

## Facility & Safety Committee

Monday, August 23, 2021 - 3:00 pm  
Via Zoom  
**AGENDA**

### Members:

|                                       |  |                               |  |                              |  |                             |  |
|---------------------------------------|--|-------------------------------|--|------------------------------|--|-----------------------------|--|
| <i>Scott Stark – Co-Chair</i>         |  | <i>Jeffrey Demsky - F</i>     |  | <i>Dirkson Lee - F</i>       |  | <i>Deborah Trusheim - F</i> |  |
| <i>Tatiana Vasquez - F – Co-Chair</i> |  | <i>Kim Dubois-Eastman - F</i> |  | <i>Sheri Lillard - F</i>     |  | <i>Paul Walker – D-M</i>    |  |
| <i>Dawn Adler - F</i>                 |  | <i>Kevin Grishow - M</i>      |  | <i>Leonard Lopez - F</i>     |  | <i>Sarah Yearyeon - CS</i>  |  |
| <i>Blake Bonnet – D-M</i>             |  | <i>Amelia Gonzales - CSEA</i> |  | <i>Kenneth Owens – D-M</i>   |  |                             |  |
| <i>Quincy Brewer - F</i>              |  | <i>Jamie Herrera - F</i>      |  | <i>Michael Nguyen – D-M</i>  |  |                             |  |
| <i>Larry Brunson - M</i>              |  | <i>Alvin Jackson – D-M</i>    |  | <i>Jose Recinos - F</i>      |  | <i>Karol Pasillas - SS</i>  |  |
| <i>Bryce Cacho - F</i>                |  | <i>Robert Jenkins - M</i>     |  | <i>Michelle Tinoco - F</i>   |  | <b>Visitors:</b>            |  |
| <i>Raymond Carlos - M</i>             |  | <i>Carol Jones - F</i>        |  | <i>Cassandra Thomas - CS</i> |  |                             |  |

|    | <b>AGENDA ITEM</b>  | <b>DISCUSSION</b> | <b>ACTION</b> |
|----|---|-------------------|---------------|
| 1. | <b>Approval of Minutes: May 3, 2021</b>   |                   |               |
| 2. | <b>Urgent Safety Items</b>  |                   |               |
| 3. | <b>Old Business:</b><br>> Covid19 and Return to Campus  |                   |               |
| 4. | <b>Antiracism Subcommittee Report</b>   |                   |               |
| 5. | <b>Safety &amp; Risk Management Report</b>  |                   |               |
| 6. | <b>New Business:</b><br>> Report from Academic Senate, Opening Day<br><br>>This year’s Committee Activities<br><br>> Current process of M&O Work Orders   |                   |               |
| 7. | <b>Information/Other Discussion Items:</b><br><br>>General Updates/Reports <ul style="list-style-type: none"> <li>● Student Services</li> <li>● Faculty</li> <li>● Classified</li> <li>● Students</li> <li>● Campus Police</li> </ul> |                   |               |

San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.

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|----|---|--|--|
|    | <ul style="list-style-type: none"> <li>• M&amp;O</li> <li>• Admin Services</li> <li>• District</li> </ul> <p>&gt;Next Meeting Topics:</p> |  |  |
| 8. | <p><b>Adjournment</b></p> <p>Next Meeting Date:</p>   |  |  |

## Facility & Safety Committee

Monday, August 23, 2021 - 3:00 pm  
Via Zoom

### AGENDA AND MINUTES

#### Members:

|                                       |   |                               |   |                              |   |                             |   |
|---------------------------------------|---|-------------------------------|---|------------------------------|---|-----------------------------|---|
| <i>Scott Stark – Co-Chair</i>         |   | <i>Jeffrey Demsky - F</i>     |   | <i>Dirkson Lee - F</i>       | X | <i>Deborah Trusheim - F</i> | X |
| <i>Tatiana Vasquez - F – Co-Chair</i> | X | <i>Kim Dubois-Eastman - F</i> | X | <i>Sheri Lillard - F</i>     | X | <i>Paul Walker – D-M</i>    | X |
| <i>Dawn Adler - F</i>                 | X | <i>Kevin Grishow - M</i>      |   | <i>Leonard Lopez - F</i>     |   | <i>Sarah Yearyean - CS</i>  | X |
| <i>Blake Bonnet – D-M</i>             | X | <i>Amelia Gonzales - CSEA</i> | X | <i>Kenneth Owens – D-M</i>   |   |                             |   |
| <i>Quincy Brewer - F</i>              |   | <i>Jamie Herrera - F</i>      | X | <i>Michael Nguyen – D-M</i>  | X |                             |   |
| <i>Larry Brunson - M</i>              | X | <i>Alvin Jackson – D-M</i>    | X | <i>Jose Recinos - F</i>      | X | <i>Karol Pasillas - SS</i>  | X |
| <i>Bryce Cacho - F</i>                |   | <i>Robert Jenkins - M</i>     | X | <i>Michelle Tinoco - F</i>   | X | <b>Visitors:</b>            |   |
| <i>Raymond Carlos - M</i>             | X | <i>Carol Jones - F</i>        | X | <i>Cassandra Thomas - CS</i> | X |                             |   |

|    | AGENDA ITEM  | DISCUSSION   | ACTION  |
|----|--|--|---|
| 1. | <b>Approval of Minutes: May 3, 2021</b>                | Fix spelling on item 2 - Safety  | Motion: Move to approve 5-3-21 minutes.<br>1st: R. Carlos<br>2nd: C. Jones<br>20 responses<br>Ayes: 19 votes<br>Nays: 0 Votes<br>Abstain: 1 Vote<br>Motion passes   |
| 2. | <b>Urgent Safety Items</b>                             | None   |   |
| 3. | <b>Old Business:</b><br>> Covid19 and Return to Campus | Sheri asked a why there is no policy for students or staff requiring them to have a negative Covid 19 test before they are allowed to come back to the campus if they had or where exposed to Covid 19. Michael said that SBCCD is going off the minimal requirements by CA Dept. of Health and the CDC guidelines. He does contact tracing with the students and asks them a myriad of questions to find out if there will be an issue with them coming back to the campus. He will have a conversation with SBCCD leadership about this question. Sheri asked since we are not requiring vaccinations, why are we not requiring the 3- or 6-feet distance or physical barriers and why is SBCCD just following the minimal guidelines. | Michael will bring this question up to leadership and stated that all campus of SBCCD needs to have and following the same guidelines. He will follow up on who and how much social distancing is being used. |

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## Facility & Safety Committee

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|    |  | <p>Ray asked if San Bernardino County or SBVC will be offering more clinics for vaccinations since some have been FDA approved now.</p> <p>Tatiana stated that the committee should be given all documents to review about what each department is requiring for Covid 19, and they should be combined into one document.</p> <p>Michael stated that the district's plan is now called Safe Reopening Plan and was board approved in May. It should be going back to board in September to include the change of requiring masks in doors for all.</p> <p>Chief Jackson said that the district sent out an email to all staff and students with guidelines on what is required to be on campus.</p> <p>Carol asked if wellness screening forms were required and if so, would they be provided?</p> |  |
| 4. | <b>Antiracism Subcommittee Report</b>  | <p>None – No new meetings</p> <p>Membership currently is Tatiana and Ray. New members needed, if not increasing, then including this key topic for full committee discussions.</p>  | Contact Tatiana if interested in membership.             |
| 5. | <b>Safety &amp; Risk Management Report</b>   | <p>No report.</p> <p>Michael's team have been making tons of calls to student due to Covid 19 with respect to contact tracing.</p> <p>Updated the District Covid 19 web page on August 11, 2021.</p> <p>Frequent asked questions and answers are on the page.</p>   | Will begin quarterly updates next meeting.               |
| 6. | <p><b>New Business:</b></p> <p>&gt; Report from Academic Senate, Opening Day</p> <p>&gt;This year's Committee Activities</p> | <p>Tatiana stated that at a Flex event they referred to how faculty could address committee work and improving committee work with bringing in equity mindedness. We are leaders for who we represent, not just the individual level, but also those bodies that we were present by being just at a meeting.</p> <p>Flex-activity in Academic Senate noted by member review that Committee's charge has some areas of misalignment with our activities.</p> <p>Need to evaluate which activities are efficient and effective, for example when the delivery of campus safety surveys is conducted.</p>  | Tatiana will bring Charge to next agenda for discussion. |

## Facility & Safety Committee

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|    | > Current process of M&O Work Orders   | There are concerns with the current M&O work order process. Need to see if there is a way for lab technicians to put in work requests and if managers can be cc.   | This item will need to be tabled until Kevin Grishow can be at the meeting.  |
| 7. | <p><b>Information/Other Discussion Items:</b></p> <p>&gt;General Updates/Reports</p> <ul style="list-style-type: none"> <li>• Student Services</li> <li>• Faculty</li> <li>• Classified</li> <li>• Students</li> <li>• Campus Police</li> <li>• M&amp;O</li> <li>• Admin Services</li> <li>• District</li> </ul> <p>&gt;Next Meeting Topics:</p> | <p>Kim, Carol and Casey all stated that students are happy to be back on campus. Casey said that classified is doing fine and if they do have any issue to contact her.</p> <p>Blake stated that district police had to put signs on all parking ticket machines stating that no parking permit is required for this semester. District police has not had any issues with students or staff wearing masks and they are social distancing at the bookstore lines. If you are in building at night, be sure to lock doors at the end of your class/lab activities. If you are new faculty/staff reach out to your dean to acquire an alarm code if needed to enter campus premises outside of campus hours. Also contact campus police and Dean when you are on campus during these off-hours.</p> <p>Jamie informed the committee that counseling is busy and had a few issues at the beginning over procedures, but it is getting better.</p> <p>Ray said that they had one complaint from a student about wearing a mask during a lab and one asking why masks are not required outside.</p> <p>Select new Co-Chair<br/>Revisit the Committee Charge<br/>Update on District's Safety App<br/>What topics should this committee cover?<br/>Additional surveys and reviews on committees<br/>Subcommittees</p> |  |
| 8. | <p><b>Adjournment</b></p> <p>Next Meeting Date:</p>  | The committee agreed to move the next meeting to September 13, 2021, since September 6, 2021, is a holiday for SBCCD.  | <p>Motion: Move to approve.</p> <p>1st: S. Lillard<br/>2nd: C. Jones<br/>20 responses<br/>Ayes: 20 votes<br/>Nays: 0 Votes</p> |

|  |  |  |                                  |
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|  |  |  | Abstain: 0 Vote<br>Motion passes |
|--|--|--|----------------------------------|

## Facility & Safety Committee

Monday, September 13, 2021 - 3:00 pm  
Via Zoom  
**AGENDA**

### Members:

|                                       |                               |                              |                             |
|---------------------------------------|-------------------------------|------------------------------|-----------------------------|
| <i>Scott Stark – Co-Chair</i>         | <i>Jeffrey Demsky - F</i>     | <i>Dirkson Lee - F</i>       | <i>Deborah Trusheim - F</i> |
| <i>Tatiana Vasquez - F – Co-Chair</i> | <i>Kim Dubois-Eastman - F</i> | <i>Sheri Lillard - F</i>     | <i>Paul Walker – D-M</i>    |
| <i>Dawn Adler - F</i>                 | <i>Kevin Grishow - M</i>      | <i>Leonard Lopez - F</i>     | <i>Sarah Yearyeon - CS</i>  |
| <i>Blake Bonnet – D-M</i>             | <i>Amelia Gonzales - CSEA</i> | <i>Kenneth Owens – D-M</i>   |                             |
| <i>Quincy Brewer - F</i>              | <i>Jamie Herrera - F</i>      | <i>Michael Nguyen – D-M</i>  |                             |
| <i>Larry Brunson - M</i>              | <i>Alvin Jackson – D-M</i>    | <i>Jose Recinos - F</i>      | <i>Karol Pasillas - SS</i>  |
| <i>Bryce Cacho - F</i>                | <i>Robert Jenkins - M</i>     | <i>Michelle Tinoco - F</i>   | <b>Visitors:</b>            |
| <i>Raymond Carlos - M</i>             | <i>Carol Jones - F</i>        | <i>Cassandra Thomas - CS</i> |                             |

|    | <b>AGENDA ITEM</b>   | <b>DISCUSSION</b> | <b>ACTION</b> |
|----|--|-------------------|---------------|
| 1. | <b>Approval of Minutes: Aug 23, 2021</b>   |                   |               |
| 2. | <b>Urgent Safety Items</b>   |                   |               |
| 3. | <b>Old Business:</b><br>> Covid19 and Return to Campus   |                   |               |
| 4. | <b>Antiracism Subcommittee Report</b>  |                   |               |
| 5. | <b>Safety &amp; Risk Management Report</b>   |                   |               |
| 6. | <b>New Business:</b><br>>Committee Charge<br>>New Co-Chair selection   |                   |               |
| 7. | <b>Information/Other Discussion Items:</b><br>> Update on District's Safety App<br><br>> <b>General Updates/Reports</b> <ul style="list-style-type: none"> <li>• Student Services</li> <li>• Campus Police</li> <li>• M&amp;O</li> <li>• Admin Services</li> <li>• District</li> </ul> |                   |               |

