yearyean; Co-Chair		Sarah Yearyean	
Kevin Grishow, Grounds and Maintenance		Bryce Cacho, Applied Technology, Transportation & Culinary Arts					
Patrick Keith, Environmental Health & Safety, District		Jeffery Demsky, Social Sciences, Human Development & Physical Education		Associated Student Government		Asian Pacific Islander Assoc.	
Marty Milligan, Student Accessibility Services		Frank Dunn, Student Services				Nhan Zuick	
Dave Rubio, Athletics		Espreo Foscolos, Science					

Facilities & Safety Committee

Dave Stevenson, Environmental Health & Safety, District	Andrea Hecht, Student Services				
Vanessa Thomas, Applied Technology, Transportation & Culinary Arts	Carol Jones, Chemistry		Black Faculty & Staff Assoc.	Latino Faculty Staff & Admin Assoc.	
Sergio Zazueta, Facilities, Maintenance & Operations	Dirkson Lee, Arts & Humanities		Bonnie Cruz		Ernest Guillen
	Leonard Lopez, Social Sciences, Human Development & Physical Education				
District Police	Jose Recinos, Arts & Humanities				
Blake Bonnet	Michelle Tinoco, Student Services				
	Tatiana Vasquez, Science				
Visitors					
Devyree Sellars, District Police	Karol Pasillas, Admin Services Support, Classified				

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Facilities & Safety Committee

	c. Human Resource Workers' Compensation Update	Jackline reported two incidents at San Bernardino Valley College and two at Crafton Hills College.	
3.	Past Business: a. None		
4.	Future Business: a. Committee Charge b. Plans Review and Feedback		
5.	Other Discussions/Questions:	The committee discussed the status of the sustainability work, which is still undecided. Mary expressed interest in this issue, and Keith offered to attend a meeting to get more information. Mary to invited Keith to the sustainability-related meetings happening on Wednesdays at 1 PM and involving the community garden project, so he can understand the needs and potentially support those events. The committee also discussed the upcoming end of term and the winter break.	
	Adjournment: Next Meeting Date: Feb 10, 2025		

Membership:

Administrators (SBVC & District)		Faculty		Calif. Schools Employees Assoc.		Classified Senate	
Keith Bacon, Administrative Services; Chair	x	Vicente Alvarez, Mathematics, Business & Computer Technology	x	Mary Valdemar	x	Anabel Martinez	x
Raymond Carlos, Student Life		Anita Arnold, Science	x	Nathan Yeareyan; Co-Chair	x	Sarah Yeareyan	
Kevin Grishow, Grounds and Maintenance		Bryce Cacho, Applied Technology, Transportation & Culinary Arts	x				
Patrick Keith, Environmental Health & Safety, District	x	Jeffery Demsky, Social Sciences, Human Development & Physical Education	x	Associated Student Government		Asian Pacific Islander Assoc.	
Marty Milligan, Student Accessibility Services	x	Frank Dunn, Student Services	x			Nhan Zuick	x
Dave Rubio, Athletics	x	Espreo Foscolos, Science	x				
Dave Stevenson, Environmental Health & Safety, District	x	Andrea Hecht, Student Services					
Vanessa Thomas, Applied Technology, Transportation & Culinary Arts	x	Carol Jones, Chemistry	x	Black Faculty & Staff Assoc.		Latino Faculty Staff & Admin Assoc.	
Sergio Zazueta, Facilities, Maintenance & Operations	x	Dirkson Lee, Arts & Humanities		Bonnie Cruz		Ernest Guillen	

Facilities & Safety Committee

		Leonard Lopez, Social Sciences, Human Development & Physical Education				
District Police		Jose Recinos, Arts & Humanities	x			
Blake Bonnet		Michelle Tinoco, Student Services				
		Tatiana Vasquez, Science				
Visitors						
Devyree Sellars, District Police		Karol Pasillas, Admin Services Support, Classified	x	Lindsey Graff	x	Kallie Greenshields x
Amy Trisocli	x	Edward Carbajal	x	Yash Patel - District	x	Abel Favela x
Jackline Martinez	x					

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Facilities & Safety Committee

Monday, February 10, 2025 - 2:15 pm
Via Zoom
AGENDA

	AGENDA ITEM	DISCUSSION/COMMENTS	ACTION/FOLLOW-UP
1.	Approval of Minutes: Dec 9, 2024		
2.	New Business: a. EV Charging Stations b. District EH&S Updates – Patrick c. SBVC Safey Items Update - Dave d. Human Resource Workers' Compensation Update e. Office Furniture Standards		
3.	Past Business: a. None		
4.	Future Business: a. Committee Charge b. Plans Review and Feedback		
5.	Other Discussions/Questions:		
	Adjournment: Next Meeting Date: Feb 24, 2025		