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|----|---|-----------------|--|
|    | <ul style="list-style-type: none"><li>• Students</li><li>• Division Representatives<ul style="list-style-type: none"><li>○ Faculty</li><li>○ Classified</li></ul></li></ul> <p>&gt;Next Meeting Topics:</p> |                 |  |
| 8. | <b>Adjournment</b><br>Next Meeting Date:  | October 4, 2021 |  |



## Facility & Safety Committee

Monday, September 13, 2021 - 3:00 pm  
Via Zoom

### AGENDA AND MINUTES

#### Members:

|                                       |   |                               |   |                              |   |                             |   |
|---------------------------------------|---|-------------------------------|---|------------------------------|---|-----------------------------|---|
| <i>Scott Stark – Co-Chair</i>         |   | <i>Jeffrey Demsky - F</i>     | X | <i>Dirkson Lee - F</i>       | X | <i>Deborah Trusheim - F</i> |   |
| <i>Tatiana Vasquez - F – Co-Chair</i> | X | <i>Kim Dubois-Eastman - F</i> | X | <i>Sheri Lillard - F</i>     | X | <i>Paul Walker – D-M</i>    | X |
| <i>Dawn Adler - F</i>                 | X | <i>Kevin Grishow - M</i>      |   | <i>Leonard Lopez - F</i>     |   | <i>Sarah Yearyeen - CS</i>  | X |
| <i>Blake Bonnet – D-M</i>             |   | <i>Amelia Gonzales - CSEA</i> | X | <i>Kenneth Owens – D-M</i>   | X |                             |   |
| <i>Quincy Brewer - F</i>              |   | <i>Jamie Herrera - F</i>      | X | <i>Michael Nguyen – D-M</i>  |   |                             |   |
| <i>Larry Brunson - M</i>              | X | <i>Alvin Jackson – D-M</i>    | X | <i>Jose Recinos - F</i>      |   | <i>Karol Pasillas - SS</i>  | X |
| <i>Bryce Cacho - F</i>                |   | <i>Robert Jenkins - M</i>     | X | <i>Michelle Tinoco - F</i>   | X | <b>Visitors:</b>            |   |
| <i>Raymond Carlos - M</i>             | X | <i>Carol Jones - F</i>        | X | <i>Cassandra Thomas - CS</i> | X |                             |   |

|    | AGENDA ITEM                              | DISCUSSION  | ACTION   |
|----|--|---|--|
| 1. | <b>Approval of Minutes: Aug 23, 2021</b> | Motioned moved to approve with modification to part three.  | Motion: Move to approve 8-23-21 minutes.<br>1st: C. Jones<br>2nd: M. Tinoco<br>18 responses<br>Ayes: 18 votes<br>Nays: 0 Votes<br>Abstain: 0 Vote<br>Motion passes |
| 2. | <b>Urgent Safety Items</b>               | <p>Carol brought up the issue of the chemistry fume hoods having trouble every Monday morning and that if they use the vacuum in the hood to suck out the liquid, it is getting sucked directly into the hood since there is not an extra trap. Robert stated that his directive right now is to repair the hoods and hopes to have them certified sometime next week. A decision on what the long-term fix will be still needs to happen.</p> <p>Robert sends a weekly email to VP Humble and Interim Dean Stanskas on the process. Once SBVC gets closure to finalizing the larger scope of work, they would be more communication with the faculty.</p> <p>Tatiana asked if the ventilation of the building is being shut off to conserve energy? Robert stated that we are not doing that, but there is another problem that they are working on.</p> |  |

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## Facility & Safety Committee

|           |   |   |  |
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|           |   | <p>Casey brought up that there are two redundant systems and that they switch back and forth every week and one of them is not working correctly. Maintenance needs to check it every Monday morning to make sure the system that is working correctly is being used.</p>   |  |
| <p>3.</p> | <p><b>Old Business:</b><br/>&gt; Covid19 and Return to Campus</p> | <p>Paul said that the Return to Campus Plan is in the process of being revised. The district is discussing the President's mandate for employers of certain size and receiving certain funding to have a mandated vaccination plan. Paul and Michael were also researching what the other 72 Community College Districts are doing in California. They have found that around 40 have published a mandate, proclamation or new AP's, BP's, looking into making the vaccination mandatory for a combination of either faculty, staff, or students. Our leadership will have to make this call and still waiting for their directive.</p> <p>Tatiana asked if district is looking for feedback on the plan from CHC, District or SBVC's Facility and Safety Committees. Paul stated that there is a Covid 19 task force that all concerns or issues should be brought to. Chief Jackson said to look for several emails sent out by Stacy Nikac on behalf of the Chancellor that lists the members of the Covid 19 task force and that VPAS of CHC stated in the CHC Facility and Safety Meeting, that he would bring the draft to the CHC committee once he receives it.</p> <p>Casey also noted that the task force has only meet twice and that was months ago. Some members have been pushing for them to meet again and that anything new that comes out as of now has not been ran by the committee. Tatiana said that it is important to find out the channel of communication.</p> <p>Tatiana asked if the district as an institution keeps a count of the number of people impacted by Covid? HR is handling the self-reporting of employees and Paul and Michael are handling the self-reporting of student. This</p> | <p>Chief Jackson will send to Tatiana the latest email that went out to the campus regarding the Covid 19 Task Force membership.</p> <p>Paul is going to hand this question off to Michael to follow up with leadership.</p> |



## Facility & Safety Committee

|    |   |  |   |
|----|---|--|---|
|    | <p>M&amp;O<br/>Admin Services<br/>District<br/>Students<br/>Division Representatives<br/>Faculty<br/>Classified</p> <p>&gt;Next Meeting Topics:</p> | <p>asked if there was to put markers directing students to main locations.</p> <p>Robert gave the committee an update on new Applied Tech Building and the Softball Field projects. SBVC campus will be losing lot 6 and 7 and the parking along College Drive once both projects are going. SBVC is hoping the plan for modifying the Quad area between Business Building, Library and North Hall will be passed and done. Breaking ground planned for January 2022 in lot 6.</p> <p>Dawn brought up that shutting down the parking lots 6 &amp; 7 would affect the parking for athletic games. Robert stated that once he knows how parking is going to be handled, he will report it back to the committee.</p> <p>Tatiana asked if there the district employee in charge of all the new construction would be willing to come and give a report to the committee and answer any questions. Paul was going to talk to him and find out.</p> <p>Work-order system:<br/>Kevin should be at the next meeting to report on the work order system.</p> | <p>Robert to report back on the progress of parking closures before construction begins.</p> <p>Paul to invite Project Manager for any of following meetings.</p> |
| 8. | <p><b>Adjournment</b><br/>Next Meeting Date:</p>  | <p>October 4, 2021</p>   |   |

## Facility & Safety Committee

Monday, October 4, 2021 - 3:00 pm  
Via Zoom  
**AGENDA**

### Members:

|  |                               |                              |                             |
|--|-------------------------------|------------------------------|-----------------------------|
| <i>Scott Stark – Co-Chair</i>                | <i>Jeffrey Demsky - F</i>     | <i>Dirkson Lee - F</i>       | <i>Deborah Trusheim - F</i> |
| <i>Tatiana Vasquez - F – Acting Co-Chair</i> | <i>Kim Dubois-Eastman - F</i> | <i>Sheri Lillard - F</i>     | <i>Paul Walker – D-M</i>    |
| <i>Dawn Adler - F</i>                        | <i>Kevin Grishow - M</i>      | <i>Leonard Lopez - F</i>     | <i>Sarah Yearyeon - CS</i>  |
| <i>Blake Bonnet – D-M</i>                    | <i>Amelia Gonzales - CSEA</i> | <i>Kenneth Owens – D-M</i>   |                             |
| <i>Quincy Brewer - F</i>                     | <i>Jamie Herrera - F</i>      | <i>Michael Nguyen – D-M</i>  |                             |
| <i>Larry Brunson - M</i>                     | <i>Alvin Jackson – D-M</i>    | <i>Jose Recinos - F</i>      | <i>Karol Pasillas - SS</i>  |
| <i>Bryce Cacho - F</i>                       | <i>Robert Jenkins - M</i>     | <i>Michelle Tinoco - F</i>   | <b>Visitors:</b>            |
| <i>Raymond Carlos - M</i>                    | <i>Carol Jones - F</i>        | <i>Cassandra Thomas - CS</i> |                             |

|    | <b>AGENDA ITEM</b>  | <b>DISCUSSION</b> | <b>ACTION</b> |
|----|---|-------------------|---------------|
| 1. | <b>Approval of Minutes: Sep 13, 2021</b>  |                   |               |
| 2. | <b>Urgent Safety Items</b>  |                   |               |
| 3. | <b>Old Business:</b><br>> Committee Charge Discussion (attachment)<br>-Tatiana<br><br>> Covid19 <ul style="list-style-type: none"> <li>• Report from District Safety Task Force – Scott/Casey</li> <li>• District’s Sep 23 meeting Resolution #2021-09-23-FPC-01 (attachment)               <ul style="list-style-type: none"> <li>○ Discussion</li> <li>○ Examples on other CCs application of similar mandate (Tatiana)</li> </ul> </li> <li>• Data Reports</li> <li>• Document ‘SBCCD Safe Reopening Plan’ (attachment)</li> </ul> |                   |               |
| 4. | <b>Antiracism Subcommittee Report</b><br>– Tatiana  |                   |               |
| 5. | <b>Safety &amp; Risk Management Report</b><br>– Michael Nguyen  |                   |               |

|    |  |                  |  |
|----|--|------------------|--|
| 6. | <b>New Business:</b><br>>Work Order System<br>– Kevin Grishow  |                  |  |
| 7. | <b>Information/Other Discussion Items:</b><br><br><b>&gt;General Updates/Reports</b> <ul style="list-style-type: none"> <li>• Campus Police</li> <li>• M&amp;O</li> <li>• VP Admin Services</li> <li>• District</li> <li>• Student Services</li> <li>• Students</li> <li>• Division Representatives             <ul style="list-style-type: none"> <li>○ Faculty</li> <li>○ Classified</li> </ul> </li> </ul><br><b>&gt;Next Meeting Topics:</b> |                  |  |
| 8. | <b>Adjournment</b><br>Next Meeting Date:   | November 1, 2021 |  |

## Facility & Safety Committee

Monday, October 4, 2021 - 3:00 pm  
Via Zoom

### AGENDA & MINUTES

#### Members:

|  |   |                               |   |                              |   |                             |   |
|--|---|-------------------------------|---|------------------------------|---|-----------------------------|---|
| <b>Scott Stark – Co-Chair</b>                | X | <i>Jeffrey Demsky - F</i>     | X | <i>Dirkson Lee - F</i>       | X | <i>Deborah Trusheim - F</i> | X |
| <b>Tatiana Vasquez - F – Acting Co-Chair</b> | X | <i>Kim Dubois-Eastman - F</i> | X | <i>Sheri Lillard - F</i>     |   | <i>Paul Walker – D-M</i>    | X |
| <i>Dawn Adler - F</i>                        | X | <i>Kevin Grishow - M</i>      | X | <i>Leonard Lopez - F</i>     |   | <i>Sarah Yearyeon - CS</i>  | X |
| <i>Blake Bonnet – D-M</i>                    | X | <i>Amelia Gonzales - CSEA</i> |   | <i>Kenneth Owens – D-M</i>   |   |                             |   |
| <i>Quincy Brewer - F</i>                     |   | <i>Jamie Herrera - F</i>      | X | <i>Michael Nguyen – D-M</i>  |   | <i>Karol Pasillas - SS</i>  | X |
| <i>Larry Brunson - M</i>                     |   | <i>Alvin Jackson – D-M</i>    | X | <i>Jose Recinos - F</i>      | X | <b>Visitors:</b>            |   |
| <i>Bryce Cacho - F</i>                       |   | <i>Robert Jenkins - M</i>     | X | <i>Michelle Tinoco - F</i>   | X | <i>Laura Estrada – F</i>    | X |
| <i>Raymond Carlos - M</i>                    | X | <i>Carol Jones - F</i>        | X | <i>Cassandra Thomas - CS</i> | X | <i>John Feist - CS</i>      | X |

|    | AGENDA ITEM  | DISCUSSION   | ACTION   |
|----|--|--|--|
| 1. | <b>Approval of Minutes: Sep 13, 2021</b>                                       | Motions moved to approve.  | Motion: Move to approve 9-13-21 minutes.<br>1st: R. Carlos<br>2nd: J. Herrera<br>19 responses<br>Ayes: 19 votes<br>Nays: 0 Votes<br>Abstain: 0 Vote<br>Motion passes |
| 2. | <b>Urgent Safety Items</b>   | Carol asked how areas request additional masks if they are getting low. Scott and Robert said that custodial should be checking every night and add boxes if they are getting low. Robert will follow up with custodial.<br>It was also mentioned that there are hand sanitizers throughout the campus and if they do run out, you can still wash your hands in restrooms. |  |
| 3. | <b>Old Business:</b><br>> Committee Charge Discussion (attachment)<br>-Tatiana | The committee reviewed the attachment of other colleges charges and the brainstorming of items that were brought up in the last meeting.<br>Tatiana showed the committee information from the Injury and Illness Prevention Program Plan, page 5, on what the district and campus safety committees should be doing. She shared  | Keep this item on the agenda for next meeting.   |

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## Facility & Safety Committee

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|  |  | <p>verbs from other colleges charges that would put this committee into action.</p> <p>Scott agrees that the charges does not represent what this committee does, but it brings in the question, how much more does this committee want to take on.</p> <p>Ray said that we need to focus more on the illness instead of injuries. What can we do to prevent illness and how do we react when there is an injury? Laura agrees with this statement and that when she thinks of safety she thinks of health.</p> <p>Scott thinks that the development of a campus safety plan would not be part of this committee but would be the responsibility of a group of employees and managers and that this committee would review and provide input. If this committee wanted to do this, subcommittees would need to be formed which would make additional work for this committee and Scott is interested to see if this committee wants to take on additional work.</p> <p>Tatiana stated that we have shared governance and that at this committee is our opportunity for different areas to help our whole college get to a specific goal. Some documents may need more work or additional discussions than others, but our committee should not base our goal on that.</p> <p>Laura stated that we need to have a charge that is going to coincide with all SBCCD Districts Safety Committees, provide guidance and recommendations and one that meets OSHA regulations and all other required elements to maintain our accreditation standards.</p> <p>Scott is going to look at all examples and investigate what the committee is actually doing compared to what our charge states and review the verbs and other recommendations to see what they would mean for this committee.</p> <p>Tatiana asked if we have a Facilities and Capital Outlay Plan and a Facility Strategic Plan. Scott replied that Measure CC is our primarily outlay plan. The other area is when this committee reviews and prioritizes the capital outlay requests from Program Review. The Facility</p> |  |
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|    | <p>&gt; Covid19</p> <ul style="list-style-type: none"> <li>● Report from District Safety Task Force – Scott/Casey</li> <br/> <li>● District’s Sep 23 meeting Resolution #2021-09-23-FPC-01 (attachment) <ul style="list-style-type: none"> <li>○ Discussion</li> <li>○ Examples on other CCs application of similar mandate (Tatiana)</li> </ul> </li> <br/> <li>● Data Reports</li> <li>● Document ‘SBCCD Safe Reopening Plan’ (attachment)</li> </ul> | <p>Strategic Plan is the SBVC long range Facilities Master Plan.</p> <p>Casey stated that the task force was only given an hour and half to discuss the vaccination mandate and then it was sent to the Board of Trustees approval on Thursday, and she did think there was not enough time to give or get feedback.</p> <p>Carol agreed with Casey that there was not enough time or notice to inform the board on anybody’s feedback.</p> <p>Tatiana asked if there is a plan now to discuss the implementation of the mandate. Casey responded back saying that as of right now she does not know. Scott thinks they are working on the implementation part of the plan since there are a lot of components to consider.</p> <p>Tatiana has looked and found that other community colleges have the same mandate and are implementing it different ways. Chaffey College is one she has reviewed from a perspective of a looker on their web site.</p> <p>Tatiana stated that she thinks this committee should be making recommendations and discussing them. Scott agreed that this committee should be providing input.</p> <p>Sarah shared how RCC is implementing their vacation mandate.</p> <p>Paul stated as part of the implementing team, they are looking into to how and what tools multiple community colleges are using. It may seem easy and clean on the web page, but there are tons of moving parts behind it. They are looking into vendors/apps that would help administer and record tracking of the vaccination.</p> <p>Table for next meeting</p> <p>Table for next meeting</p> | <p>Scott will keep the committee informed and will bring questions to this committee in a timely manner for input.</p><br><p>Table for next meeting</p> <p>Table for next meeting</p> |
| 4. | <b>Antiracism Subcommittee Report</b><br>– Tatiana  | Nothing to report.   |   |

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| 5. | <b>Safety &amp; Risk Management Report</b><br>– Michael Nguyen  | Paul stated that they have been doing tons of research looking for vendors and apps that support the implementation of the board resolution for requiring Covid shoots. They have also been doing a lot of contact tracing for students which seems to be consistent and are looking to quantify the level of activity for reporting purposes.   |   |
| 6. | <b>New Business:</b><br>>Work Order System<br>– Kevin Grishow   | <p>The new system is working well for M&amp;O. As of right now only secretaries and managers have the right to enter work orders. Casey brought up that her secretary does not have the time to enter all the work orders and she been calling Kevin with her issues. Tatiana brought up the issue of them having to pass the information on and the translation of the information being lost. She also stated they are the ones to report the issues, but they are not getting any updates.</p> <p>Robert stated since he has been here, it has been the procedure for only secretaries and managers to enter work orders so that the manager knows what is happening their area, but there have been exceptions and can be expectations.</p> <p>Scott commented that it has always been the policy for any safety or urgent issue to call M&amp;O and then submitted a work order.</p> <p>Jeff brought up that faculty chairs are not supervisors and if faculty does not have direct access that it should go through the managers.</p> <p>Sarah asked if there is a way to include the email of the initial requester so that they are kept in the loop</p> | <p>Scott asked that Kevin and Robert provide him a list of all who have access to enter work orders for them to review to see if there any other areas that should have access.</p> <p>Kevin is going to see if this is possible.</p> |
| 7. | <b>Information/Other Discussion Items:</b><br>>General Updates/Reports <ul style="list-style-type: none"> <li>• Campus Police</li> <li>• M&amp;O</li> <li>• VP Admin Services</li> <li>• District</li> <li>• Student Services</li> <li>• Students</li> <li>• Division Representatives             <ul style="list-style-type: none"> <li>○ Faculty</li> </ul> </li> </ul> | <p>Chief Jackson said that the campus bollards are missing right now. Robert stated that M&amp;O are having them fixed and repainted and should be done by Friday of this week.</p> <p>Chief Jackson stated that they are having an ongoing issue with the clothing box located next the 360 Food Pantry, so they added a second lock. This issue is due to the additional</p>   |   |

## Facility & Safety Committee

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|    | <ul style="list-style-type: none"> <li>○ Classified</li> </ul> <p><b>&gt;Next Meeting Topics:</b></p> | <p>individuals wondering the campus that are not part of the campus community.</p> <p>Ray brought up that he had vendor come by to do some videos and that the vendor was extremely impressed with our campus and how beautiful and maintained it was. That the campus was phenomenal.</p> <p>Sarah stated that the emergency radio in her area is not working. Karol and Robert will handle this.</p> <p>Selection of new Co-Chair</p> |  |
| 8. | <p><b>Adjournment</b><br/>Next Meeting Date:</p>  | November 1, 2021  |  |

## Facility & Safety Committee

Monday, November 1, 2021 - 3:00 pm  
Via Zoom  
**AGENDA**

### Members:

|  |                               |                              |                             |
|--|-------------------------------|------------------------------|-----------------------------|
| <i>Scott Stark – Co-Chair</i>                | <i>Jeffrey Demsky - F</i>     | <i>Dirkson Lee - F</i>       | <i>Deborah Trusheim - F</i> |
| <i>Tatiana Vasquez - F – Acting Co-Chair</i> | <i>Kim Dubois-Eastman - F</i> | <i>Sheri Lillard - F</i>     | <i>Paul Walker – D-M</i>    |
| <i>Dawn Adler - F</i>                        | <i>Kevin Grishow - M</i>      | <i>Leonard Lopez - F</i>     | <i>Sarah Yearyeon - CS</i>  |
| <i>Blake Bonnet – D-M</i>                    | <i>Amelia Gonzales - CSEA</i> | <i>Kenneth Owens – D-M</i>   |                             |
| <i>Quincy Brewer - F</i>                     | <i>Jamie Herrera - F</i>      | <i>Michael Nguyen – D-M</i>  |                             |
| <i>Larry Brunson - M</i>                     | <i>Alvin Jackson – D-M</i>    | <i>Jose Recinos - F</i>      | <i>Karol Pasillas - SS</i>  |
| <i>Bryce Cacho - F</i>                       | <i>Robert Jenkins - M</i>     | <i>Michelle Tinoco - F</i>   | <b>Visitors:</b>            |
| <i>Raymond Carlos - M</i>                    | <i>Carol Jones - F</i>        | <i>Cassandra Thomas - CS</i> |                             |

|    | <b>AGENDA ITEM</b>   | <b>DISCUSSION</b> | <b>ACTION</b> |
|----|--|-------------------|---------------|
| 1. | <b>Approval of Minutes: Oct 4, 2021</b>  |                   |               |
| 2. | <b>Urgent Safety Items</b>   |                   |               |
| 3. | <b>Old Business:</b><br>> Committee Charge Discussion (attachment) - Tatiana<br><br>> Covid19 <ul style="list-style-type: none"> <li>• Report from District Safety Task Force – Scott/Casey</li> </ul> |                   |               |
| 4. | <b>Antiracism Subcommittee Report</b><br>– Tatiana   |                   |               |
| 5. | <b>Safety &amp; Risk Management Report</b><br>– Michael Nguyen   |                   |               |
| 6. | <b>New Business:</b><br>> Selection of New Co-Chair – Scott<br><br>> Lockdown Kits - Scott/Dirkson<br><br>> Resent and Future Great Shakeouts - Scott/Robert   |                   |               |
| 7. | <b>Information/Other Discussion Items:</b><br><br>> <b>General Updates/Reports</b> <ul style="list-style-type: none"> <li>• Campus Police</li> <li>• M&amp;O</li> <li>• VP Admin Services</li> </ul>   |                   |               |

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|    | <ul style="list-style-type: none"> <li>• District</li> <li>• Student Services</li> <li>• Students</li> <li>• Division Representatives             <ul style="list-style-type: none"> <li>○ Faculty</li> <li>○ Classified</li> </ul> </li> </ul> <p><b>&gt;Next Meeting Topics:</b></p> |                  |  |
| 8. | <p><b>Adjournment</b><br/>Next Meeting Date:</p>   | December 6, 2021 |  |