Membership:

Administrators (SBVC & District)		Faculty		Calif. Schools Employees Assoc.		Classified Senate	
Keith Bacon, Administrative Services; Chair		Vicente Alvarez, Mathematics, Business & Computer Technology		Mary Valdemar		Anabel Martinez	
Raymond Carlos, Student Life		Anita Arnold, Science		Nathan Yearyeon; Co-Chair		Sarah Yearyeon	
Kevin Grishow, Grounds and Maintenance		Bryce Cacho, Applied Technology, Transportation & Culinary Arts					
Patrick Keith, Environmental Health & Safety, District		Jeffery Demsky, Social Sciences, Human Development & Physical Education		Associated Student Government		Asian Pacific Islander Assoc.	

Facilities & Safety Committee

Marty Milligan, Student Accessibility Services		Frank Dunn, Student Services				Nhan Zuick	
Dave Rubio, Athletics		Espreo Foscolos, Science					
Dave Stevenson, SBVC Site Safety, Administrative Services		Carol Jones, Chemistry					
Vanessa Thomas, Applied Technology, Transportation & Culinary Arts		Dirkson Lee, Arts & Humanities			Black Faculty & Staff Assoc.	Latino Faculty Staff & Admin Assoc.	
Sergio Zazueta, Facilities, Maintenance & Operations		Leonard Lopez, Social Sciences, Human Development & Physical Education			Bonnie Cruz	Ernest Guillen	
		Jose Recinos, Arts & Humanities					
District Police		Michelle Tinoco, Student Services					
Blake Bonnet		Tatiana Vasquez, Science					
		Sydnee Woodland, Accounting					
Visitors							
Devyree Sellars, District Police		Karol Pasillas, Admin Services Support, Classified					

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Facilities & Safety Committee

Monday, February 10, 2025 - 2:15 pm
Via Zoom
MINUTES

	AGENDA ITEM	DISCUSSION/COMMENTS	ACTION/FOLLOW-UP
1.	Approval of Minutes: Dec 9, 2024	Minutes were approved.	Motion: Move to approve 12-9-24 minutes. 1st: D. Steveson 2nd: S. Zazueta 19 responses Ayes: 19 votes Nays: 0 votes Abstain: 0 votes Motion passes
2.	New Business: a. EV Charging Stations	<p>Keith led a discussion about the installation of electric vehicle charging stations on campus. He mentioned that there are currently 37 charging ports in Lot 3 and 60 more being installed in Lot 10. He sought the committee's recommendation on how many charging stations to bring online and how to enforce parking rules around them. Carol expressed concern about the impact on student parking, suggesting that some charging stations could be placed in faculty spots. Keith clarified that the planning and installation of the charging stations had been managed at the district level before the committee's input was sought. He indicated that the committee could provide feedback to the college council on the number of charging stations to bring online and the enforcement of parking rules.</p> <p>The committee discussed the implementation of electric vehicle (EV) charging stations on campus, focusing on the logistics and potential challenges. They considered the need for a time limit for parking, the possibility of charging fees, and the potential impact on faculty and student parking. They also discussed the need for a survey to gather more information about the usage of EVs on campus. Concerns were raised about the potential for abuse of the charging stations, with some suggesting that a fee should be charged for parking, even if not charging. Ray expressed concern about potentially reducing student parking and suggests reallocating some faculty spots to students if EV spaces are designated for faculty and staff. Carol inquired about the current status of the EV charging stations,</p>	<p>Keith to request a report from Phoenix Group on electric vehicle ownership among faculty, staff, and students.</p> <p>Keith to work with HR on clarifying parking benefits for faculty regarding EV charging spaces.</p>

	<p>b. District EH&S Updates – Patrick</p> <p>c. SBVC Safety Items Update – Dave</p> <p>d. Human Resource Workers' Compensation Update</p> <p>e. Office Furniture Standards</p>	<p>learning that they are not yet activated. Keith agreed to gather more information on the matter and confirmed that clear signage will be installed once the rules for using the stations are established. The team agreed to table the decision on implementing the charging stations until more information is gathered.</p> <p>Patrick provided an update on the job hazard assessments, mentioning the positive feedback received and the ongoing incorporation of suggestions.</p> <p>Keith introduced Dave Stevenson as the new SBVC Site Safety Officer. Dave presented the highlights from the fall annual IPP safety inspections, emphasizing issues such as storage hazards, fire hazards, clutter, electrical hazards, hazardous materials, and general safety concerns that they would be working with department heads to address these issues, Dave addressed Carol's question about safety showers and floor outlets in certain rooms, promising to follow up on the standard distance requirements. He then provided updates on recently completed campus projects, including new animal and plant care standards, chemical labeling updates, and workplace violence inspections. Dave also discusses ongoing and future projects such as formaldehyde sampling, emergency preparedness improvements, and the development of a campus safety website.</p> <p>Jackline from Human Resources reported that there was only one sbvc workers' compensation case involving a custodial employee who experienced pain in various parts of their body due to regular job duties.</p> <p>Keith initiated a discussion about standardizing office furniture as new offices come online, aiming for a balance between standardization and flexibility. Nathan and Ray suggested the inclusion of standing desks for health and wellness reasons. Keith also mentioned the need to update committee structures and charges.</p>	<p>Dave, to follow up with Carol about the safety concerns in PS 310 regarding outlets near safety showers.</p>
<p>3.</p>	<p>Past Business:</p> <p>a. None</p>		