## Facility & Safety Committee

Monday, November 1, 2021 - 3:00 pm  
Via Zoom

### AGENDA & MINUTES

#### Members:

|                                       |   |                        |   |                      |   |                       |   |
|---------------------------------------|---|------------------------|---|----------------------|---|-----------------------|---|
| <b>Scott Stark – Co-Chair</b>         | X | Jeffrey Demsky - F     |   | Carol Jones - F      | X | Cassandra Thomas - CS | X |
| <b>Tatiana Vasquez - F – Co-Chair</b> | X | Kim Dubois-Eastman - F | X | Dirkson Lee - F      | X | Deborah Trusheim - F  | X |
| Dawn Adler - F                        | X | Laura Estrada -        | X | Sheri Lillard - F    | X | Paul Walker – D-M     | X |
| Blake Bonnet – D-M                    | X | Kevin Grishow - M      | X | Leonard Lopez - F    |   | Sarah Yearyeen - CS   | X |
| Quincy Brewer - F                     |   | Amelia Gonzales - CSEA |   | Kenneth Owens – D-M  |   |                       |   |
| Larry Brunson - M                     |   | Jamie Herrera - F      | X | Michael Nguyen – D-M | X | Karol Pasillas - SS   | X |
| Bryce Cacho - F                       |   | Alvin Jackson – D-M    |   | Jose Recinos - F     | X | <b>Visitors:</b>      |   |
| Raymond Carlos - M                    | X | Robert Jenkins - M     | X | Michelle Tinoco - F  | X |                       |   |

|    | AGENDA ITEM                             | DISCUSSION   | ACTION   |
|----|---|--|--|
| 1. | <b>Approval of Minutes: Oct 4, 2021</b> | Motion moved to approve with amendment.  | Motion: Move to approve 10-4-21 minutes.<br>1st: C. Jones<br>2nd: C. Thomas<br>20 responses<br>Ayes: 20 votes<br>Nays: 0 Votes<br>Abstain: 0 Vote<br>Motion passes |
| 2. | <b>Urgent Safety Items</b>              | Carol brought up that the drinking fountains are covered in plastic trash bags and students are taking them off and wants to know why they cannot be operational again. The ones that are open are nasty looking and need to be cleaned. Robert and Kevin are not sure why they were covered, but they will investigate it and see they can be operational again.<br>Laura brought up about the fire alarm notification trouble system that keeps going off across the campus causing a nonconductive work environment and can become a safety and health issue. Robert said that they have a meeting with the vendors coming up and maintenance has been trying to figure out why this keeps on happening. Kevin asked our fire alarm vendor if the sounds could be turned off, but they said no since it would be against fire regulations. Rick Hrdlicka is also having a | Robert to update the campus with weekly emails.  |

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## Facility & Safety Committee

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|           |   | <p>vendor replace all the fiber lines that are having issues starting this coming Sunday. Scott asked that Robert send out a weekly report to the campus about this issue and the progress that has been made. Casey also brought up that Vivian in the Business Building says this has been going on for three years that the ringing is a deafening ring. Robert to follow up with her. Tatiana brought up that hearing changes over time and some employees could be more sensitive to the sound then others. Scott asked that Robert do a decibel check on the fire alarm trouble sound.</p>   |  |
| <p>3.</p> | <p><b>Old Business:</b><br/>         &gt; Committee Charge Discussion (attachment) - Tatiana</p> <p>&gt; Covid19</p> <ul style="list-style-type: none"> <li>• Report from District Safety Task Force – Scott/Casey</li> </ul> | <p>Tatiana shared with the committee the Committee Charge revision that she drafted. The committee reviewed and made suggestions for changes. An updated Committee Charge draft was voted on and Karol will send it out to the committee for them to review and to send Tatiana and Scott any comments or changes. Committee to vote at the next meeting on final draft to start the process of updating the charge.</p> <p>Michael stated that the committee is now meeting every 2<sup>nd</sup> and 4<sup>th</sup> Wednesday and the there was a meeting last week. HR is running point on the exemptions to the vaccine mandate. They are stilling waiting for the Fed OSHA guidelines on medical, religious, and personal beliefs exemptions and are hoping to get them by Thanksgiving. District is trying to put all items needed in place for the mandate of Jan 7, 2022. It was also discussed at the meeting about ramifications for students who have already enrolled for on campus classes but do not have the vaccination. The district should try to accommodate students as much as possible, but not to make it look like we are not following our own policies. Michael brought up that SBVC and CHC will being offering students Covid shots at an event this week for SBVC and next week for CHC.</p> | <p>Motion: Move for the committee to review final draft for a vote next meeting.<br/>         1st: L. Estrada<br/>         2nd: R. Carlos<br/>         20 responses<br/>         Ayes: 20 votes<br/>         Nays: 0 Votes<br/>         Abstain: 0 Vote<br/>         Motion passes</p> <p>Michael to take questions and suggestions to leadership.</p> |

## Facility & Safety Committee

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|    |  | <p>Sheri asked if Michael knows what the district is going to do if Fed OSHA does not come out with the guidelines by Thanksgiving? He does not know and bring it up with leadership. Tatiana asked if they are planning on doing more outreach forums for the colleges and community? She said that the Department of Education had a Covid 19 Handbook for higher education colleges, and she read that we are highly encouraged and recommended to do outreach to our community. We also need to have more information about Covid 19 on SBVC web page. Michael said that he will run both suggestions by leadership.</p> <p>Casey said negotiations have not taken place since they are still waiting for the guidelines from Fed OSHA and that she does appreciate the meetings since they are able to be heard and discuss the issues.</p> <p>Scott asked the committee if there were any comments for Casey or Michael to bring up at their next meeting. Michelle asked who to direct students to if they have question since the information about the Covid mandates went out to them and Tatiana echoed this same question. Carol said that students are getting afraid, and some have dropped out due to the mandate because they feel like they won't be able to get an education any longer since it is so hard for them to get an exemption. Michael will bring these items up to leadership. Michael and Paul contributed to student specific FAQ's and will asked Paul, Angel and Michelle the status. Sheri commented in the chat to have a message appear when students log into Canvas.</p> <p>Tatiana stated the SBVC web site is under used for information about Covid 19 and Michael will reach out to Paul.</p> |  |
| 4. | <p><b>Antiracism Subcommittee Report</b><br/>– Tatiana</p> | <p>Nothing to report due to no new meetings. Carol wanted to let the committee know that she heard from minority students that they feel like the vaccine mandate is heavily discrimination against them. They talk about the testing that was done on Africans with HIV and different cultures that have had different</p>  |  |



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|    |  | things happen and there's a lot of concern and mistrust of our government.   |  |
| 5. | <b>Safety &amp; Risk Management Report</b><br>– Michael Nguyen   | Michael shared with the committee the Injury Report from July 1, 2021 to November 1, 2021. Only two injuries for SBVC during this time frame. Will send the report to Karol for her to send out to the committee.  |  |
| 6. | <p><b>New Business:</b></p> <p>&gt; Selection of New Co-Chair – Scott</p><br><p>&gt; Lockdown Kits - Scott/Dirkson</p><br><p>&gt; Resent and Future Great Shakeouts - Scott/Robert</p>   | <p>Scott asked Tatiana if she would be willing to remain the Co-Chair since she has been doing such a wonderful job. She agreed to remain as the Co-Chair.</p><br><p>Table for next meeting</p><br><p>Paul stated that CHC and SBVC both participated in the Greak Shake Out on October 21, 2021. The message went out on classroom/office phones and building microphones only. SBVC had an issue with who was to send out the text and email notifications, but it will be cleared up for next time. Tatiana received emails from faculty that stated they were not given enough notification to plan it into there class schedule. Scott usually sends out the notifications early but due to the all the issue lately, he got the notification out late. Carol asked if the Drills could be put on the Academy Calendars? Paul stated that all faculty and staff need to check and keep updated their emergency information in WebAdvisor.</p> | <p>Motion: Move for Tatiana Vasquez to be Co-Chair.<br/>1st: S. Stark<br/>2nd: P. Walker<br/>20 responses<br/>Ayes: 20 votes<br/>Nays: 0 Votes<br/>Abstain: 0 Vote<br/>Motion passes</p><br><p>Table for next meeting.</p> |
| 7. | <p><b>Information/Other Discussion Items:</b></p> <p>&gt;General Updates/Reports</p> <ul style="list-style-type: none"> <li>• Campus Police</li> <li>• M&amp;O</li> <li>• VP Admin Services</li> <li>• District</li> <li>• Student Services</li> <li>• Students</li> </ul> | Nothing to was reported.   |  |

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|    | <ul style="list-style-type: none"> <li>• Division Representatives             <ul style="list-style-type: none"> <li>○ Faculty</li> <li>○ Classified</li> </ul> </li> </ul> <p><b>&gt;Next Meeting Topics:</b></p> | Nothing was discussed.                                  |  |
| 8. | <p><b>Adjournment:</b></p> <p>Next Meeting Date:</p>   | <p>Meeting ended at 4:28 PM</p> <p>December 6, 2021</p> |  |

## Facility & Safety Committee

Monday, December 6, 2021 - 3:00 pm  
Via Zoom  
**AGENDA**

### Members:

|                                       |                               |                             |                              |
|---------------------------------------|-------------------------------|-----------------------------|------------------------------|
| <i>Scott Stark – Co-Chair</i>         | <i>Jeffrey Demsky - F</i>     | <i>Carol Jones - F</i>      | <i>Cassandra Thomas - CS</i> |
| <i>Tatiana Vasquez - F – Co-Chair</i> | <i>Kim Dubois-Eastman - F</i> | <i>Dirkson Lee - F</i>      | <i>Deborah Trusheim - F</i>  |
| <i>Dawn Adler - F</i>                 | <i>Laura Estrada -</i>        | <i>Sheri Lillard - F</i>    | <i>Paul Walker – D-M</i>     |
| <i>Blake Bonnet – D-M</i>             | <i>Kevin Grishow - M</i>      | <i>Leonard Lopez - F</i>    | <i>Sarah Yearyean - CS</i>   |
| <i>Quincy Brewer - F</i>              | <i>Amelia Gonzales - CSEA</i> | <i>Kenneth Owens – D-M</i>  |                              |
| <i>Larry Brunson - M</i>              | <i>Jamie Herrera - F</i>      | <i>Michael Nguyen – D-M</i> | <i>Karol Pasillas - SS</i>   |
| <i>Bryce Cacho - F</i>                | <i>Alvin Jackson – D-M</i>    | <i>Jose Recinos - F</i>     | <b>Visitors:</b>             |
| <i>Raymond Carlos - M</i>             | <i>Robert Jenkins - M</i>     | <i>Michelle Tinoco - F</i>  |                              |

|    | <b>AGENDA ITEM</b>   | <b>DISCUSSION</b> | <b>ACTION</b> |
|----|--|-------------------|---------------|
| 1. | <b>Approval of Minutes: Nov 1, 2021</b>  |                   |               |
| 2. | <b>Urgent Safety Items</b>   |                   |               |
| 3. | <b>Old Business:</b><br>> Committee Charge (attachment) - Scott<br><br>> Covid19 <ul style="list-style-type: none"> <li>• Report from District Safety Task Force – Scott/Casey</li> </ul> > Campus Construction Progress Report - Robert and Scott <ul style="list-style-type: none"> <li>• Spring 2022 effects</li> </ul> |                   |               |
| 4. | <b>Safety &amp; Risk Management Report</b><br>– Michael Nguyen   |                   |               |
| 5. | <b>New Business:</b><br>> Lockdown Kits - Scott/Dirkson<br>>Next Meeting is in February, does the Committee want to meet in January  |                   |               |
| 6. | <b>Information/Other Discussion Items:</b><br>> <b>General Updates/Reports</b> <ul style="list-style-type: none"> <li>• Campus Police</li> <li>• M&amp;O</li> <li>• VP Admin Services</li> </ul>   |                   |               |

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|    | <ul style="list-style-type: none"> <li>• District</li> <li>• Student Services</li> <li>• Students</li> <li>• Division Representatives             <ul style="list-style-type: none"> <li>○ Faculty</li> <li>○ Classified</li> </ul> </li> </ul> <p><b>&gt;Next Meeting Topics:</b></p> |                  |  |
| 7. | <p><b>Adjournment</b><br/>Next Meeting Date:</p>   | February 7, 2022 |  |

## Facility & Safety Committee

Monday, December 6, 2021 - 3:00 pm  
Via Zoom

### AGENDA & MINUTES

#### Members:

|                                       |   |                        |   |                      |   |   |   |
|---------------------------------------|---|------------------------|---|----------------------|---|---|---|
| <b>Scott Stark – Co-Chair</b>         | X | Jeffrey Demsky - F     | X | Carol Jones - F      | X | Cassandra Thomas - CS                   |   |
| <b>Tatiana Vasquez - F – Co-Chair</b> |   | Kim Dubois-Eastman - F |   | Dirkson Lee - F      | X | Deborah Trusheim - F                    | X |
| Dawn Adler - F                        | X | Laura Estrada -        | X | Sheri Lillard - F    | X | Paul Walker – D-M                       | X |
| Blake Bonnet – D-M                    | X | Kevin Grishow - M      |   | Leonard Lopez - F    |   | Sarah Yearyeen - CS                     |   |
| Quincy Brewer - F                     | X | Amelia Gonzales - CSEA |   | Kenneth Owens – D-M  |   | Nathan Yearyeen for Sarah Yearyeen - CS | X |
| Larry Brunson - M                     | X | Jamie Herrera - F      | X | Michael Nguyen – D-M | X | Karol Pasillas - SS                     | X |
| Bryce Cacho - F                       |   | Alvin Jackson – D-M    |   | Jose Recinos - F     | X | <b>Visitors:</b>                        |   |
| Raymond Carlos - M                    | X | Robert Jenkins - M     | X | Michelle Tinoco - F  |   |   |   |

|    | AGENDA ITEM  | DISCUSSION   | ACTION   |
|----|--|--|--|
| 1. | <b>Approval of Minutes: Nov 1, 2021</b>  | Correction made to wording in item number 4.   | Motion: Move to approve 11-1-21 minutes with correction.<br>1st: C. Jones<br>2nd: R. Carlos<br>18 responses<br>Ayes: 18 votes<br>Nays: 0 Votes<br>Abstain: 0 Vote<br>Motion passes     |
| 2. | <b>Urgent Safety Items</b>   | None   |  |
| 3. | <b>Old Business:</b><br>> Committee Charge (attachment) – Scott<br><br>> Covid19<br><ul style="list-style-type: none"> <li>Report from District Safety Task Force – Scott/Casey/Michael</li> </ul> | The committee reviewed the draft from the last meeting and made several changes. The committee moved to approve the revised committee charge and to send it forward to go through the process for board approval.<br><br>Michael let the committee know that the task force has only met once since this committee’s last meeting. The district has selected a vendor for Covid-19 tracking - Covid Clinic. This vendor handles everything, so the district does not | Motion: Move to approve the final draft with corrections.<br>1st: R. Carlos<br>2nd: D. Trusheim<br>18 responses<br>Ayes: 18 votes<br>Nays: 0 Votes<br>Abstain: 0 Vote<br>Motion passes |

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|----|--|---|--|
|    | <p>&gt; Campus Construction Progress Report - Robert and Scott</p> <ul style="list-style-type: none"> <li>• Spring 2022 effects</li> </ul> | <p>need to get other vendors. Students have until March 2022 to get the vaccination or file for an exemption, but the employee's deadline is still Jan 7, 2022.</p> <p>District and both colleges plan on hosting additional Covid-19 vaccination events at the colleges.</p> <p>Jose asked if the link for the vaccination proof had been sent out. Michael stated that it had not but should be sent out by the District soon and he would forward the link to the committee once it was sent out.</p> <p>Robert reported to the committee on all construction projects and timelines.</p> <p>Michael asked if all SBVC buildings would have their vent ducts cleaned by the end date of March and Robert stated, "Yes."</p> <p>Scott said that the HLS Fume Hood project is scheduled for this summer and the construction team has worked with the Dean of Science to make sure it would not impact classes.</p>  | <p>Michael to send out link once it has been sent out by District.</p> |
| 4- | <p><b>Safety &amp; Risk Management Report</b><br/>– Michael Nguyen</p>   | <p>Michael had nothing to report on today but will send out the report once he gets it.</p>   | <p>Michael to send out report.</p>                                     |
| 5. | <p><b>New Business:</b><br/>&gt; Lockdown Kits - Scott/Dirkson</p>   | <p>Dirkson explained to the committee about an issue another faculty member had at different college during a bomb threat lockdown. It was discussed about purchasing emergency kits or what could be used in classrooms, if necessary. Not sure what areas would need them or get them if purchased.</p> <p>Ray brought up that during a lock down, you are to stay down, hide and remain silent.</p> <p>Blake stated when buildings are locked down and one's like NH have restrooms that could be used, if necessary, but in most cases the threat is handled as quickly as possible, and all buildings are cleared as fast as possible.</p> <p>If a department wants Active Shooter Training for specific areas, they can contract District Police and they will set up a training with them.</p> <p>Dawn brought up a safety issue with the Gym about not being able to lock stair doors or the elevators. Blake told her to email him, and he would investigate it.</p> | <p>Bring back to next meeting for further decision and to vote on.</p> |

## Facility & Safety Committee

|    |  |  |   |
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|    | <p>&gt;Next Meeting is in February, does the committee want to meet in January</p>   | <p>Scott stated that if the committee does vote to get these kits, funding would have to be identified and the request would need to be taken to College Council for them to vote on. He recommends that this topic be brought back to the next meeting to be voted on. The committee agreed.</p> <p>The committee voted to have a meeting on January 24, 2022.</p>  | <p>Motion: Move to have a meeting on January 24, 2022.<br/>1st: R. Carlos<br/>2nd: C. Jones<br/>18 responses<br/>Ayes: 18 votes<br/>Nays: 0 Votes<br/>Abstain: 0 Vote<br/>Motion passes</p> |
| 6. | <p><b>Information/Other Discussion Items:</b><br/>&gt;<b>General Updates/Reports</b></p> <ul style="list-style-type: none"> <li>• Campus Police</li> <li>• M&amp;O</li> <li>• VP Admin Services</li> <li>• District</li> <li>• Student Services</li> <li>• Students</li> <li>• Division Representatives <ul style="list-style-type: none"> <li>○ Faculty</li> <li>○ Classified</li> </ul> </li> </ul> <p>&gt;<b>Next Meeting Topics:</b></p> | <p>Blake brought up the issue of employees leaving buildings unlocked.</p> <p>Scott informed the committee that he is retiring, and his last day will be December 30, 2021. He had a meeting with the District Emergency team, District Police and Karol and went over all items in the emergency containers on campus and the all the extra supplies in the big containers. Emergency preparedness is being handed to the district, Michael, Paul, and the District Police.</p> <p>The AED program maintenance was given to Student Health Services to maintain. Karol will follow up and continue to make sure it is being completed. Laura asked about getting supplies for the AEDs that have ones that are expiring. Karol will have the box of supplies delivered to SHS and will order child pads as soon as possible.</p> <p>Measure CC program has a lot of projects, and one is a sustainability landscape project, and this committee needs to campaign for this project to make sure it happens.</p> |   |
| 7. | <p><b>Adjournment Time:</b><br/><b>Next Meeting Date:</b></p>  | <p>4:10pm<br/>January 24, 2022</p>   |   |

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## Facility & Safety Committee

Monday, January 24, 2022 - 3:00 pm  
Via Zoom

### AGENDA

#### Members:

|                                       |                               |                             |                              |
|---------------------------------------|-------------------------------|-----------------------------|------------------------------|
| <i>Vacant – Co-Chair</i>              | <i>Jeffrey Demsky - F</i>     | <i>Carol Jones - F</i>      | <i>Cassandra Thomas - CS</i> |
| <i>Tatiana Vasquez - F – Co-Chair</i> | <i>Kim Dubois-Eastman - F</i> | <i>Dirkson Lee - F</i>      | <i>Deborah Trusheim - F</i>  |
| <i>Dawn Adler - F</i>                 | <i>Laura Estrada - F</i>      | <i>Sheri Lillard - F</i>    | <i>Paul Walker – D-M</i>     |
| <i>Blake Bonnet – D-M</i>             | <i>Kevin Grishow - M</i>      | <i>Leonard Lopez - F</i>    | <i>Sarah Yearyean - CS</i>   |
| <i>Quincy Brewer - F</i>              | <i>Amelia Gonzales - CSEA</i> | <i>Kenneth Owens – D-M</i>  |                              |
| <i>Larry Brunson - M</i>              | <i>Jamie Herrera - F</i>      | <i>Michael Nguyen – D-M</i> | <i>Karol Pasillas - SS</i>   |
| <i>Bryce Cacho - F</i>                | <i>Alvin Jackson – D-M</i>    | <i>Jose Recinos - F</i>     | <b>Visitors:</b>             |
| <i>Raymond Carlos - M</i>             | <i>Robert Jenkins - M</i>     | <i>Michelle Tinoco - F</i>  | <i>Scott Thayer - P</i>      |

|    | AGENDA ITEM   | DISCUSSION | ACTION |
|----|---|------------|--------|
| 1. | <b>Approval of Minutes: Dec 6, 2021</b>   |            |        |
| 2. | <b>Urgent Safety Items</b>  |            |        |
| 3. | <b>Old Business:</b><br>> Covid19<br>Committee Charge, News – Tatiana<br><br>> Report from District Safety Task Force –<br>Casey and Michael?<br><br>> Lockdown Kits – <i>Action Item</i>     |            |        |
| 4. | <b>Antiracism Subcommittee Report –</b><br>Embedding efforts, Action Item - Tatiana   |            |        |
| 5. | <b>Safety &amp; Risk Management Report</b><br>– Michael/Paul  |            |        |
| 6. | <b>New Business:</b><br>> Measure CC Projects - Tatiana <ul style="list-style-type: none"> <li>○ District-SBVC Committee Connections</li> <li>○ Campus-wide Sustainability efforts</li> </ul> |            |        |
| 7. | <b>Information/Other Discussion Items:</b><br>> <b>General Updates/Reports</b> <ul style="list-style-type: none"> <li>● Campus Police</li> </ul>  |            |        |

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|    |  |                  |  |
|----|--|------------------|--|
|    | <ul style="list-style-type: none"> <li>• M&amp;O</li> <li>• VP Admin Services</li> <li>• District</li> <li>• Student Services</li> <li>• Students</li> <li>• Division Representatives             <ul style="list-style-type: none"> <li>○ Faculty</li> <li>○ Classified</li> </ul> </li> </ul> <p><b>&gt;Next Meeting Topics:</b></p> |                  |  |
| 8. | <p><b>Adjournment</b><br/>Next Meeting Date:</p>   | February 7, 2022 |  |