4.	<p>Future Business:</p> <ul style="list-style-type: none"> a. Committee Charge b. Plans Review and Feedback 		
5.	<p>Other Discussions/Questions:</p>	<p>Sergio reported on the challenges faced with the new 'village' section of campus, including roof leaks, electrical issues, and safety concerns. Sergio assured the committee that these issues were being addressed and encouraged anyone with concerns to bring them to his attention.</p> <p>Keith discussed the progress made in identifying buildings on campus and the efforts to improve signage. He also mentioned the installation of new marquee signs and the need for better promotion of campus activities.</p> <p>Keith then mentioned the issue of the aspire program, specifically the challenge of ranking expensive facility updates and upgrades without realistic dollar figures. He suggested incorporating these projects into the facilities Master Plan for future funding. Nathan expressed concerns about the feasibility of the dark-room project due to lack of available space and the tight deadline for the art department's updates.</p> <p>Ray asked for clarification on the student-run art gallery project, and Keith agreed to seek more information from the art department.</p> <p>Bryce raised issues about the district's contract with Icon West, which he believed was negatively impacting faculty and staff's ability to hold office hours and meet with students.</p> <p>The committee also discussed the impact of the construction project on accessibility for students, particularly those with disabilities.</p> <p>The committee discussed two key issues: the removal of a botanical garden area in the center of HLS, which upset the biology faculty, and concerns about fire code and safety not being prioritized in determining class caps. Keith promises to work with Sergio to determine what should be planted in the HLS space, considering input from biology faculty. The group also discusses the need for better signage and education about</p>	<p>Keith to get more information about the student-run art gallery proposal and update the facilities resource request list.</p> <p>Keith to investigate the issue of Icon West using office space that impacts faculty and staff, particularly in the welding department.</p>

Facilities & Safety Committee

		native plants on campus, particularly regarding culturally sensitive plants like White Sage. Mary informed the committee about the upcoming Earth Month activities and emphasized the importance of collaboration with knowledgeable campus members to prevent future issues with plant removal.	
Adjournment:			
Next Meeting Date: Feb 24, 2025			

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Administrators (SBVC & District)		Faculty		Calif. Schools Employees Assoc.		Classified Senate	
Keith Bacon, Administrative Services; Chair	X	Vicente Alvarez, Mathematics, Business & Computer Technology	X	Mary Valdemar	X	Anabel Martinez	
Raymond Carlos, Student Life	X	Anita Arnold, Science	X	Nathan Yearyean; Co-Chair	X	Sarah Yearyean	
Kevin Grishow, Grounds and Maintenance	X	Bryce Cacho, Applied Technology, Transportation & Culinary Arts	X				
Patrick Keith, Environmental Health & Safety, District	X	Jeffery Demsky, Social Sciences, Human Development & Physical Education	X	Associated Student Government		Asian Pacific Islander Assoc.	
Marty Milligan, Student Accessibility Services	X	Frank Dunn, Student Services	X			Nhan Zuick	
Dave Rubio, Athletics		Espreo Foscolos, Science	X				
Dave Stevenson, SBVC Site Safety, Administrative Services	X	Carol Jones, Chemistry	X				
Vanessa Thomas, Applied Technology, Transportation & Culinary Arts		Dirkson Lee, Arts & Humanities		Black Faculty & Staff Assoc.		Latino Faculty Staff & Admin Assoc.	
Sergio Zazueta, Facilities, Maintenance & Operations	X	Leonard Lopez, Social Sciences, Human Development & Physical Education		Bonnie Cruz		Ernest Guillen	
		Jose Recinos, Arts & Humanities	X				
District Police		Michelle Tinoco, Student Services	X				
Blake Bonnet		Tatiana Vasquez, Science					
		Sydnee Woodland, Accounting	X				
Visitors							
Jackline Martinez - HR	X	Karol Pasillas, Admin Services Support, Classified	X	Yusoff Thaimas – District Police	X		

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