## Facility & Safety Committee

Monday, January 24, 2022 - 3:00 pm  
Via Zoom

### AGENDA & MINUTES

#### Members:

|                                       |   |                               |   |                              |   |                             |   |
|---------------------------------------|---|-------------------------------|---|------------------------------|---|-----------------------------|---|
| <i>Vacant – Co-Chair</i>              |   | <i>Jeffrey Demsky - F</i>     | X | <i>Carol Jones - F</i>       | X | <i>Deborah Trusheim - F</i> |   |
| <i>Tatiana Vasquez - F – Co-Chair</i> | X | <i>Kim Dubois-Eastman - F</i> | X | <i>Dirkson Lee - F</i>       | X | <i>Paul Walker – D-M</i>    | X |
| <i>Dawn Adler - F</i>                 | X | <i>Laura Estrada - F</i>      | X | <i>Sheri Lillard - F</i>     | X | <i>Sarah Yearyeon - CS</i>  | X |
| <i>Blake Bonnet – D-M</i>             |   | <i>Kevin Grishow - M</i>      | X | <i>Leonard Lopez - F</i>     |   | <i>Karol Pasillas - SS</i>  | X |
| <i>Quincy Brewer - F</i>              |   | <i>Amelia Gonzales - CSEA</i> |   | <i>Kenneth Owens – D-M</i>   |   | <b>Visitors:</b>            |   |
| <i>Larry Brunson - M</i>              | X | <i>Jamie Herrera - F</i>      | X | <i>Jose Recinos - F</i>      | X | <i>Miguel Ortiz - G</i>     | X |
| <i>Bryce Cacho - F</i>                |   | <i>Alvin Jackson – D-M</i>    |   | <i>Michelle Tinoco - F</i>   |   | <i>Stacy Meyer - G</i>      | X |
| <i>Raymond Carlos - M</i>             |   | <i>Robert Jenkins - M</i>     | X | <i>Cassandra Thomas - CS</i> | X |                             |   |

|    | AGENDA ITEM                             | DISCUSSION   | ACTION  |
|----|---|--|---|
| 1. | <b>Approval of Minutes: Dec 6, 2021</b> | No Discussion  | Motion: Move to approve 12-6-21 minutes.<br>1st: C. Jones<br>2nd: J. Herrera<br>16 responses<br>Ayes: 14 votes<br>Nays: 0 Votes<br>Abstain: 2 Vote<br>Motion passes |
| 2. | <b>Urgent Safety Items</b>              | <p>Carol wanted to make sure that elevators are being turned on for classes when they are being held on campus. Robert stated that during the time that the campus is closed through Feb. 25, 2022, the elevators will only be turned on M-Th and only during when classes are being held on campus due to the homeless issue increasing on our campus. If there are no classes in the building, the elevator will not be turned on. If staff members need an elevator turned on, they can call M&amp;O.</p> <p>Kim brought up the issue of a ceiling leak in HLS 103.</p> <p>Robert stated that building doors are being left unlocked and allowing the homeless to enter, and he asked staff members to relock the doors once they leave if it is not during a custodial</p> |   |

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## Facility & Safety Committee

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|  |  | <p>shift. Custodians are responsible for opening and locking the doors of the buildings that they clean in the evenings. On Saturdays, only the buildings with classes in person are unlocked.</p> <p>Cassey informed the committee that there needs to be a delineation of duties established between Custodial and District Police on when and what department is responsible for locking or opening doors and that this issue is being discussed.</p> <p>Miguel did not think anyone was locking the Applied Tech Building on Saturdays and that he had to locked it several times.</p> <p>Sheri stated that faculty members can lock the doors from which they exit, but they should not have to go through the entire building locking doors.</p> <p>Tatiana thought it would be a good idea to communicate with the deans and have the deans communicate with their classified and faculty members about the protocols for unlocking and locking doors. She also stated that it was her understanding that she was to communicate with her dean and District Police if she would be showing up on a day she usually was not scheduled to work or if she was staying late at night.</p> <p>Carol informed the committee that when she worked at UCR, if she entered a building after “school hours,” she would lock her doors when she left.</p> <p>Tatiana was trying to figure out how this committee could move forward with facilitating this topic as part of the “safety process.” She suggested that she would raise the topic with the Chief and Sergent Blake and see where to take it from there.</p> <p>Carol wanted to confirm that the Fume Hood Project is currently track, how many custodians we have and if she should be putting her trash outside her door for pick up.</p> <p>Robert stated that the Fume Hood Project is being handled by District, but it is on track and</p> | <p>Tatiana to determine what pieces of this topic are within this committee’s purview and will bring back to committee accordingly</p> |
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## Facility & Safety Committee

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|    |   | <p>all the existing Fume Hoods have been fixed and certified in HLS and PS. Cassey said the project is scheduled to start at the end of May 2022.</p> <p>Robert said that we normally have three daytime custodians and 21 evening custodians including the leads. Right now, we have several vacancies for the evening custodian positions and one vacancy for days, and if she wants to put her trash out at night, it will help.</p>   |  |
| 3. | <p><b>Old Business:</b><br/>&gt; Committee Charge, News – Tatiana</p> <p>&gt; Report from District Safety Task Force – Casey and Paul?</p> <p>&gt; Lockdown Kits – <i>Action Item</i></p> | <p>Tatiana informed the committee that the new charge was approved by SBVC’s College Council and that we are waiting for it to be approved by the Districts Policies and Procedures Advisory Committee. She has already taken the new charge to the Academic Senate and is waiting for the Classified Senate to get back to her.</p> <p>Casey said the last meeting was about whether the district and schools should close for six weeks to get through the Covid spike. Carol wanted to know if the committee was aware if students had already decided for in person classes or online classes for the spring semester.</p> <p>Dirkson briefed the committee on why Lockdown Kits were on the agenda. The committee needs to decide if lock down kits are needed with items such as small port-a-potties, privacy tents, gloves, toilet paper, etc. The committee needs to decide what areas will get them. He sent a link for Tatiana to investigate.</p> <p>Carol asked how much these kits would cost. Dirkson said it would cost up to \$80 a kit. Laura asked who would be cleaning up after the event since this would be considered a “biohazard.” Paul stated that a company could be hired to do the cleanup. Jeff stated that bladder control pads could also be used.</p> |  |

## Facility & Safety Committee

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|    |  | <p>Paul indicated that during a lock down, we should try to remain quiet and as still as possible.</p> <p>Tatiana proposed to have a conversation with Paul about this item and to bring the information back to the next meeting for a vote.</p>   | <p>Tatiana will bring back topic after research and discussion with Paul Walker, District's Associate Director of Environmental Health, Emergency Planning and Safety Administration.</p>   |
| 4. | <b>Antiracism Subcommittee Report –</b><br>Embedding efforts, Action Item - Tatiana              | <p>This subcommittee was created back in 2020 and the last meeting was held in May 2021. Tatiana asked for a motion to remove this subcommittee due to the new committee charge reflecting the efforts of this committee.</p>   | <p>Motion: Move to remove this committee.<br/>1st: D. Lee<br/>2nd: D. Adler<br/>16 responses<br/>Ayes: 16 votes<br/>Nays: 0 Votes<br/>Abstain: 0 Vote<br/>Motion passes</p>   |
| 5. | <b>Safety &amp; Risk Management Report</b><br>– Paul   | <p>This report will be done quarterly starting this calendar year. The next report will be at the March meeting.</p>  | <p>Paul to email Tatiana if he has any items for February meeting.</p>  |
| 6. | <b>New Business:</b><br>> Measure CC Projects - Tatiana<br>○ District-SBVC Committee Connections | <p>Tatiana discussed about exploring a relationship with the district's construction group, outside of the District Facilities Advisory Committee, as it would relate to this committee.</p> <p>Paul brought up that Ryan Smith is willing to come to meeting to talk about the Measure CC Projects.</p> <p>Dawn stated that Robert is part of the District Facilities Advisory Committee and asked if he had anything to report on for construction. Robert informed the committee that he has a list of projects on his white board listed by what funding they come from and that the district oversees most of these projects. He also sends out an email once a week to the President and VPs letting them know the status</p> | <p>Motion: Move for Tatiana to start exploring a relationship with District's Construction group.<br/>1st: D. Adler<br/>2nd: L. Estrada<br/>16 responses<br/>Ayes: 16 votes<br/>Nays: 0 Votes<br/>Abstain: 0 Vote<br/>Motion passes</p> |

## Facility & Safety Committee

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|    | <ul style="list-style-type: none"> <li>○ Campus-wide Sustainability efforts</li> </ul>   | <p>of each project. He will email Tatiana the list that is sent out just prior to next meeting for discussion.</p> <p>Miguel asked if he was still getting the space that he was promised in the new CTE Building since it was going out for rebid. Paul stated that nothing changed, and the reason for rebid was due to a technicality.</p> <p>This item was tabled for next meeting since Todd Heibel could not attend this meeting. Carol asked if charging stations were part of this effort and if this committee should start gathering information on how many employees use electric cars.</p>   |  |
| 7. | <p><b>Information/Other Discussion Items:</b><br/> <b>&gt;General Updates/Reports</b></p> <ul style="list-style-type: none"> <li>● Campus Police</li> <li>● M&amp;O</li> <li>● VP Admin Services</li> <li>● District</li> <li>● Student Services</li> <li>● Students</li> <li>● Division Representatives <ul style="list-style-type: none"> <li>○ Faculty</li> </ul> </li> </ul> | <p>None</p> <p>Robert informed the committee that Albert Gutierrez passed way this last weekend.</p> <p>None</p> <p>Paul stated that the District’s Sustainability and the Project Managers would like to work with Tatiana to build relationships.</p> <p>Laura asked if she could get keys to where the AEDs are located, so she can change out expired items as needed. Robert told her to put in a request with Kevin.</p> <p>None</p> <p>Regarding lockdown kits, Carol brought up that each member should try to count how many classrooms and labs there are in their buildings and bring these numbers to the next meeting. She also suggested that Tatiana send out a reminder for this item before the next meeting. Tatiana will include this with her discussion with Paul.</p> |  |

## Facility & Safety Committee

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|    | <p>○ Classified</p> <p><b>&gt;Next Meeting Topics:</b></p> | <p>Miguel stated that he came to this meeting due to safety issue of a substance that is coming from T 112B which is adjacent to the welding lab. He brought this issue up to Michael over three years ago, and he has been collecting the evidence since then. They have tried cleaning the ducting, vents, and lab, but the powder is still coming into his room and his computers have been removed due to damage from this powder. OSHA was called and conducted an inspection of the site, but according to him, they tested the wrong substance. Tatiana said that she thought that this was a Union issue and that he needed to contract his union. Jamie agreed and asked for him to send her a detailed email, so she could bring it up at the next meeting with district.</p> <p>Paul is also going to reach out to him about this item.</p> <p>None</p> <p>None</p> |  |
| 8. | <p><b>Adjournment</b></p> <p>Next Meeting Date:</p>        | <p>Adjourned at 4:27pm</p> <p>February 7, 2022</p>   |  |



## Facility & Safety Committee

Monday, February 7, 2022 - 3:00 pm  
Via Zoom  
**AGENDA**

### Members:

|                                       |                               |                              |                             |
|---------------------------------------|-------------------------------|------------------------------|-----------------------------|
| <i>Vacant – Co-Chair</i>              | <i>Jeffrey Demsky - F</i>     | <i>Carol Jones - F</i>       | <i>Deborah Trusheim - F</i> |
| <i>Tatiana Vasquez - F – Co-Chair</i> | <i>Kim Dubois-Eastman - F</i> | <i>Dirkson Lee - F</i>       | <i>Paul Walker – D-M</i>    |
| <i>Dawn Adler - F</i>                 | <i>Laura Estrada - F</i>      | <i>Sheri Lillard - F</i>     | <i>Sarah Yearyeon - CS</i>  |
| <i>Blake Bonnet – D-M</i>             | <i>Kevin Grishow - M</i>      | <i>Leonard Lopez - F</i>     | <i>Karol Pasillas - SS</i>  |
| <i>Quincy Brewer - F</i>              | <i>Amelia Gonzales - CSEA</i> | <i>Kenneth Owens – D-M</i>   | <b>Visitors:</b>            |
| <i>Larry Brunson - M</i>              | <i>Jamie Herrera - F</i>      | <i>Jose Recinos - F</i>      |                             |
| <i>Bryce Cacho - F</i>                | <i>Alvin Jackson – D-M</i>    | <i>Michelle Tinoco - F</i>   |                             |
| <i>Raymond Carlos - M</i>             | <i>Robert Jenkins - M</i>     | <i>Cassandra Thomas - CS</i> |                             |

|    | <b>AGENDA ITEM</b>  | <b>DISCUSSION</b> | <b>ACTION</b> |
|----|---|-------------------|---------------|
| 1. | <b>Approval of Minutes: Jan 24, 2021</b>  |                   |               |
| 2. | <b>Urgent Safety Items</b>  |                   |               |
| 3. | <b>Old Business:</b><br>> Report from District Safety Task Force – Casey  |                   |               |
| 4. | <b>New Business:</b><br>> Campus-wide Sustainability early history (Todd Heibel)<br><br>> Educational Master Plan (Tatiana) <ul style="list-style-type: none"> <li>• Document background</li> <li>• Discussion and documenting Feedback for College Council</li> </ul>  |                   |               |
| 5. | <b>Information/Other Discussion Items:</b><br>> <b>General Updates/Reports</b> <ul style="list-style-type: none"> <li>• Campus Police</li> <li>• M&amp;O</li> <li>• VP Admin Services</li> <li>• District</li> <li>• Student Services</li> <li>• Students</li> <li>• Division Representatives <ul style="list-style-type: none"> <li>○ Faculty</li> </ul> </li> </ul> |                   |               |

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|    |   |               |  |
|----|---|---------------|--|
|    | <ul style="list-style-type: none"> <li>○ Classified</li> </ul> <p><b>&gt;Next Meeting Topics:</b></p> |               |  |
| 7. | <p><b>Adjournment</b><br/>Next Meeting Date:</p>  | March 7, 2022 |  |

## Facilities & Safety Committee

Monday, February 7, 2022 - 3:00 pm  
Via Zoom

### AGENDA & MINUTES

#### Members:

|                                       |   |                               |   |                              |   |                             |   |
|---------------------------------------|---|-------------------------------|---|------------------------------|---|-----------------------------|---|
| <i>Vacant – Co-Chair</i>              |   | <i>Jeffrey Demsky - F</i>     |   | <i>Carol Jones - F</i>       | X | <i>Deborah Trusheim - F</i> | X |
| <i>Tatiana Vasquez - F – Co-Chair</i> | X | <i>Kim Dubois-Eastman - F</i> | X | <i>Dirkson Lee - F</i>       | X | <i>Paul Walker – D-M</i>    | X |
| <i>Dawn Adler - F</i>                 |   | <i>Laura Estrada - F</i>      | X | <i>Sheri Lillard - F</i>     | X | <i>Sarah Yearyeon - CS</i>  | X |
| <i>Blake Bonnet – D-M</i>             | X | <i>Kevin Grishow - M</i>      |   | <i>Leonard Lopez - F</i>     |   | <i>Karol Pasillas - SS</i>  | X |
| <i>Quincy Brewer - F</i>              |   | <i>Amelia Gonzales - CSEA</i> |   | <i>Kenneth Owens – D-M</i>   |   | <b>Visitors:</b>            |   |
| <i>Larry Brunson - M</i>              | X | <i>Jamie Herrera - F</i>      | X | <i>Jose Recinos - F</i>      | X | <i>Elaine Akers - G</i>     |   |
| <i>Bryce Cacho - F</i>                |   | <i>Alvin Jackson – D-M</i>    | X | <i>Michelle Tinoco - F</i>   | X | <i>Todd Heibel - G</i>      |   |
| <i>Raymond Carlos - M</i>             |   | <i>Robert Jenkins - M</i>     | X | <i>Cassandra Thomas - CS</i> | X | <i>Miguel Ortiz - G</i>     |   |

|    | AGENDA ITEM  | DISCUSSION  | ACTION  |
|----|--|---|---|
| 1. | <b>Approval of Minutes: Jan 24, 2022</b>                                 | No discussion   | Motion: Move to approve 1-24-22 minutes.<br>1st: L. Estrada<br>2nd: D. Lee<br>17 responses<br>Ayes: 15 votes<br>Nays: 0 Votes<br>Abstain: 2 Vote<br>Motion passes |
| 2. | <b>Urgent Safety Items</b>   | Kim brought up the issue that the ceiling tiles in HLS 103 have water stains on them. Robert will investigate.<br><br>Laura stated she still has not been able to access the areas to change out the expired AED items. Robert will have a custodian available tomorrow to help her get into the areas she needs. |   |
| 3. | <b>Old Business:</b><br>> Report from District Safety Task Force – Casey | Casey reported that the only new item is the district looking into phasing out the student vaccine mandate due to low FTEs. She also mentioned that any employee can attend the bi-weekly Reopening Task Force Meeting and if anybody from this committee wants to attend, they need to contract Stacey Nikac.    |   |

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|           |   | <p>Carol brought to the attention of the SBVC president earlier, that there is new data being released showing people who had Covid are a little bit more protected than people who had the vaccination shot(s). Paul asked her to send him this information since he had not heard seen it.</p>  |  |
| <p>4.</p> | <p><b>New Business:</b><br/>         &gt; Campus-wide Sustainability early history (Todd Heibel)</p> <p>&gt; Educational Master Plan (Tatiana)</p> <ul style="list-style-type: none"> <li>• Document background</li> </ul> <p>• Discussion and documenting Feedback for College Council</p> | <p>Todd stated that some SBVC employees want to resurrect the Campus Sustainability Committee. Should this committee be associated with the Facilities and Safety Committee, or should it be a separate ad hoc committee on our campus? Sustainability relates to recycling, solar PV generation, EV charging on campus, public transportation, building efficiency, air quality, etc. The committee would have to include students. There is support from the Facility and Safety committee for this new committee. Todd would like to come back with a more formalized presentation and additional input.</p> <p>Tatiana explained what the Educational Master Plan is, its background, and that it is a foundation to the Five-Year Capital Outlay Plan. The Capital Outlay Plan is based on the documents of SBVC's Educational Master Plan (EMP) and Facilities Master Plan (FMP). The master plans are comprehensive; they define how a district will meet the needs of its students and community, and they outline short-term and long-term goals, as well as the periodic re-evolution of programs and facilities. There are three funding allocation categories.<br/>         A = To provide safe facilities and activate existing space.<br/>         M = To modernize instructional &amp; instructional support spaces<br/>         G = To increase (grow) instructional &amp; instructional support spaces.</p> <p>Tatiana asked the committee to give feedback on the <a href="#">Mission, Vision, and Values</a> of the EMP and that this is only a pre-phase. She shared a <a href="#">spread sheet</a> for the committee to write their comments on. Tatiana will share the comments</p> | <p>Taitian will continue to have conversations with Todd and with the rest of the people who have been invested in these ideas and the recommendations that have been made in the past.</p> <p>Tatiana will share the comments at the next SBVC College Council Meeting.</p> |



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|----|---|---------------|--|
|    | <ul style="list-style-type: none"> <li>○ Faculty</li> <li>○ Classified</li> </ul> |               |  |
|    | <b>&gt;Next Meeting Topics:</b>   | None          |  |
| 7. | <b>Adjournment</b>  | 4:17pm        |  |
|    | Next Meeting Date:  | March 7, 2022 |  |

## Facilities & Safety Committee

Monday, March 7, 2022 - 3:00 pm  
Via Zoom

### AGENDA

#### Members:

|                                       |                               |                              |                             |
|---------------------------------------|-------------------------------|------------------------------|-----------------------------|
| <i>Tenille Norris - M - Co-Chair</i>  | <i>Jeffrey Demsky - F</i>     | <i>Carol Jones - F</i>       | <i>Deborah Trusheim - F</i> |
| <i>Tatiana Vasquez - F - Co-Chair</i> | <i>Kim Dubois-Eastman - F</i> | <i>Dirkson Lee - F</i>       | <i>Paul Walker - D-M</i>    |
| <i>Dawn Adler - F</i>                 | <i>Laura Estrada - F</i>      | <i>Sheri Lillard - F</i>     | <i>Sarah Yearyeon - CS</i>  |
| <i>Blake Bonnet - D-M</i>             | <i>Kevin Grishow - M</i>      | <i>Leonard Lopez - F</i>     | <i>Karol Pasillas - SS</i>  |
| <i>Quincy Brewer - F</i>              | <i>Amelia Gonzales - CSEA</i> | <i>Kenneth Owens - D-M</i>   | <b>Visitors:</b>            |
| <i>Larry Brunson - M</i>              | <i>Jamie Herrera - F</i>      | <i>Jose Recinos - F</i>      |                             |
| <i>Bryce Cacho - F</i>                | <i>Alvin Jackson - D-M</i>    | <i>Michelle Tinoco - F</i>   |                             |
| <i>Raymond Carlos - M</i>             | <i>Robert Jenkins - M</i>     | <i>Cassandra Thomas - CS</i> |                             |

|    | AGENDA ITEM   | DISCUSSION | ACTION |
|----|---|------------|--------|
| 1. | <b>Approval of Minutes: Feb 7, 2022</b>   |            |        |
| 2. | <b>Urgent Safety Items</b>  |            |        |
| 3. | <b>Old Business:</b><br>> Report, SBCCD Safe Reopening Plan Task Force (Casey, Paul)<br><br>> Update, Educational Master Plan (Tatiana)<br><br>> Update, Emergency Lockdown Kits (Dirkson)  |            |        |
| 4. | <b>New Business:</b><br>> Welcome our new co-chair, Interim VP of Administrative Services, Tenille Norris.<br><br>> Update, Relationship building & nourishing with District (Tatiana)<br><br>> Report, District Facilities Advisory Committee (Sarah, Bob) |            |        |
| 5. | <b>Safety &amp; Risk Management Quarterly Report</b> (Paul Walker)  |            |        |
| 5. | <b>Information/Other Discussion Items:</b><br>> <b>General Updates/Reports</b>  |            |        |

San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.

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|----|--|---------------|--|
|    | <ul style="list-style-type: none"> <li>• Campus Police</li> <li>• M&amp;O</li> <li>• VP Admin Services</li> <li>• District</li> <li>• Student Services</li> <li>• Students</li> <li>• Division Representatives             <ul style="list-style-type: none"> <li>○ Faculty</li> <li>○ Classified</li> </ul> </li> </ul> <p><b>&gt;Next Meeting Topics:</b><br/>           *SBCCD Sustainability Plan Draft 1 (Yash Patel and Farrah Farzaneh)<br/>           *Other topics?</p> |               |  |
| 7. | <p><b>Adjournment</b><br/>           Next Meeting Date:</p>  | April 4, 2022 |  |



## Facilities & Safety Committee

Monday, March 7, 2022 - 3:00 pm  
Via Zoom

### MINUTES

#### Members:

|                                       |   |                               |   |                              |   |                             |   |
|---------------------------------------|---|-------------------------------|---|------------------------------|---|-----------------------------|---|
| <i>Tenille Norris – M - Co-Chair</i>  | X | <i>Jeffrey Demsky - F</i>     | X | <i>Carol Jones - F</i>       | X | <i>Deborah Trusheim - F</i> |   |
| <i>Tatiana Vasquez - F – Co-Chair</i> | X | <i>Kim Dubois-Eastman - F</i> | X | <i>Dirkson Lee - F</i>       | X | <i>Paul Walker – D-M</i>    | X |
| <i>Dawn Adler - F</i>                 | X | <i>Laura Estrada - F</i>      | X | <i>Sheri Lillard - F</i>     | X | <i>Sarah Yearyeon - CS</i>  | X |
| <i>Blake Bonnet – D-M</i>             | X | <i>Kevin Grishow - M</i>      | X | <i>Leonard Lopez - F</i>     |   | <i>Karol Pasillas - SS</i>  | X |
| <i>Quincy Brewer - F</i>              |   | <i>Amelia Gonzales - CSEA</i> |   | <i>Kenneth Owens – D-M</i>   | X | <b>Visitors:</b>            |   |
| <i>Larry Brunson - M</i>              |   | <i>Jamie Herrera - F</i>      | X | <i>Jose Recinos - F</i>      | X |                             |   |
| <i>Bryce Cacho - F</i>                |   | <i>Alvin Jackson – D-M</i>    | X | <i>Michelle Tinoco - F</i>   |   |                             |   |
| <i>Raymond Carlos - M</i>             | X | <i>Robert Jenkins - M</i>     |   | <i>Cassandra Thomas - CS</i> | X |                             |   |

|    | AGENDA ITEM  | DISCUSSION   | ACTION  |
|----|--|--|---|
| 1. | <b>Approval of Minutes: Feb 7, 2022</b>  | No discussion  | Motion: Move to approve 2-7-22 minutes.<br>1st: P. Walker<br>2nd: D. Lee<br>19 responses<br>Ayes: 18 Votes<br>Nays: 0 Votes<br>Abstain: 1 Vote<br>Motion passes |
| 2. | <b>Urgent Safety Items</b>   | No discussion  |   |
| 3. | <b>Old Business:</b><br>> Report, SBCCD Safe Reopening Plan Task Force (Casey, Paul) | <p>Paul stated that most of the discussions in the meetings has been centered around the masking requirements. The state is relaxing their mandate to strongly suggested. The board members are now considering their next move. The next meeting is scheduled for this coming Wednesday at 11 a.m., and if anybody wants to attend, they need to contract Stacey Nikac. Jamie brought up the point that there is an MOU in place with the CTA that mandates masks until it has been negotiated otherwise.</p> <p>Paul let the committee know that a replacement was hired for Michael Nguyen. Melissa Nano should be starting her position a week from today on March 14, 2022.</p> |   |

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## Facilities & Safety Committee

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|    |  | <p>of internal work. This committee would have input on the plan once the draft has been completed.</p> <p>Tatiana stated that she does not have a lot of understanding of what is emergency preparedness or what it means and asked Paul if he would be able to do a decision at one of the next two meetings. Paul agreed.</p> <p>The committee made a motion to give Paul the opportunity to educate the committee on the operational plan for the district, and for our wellbeing and safety.</p>   | <p>Motion: Move to give Paul the opportunity to educate the committee on the operational plan for the district, and for our wellbeing and safety.</p> <p>1st: K. Dubois<br/>2nd: D. Lee<br/>19 responses<br/>Ayes: 18 Votes<br/>Nays: 0 Votes<br/>Abstain: 1 Vote<br/>Motion passes</p> |
| 4. | <p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>&gt; Welcome our new co-chair, Interim VP of Administrative Services, Tenille Norris.</li> <li>&gt; Update, Relationship building &amp; nourishing with District (Tatiana)</li> </ul> | <p>Tatiana welcomed the Interim VP of Administrative Services who will be the Co-Chair for this committee.</p> <p>Tatiana shared with the committee the link to the District's Facilities Planning, Emergency Management, and Construction and reviewed what is on the web site. (<a href="http://sbccd.edu">Facilities Planning, Emergency Management &amp; Construction (sbccd.edu)</a>)</p> <p>Farrah Farzeneh and Yash Patel will be doing a presentation/update on what is happening at the district at the April 4 meeting and Yash will be doing a presentation on the Systemic Sustainability Plan that they have drafted and would also like our input. Laura is glad that we are bringing them in on sustainability and that health sustainability is an important factor.</p> <p>Tatiana invited Ryan Smith who is the Project Manager for the Measure CC projects at SBVC to do a presentation at the May meeting.</p> <p>Tatiana would like conversations and recommendations moving forward to have</p> | <p>Tatiana to keep nourishing our relationship with the district.</p>   |

## Facilities & Safety Committee

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|           | <p>&gt; Report, District Facilities Advisory Committee (Sarah, Bob)</p>   | <p>more input from this committee and not just her.</p> <p>Sarah shared that this committee is starting to look at the Sustainability Plan and that sustainability is already built into new building plans. Dr. Patel did a presentation on this, and Sarah stated that she can send the presentation to Tatiana for her to send out to the committee.</p> <p>The next meeting is this Wednesday at 9 a.m.</p>   | <p>Sarah to send presentation to Tatiana who will then send it out to the committee.</p> <p>Sarah to update the committee at the next meeting.</p> |
| <p>5.</p> | <p><b>Safety &amp; Risk Management Quarterly Report</b> (Paul Walker)</p> | <p>Paul shared with the committee the Keenan District Wide Accident Report. He reviewed frequency vs. severity, claim count per 100 employees, injuries by occupation, injury by cause of loss, injury by nature of loss and injury by body parts for all district and by site.</p> <p>Laura asked if there was an updated district injury form for students. Paul asked Laura to send him the form, so he can see if there is an updated form, and he also suggested that she should bring up any injuries that student received on campus to this committee or the SBVC Safety Manager.</p> <p>Ray asked if there was way to compare ourselves to other colleges in the region, or even across state, to see if our incidents are higher or lower than average. Paul will explore this matter further.</p> <p>Tatiana asked Paul on how he sees this committee's role on these reports and asked the committee what their expectations for these reports are. The following questions should be considered: Who do we reach out to and what is the protocol? Where are the plans and do we have those plans formalized for everyone, including employees? Who do you contact and is there a flow chart?</p> <p>Carol stated that it would be interesting to see this report by disciplines.</p> |  |

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|    |   | <p>Tatiana asked if this committee actually evaluates the trainings, who gets them and who gives them. Paul stated that it is up to the instructors and what is stated in their curriculum and syllabus for student trainings and for employees. The district has safety programs that lay out what is to be taught.</p> <p>Tatiana asked the following questions: When we think about risk management, what do we do with this information and how is it improved for the campus because this committee is here for the campus health and safety of our students and employees? Having this in mind, maybe this committee could also have a standard of the kinds of data we want in these reports.</p>   |  |
| 5. | <p><b>Information/Other Discussion Items:</b><br/> <b>&gt;General Updates/Reports</b></p> <ul style="list-style-type: none"> <li>• Campus Police</li> </ul> | <p>Chief Jackson stated that there is not a lot of crime going throughout the district itself, but specifically at San Bernardino Valley College, there still is the challenge of the homeless and doors and elevators being left unlocked. Chief Jackson asked for the managers and employees to help with facilities use requests. District police are getting major events, requiring district police, popping up on their calendars two days prior to the event. Per the instructions on the On Campus Facilities Use Request – it must be submitted five days prior to the event for no setups, 10 days prior to the event for minimum setups and 45 days prior to the event for major events and setups. There was an event this last weekend that was charging for parking, a fee to get into the facilities and selling food which none were listed on the facilities use and when district police had only one officer for the entire district for that each day. There was another incident involving two coaches and a knife during this event too. District police needs more than a two-day notice in order to keep the campus safe. He stated that they see these issues multiply times from the Athletic departments only usually.</p> <p>Chief Jackson brought up the issue of parking for the time when everybody comes back to campus.</p> |  |

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|  | <ul style="list-style-type: none"> <li>• M&amp;O</li> <li>• VP Admin Services</li> </ul>  | <p>No reports</p> <p>Tenille stated that M&amp;O is currently doing a survey of the parking lots to see which ones and on what days that they are being used the most. SBVC is in the process of developing a plan to address the parking concerns for the fall term. Dawn asked about the parking structure and was asked to bring this up to Farrah at the next meeting.</p> <p>Admin Services was made aware of the facilities use issue this last weekend and is working on addressing it and reevaluating the facilities use process.</p> <p>Tatania asked if the process could be brought to this committee to review and see if they can help improve it. Tenille would like their feedback on it.</p> | <p>Tenille to bring the facilities use process to the committee for input once the draft is updated.</p> |
|  | <ul style="list-style-type: none"> <li>• District</li> <li>• Student Services</li> </ul>  | <p>No reports</p> <p>Ray brought up a concern that was already addressed and fixed about there not being any hot water in the gym showers.</p> <p>Student Government is having an election and will be sending out promotional material and flyers for employees to post. The reason why this is very important to this committee is because student government is where they start to appoint student(s) to committees.</p>  |  |
|  | <ul style="list-style-type: none"> <li>• Students</li> <li>• Division Representatives <ul style="list-style-type: none"> <li>○ Faculty</li> <li>○ Classified</li> </ul> </li> </ul> | <p>No reports</p> <p>Casey stated it was also brought to her attention about the same issue that Chief Jackson brought up and is glad that it was brought to this committee and that actions are being done to prevent it from happening again. Jamie raised the issue about parking and that it was already a nightmare before we lost the parking lots and that this issue needs to be addressed.</p>   |  |

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|    | <p><b>&gt;Next Meeting Topics:</b><br/>         *SBCCD Sustainability Plan Draft 1 (Yash Patel and Farrah Farzaneh)<br/>         *Other topics?</p> | <p>Ray stated that the Commencement Committee has been discussing about the parking issue and have come up with some ideas and it would like to present them to this committee.</p> |  |
| 7. | <p><b>Adjournment</b><br/>         Next Meeting Date:</p>   | <p>4:19 p.m.<br/>         April 4, 2022</p>   |  |

## Facilities & Safety Committee

Monday, April 4, 2022 - 3:00 pm  
Via Zoom

### AGENDA

#### Members:

|                                       |                               |                            |                              |
|---------------------------------------|-------------------------------|----------------------------|------------------------------|
| <i>Tenille Norris – M - Co-Chair</i>  | <i>Jeffrey Demsky - F</i>     | <i>Carol Jones - F</i>     | <i>Cassandra Thomas - CS</i> |
| <i>Tatiana Vasquez - F – Co-Chair</i> | <i>Kim Dubois-Eastman - F</i> | <i>Dirkson Lee - F</i>     | <i>Deborah Trusheim - F</i>  |
| <i>Dawn Adler - F</i>                 | <i>Laura Estrada - F</i>      | <i>Sheri Lillard - F</i>   | <i>Paul Walker – D-M</i>     |
| <i>Blake Bonnet – D-M</i>             | <i>Kevin Grishow - M</i>      | <i>Leonard Lopez - F</i>   | <i>Sarah Yearyean - CS</i>   |
| <i>Quincy Brewer - F</i>              | <i>Amelia Gonzales - CSEA</i> | <i>Melissa Nano – D-M</i>  | <i>Karol Pasillas - SS</i>   |
| <i>Larry Brunson - M</i>              | <i>Jamie Herrera - F</i>      | <i>Kenneth Owens – D-M</i> | Visitors:                    |
| <i>Bryce Cacho - F</i>                | <i>Alvin Jackson – D-M</i>    | <i>Jose Recinos - F</i>    |                              |
| <i>Raymond Carlos - M</i>             | <i>Robert Jenkins - M</i>     | <i>Michelle Tinoco - F</i> |                              |

|    | AGENDA ITEM  | DISCUSSION | ACTION |
|----|--|------------|--------|
| 1. | <b>Approval of Minutes: Mar 7, 2022</b>  |            |        |
| 2. | <b>Urgent Safety Items</b>   |            |        |
| 3. | <b>New Business:</b><br>> District Sustainability Plan, Draft 1 (Yash Patel, Associate Director of Energy, Sustainability & Safety Administration; Farrah Farzaneh, Director Facilities Planning, Emergency Management & Construction)<br><i>Discussion, feedback</i><br><br>> Commencement & Parking (Ray)  |            |        |
| 4. | <b>Campus/District Network:</b><br><br>> Update, Educational Master Plan (Tatiana; March 17 meeting)<br><br>> Update, District Facilities Advisory Committee (Sarah, Bob; March 9 meeting)<br><br>> Update, SBCCD Safe Reopening Plan Task Force (Casey, Paul, Tenille)<br>> Input around the vaccine and mask mandates (Tenille)<br><i>Discussion, feedback</i> |            |        |

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|    |   |             |  |
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| 5. | <p><b>Information</b></p> <p><b>&gt;General Updates/Reports</b></p> <ul style="list-style-type: none"> <li>• Campus Police</li> <li>• M&amp;O</li> <li>• VP Admin Services<br/><i>(Updated Facilities Use Request Form, feedback)</i></li> <li>• District</li> <li>• Student Services</li> <li>• Students</li> <li>• Division Representatives <ul style="list-style-type: none"> <li>○ Faculty</li> <li>○ Classified</li> </ul> </li> </ul> |             |  |
| 6. | <p><b>&gt;Next Meeting Topics:</b></p> <p>*Measure CC</p> <p>*Other topics?</p>   |             |  |
| 7. | <p><b>Adjournment</b></p> <p>Next Meeting Date:</p>   | May 2, 2022 |  |

## Facilities & Safety Committee

Monday, April 4, 2022 - 3:00 pm  
Via Zoom

### MINUTES

#### Members:

|                                       |   |                               |   |                            |   |   |   |
|---------------------------------------|---|-------------------------------|---|----------------------------|---|---|---|
| <i>Tenille Norris – M - Co-Chair</i>  | X | <i>Jeffrey Demsky - F</i>     |   | <i>Carol Jones - F</i>     | X | <i>Cassandra Thomas - CS</i>                    | X |
| <i>Tatiana Vasquez - F – Co-Chair</i> | X | <i>Kim Dubois-Eastman - F</i> | X | <i>Dirkson Lee - F</i>     | X | <i>Deborah Trusheim - F</i>                     |   |
| <i>Dawn Adler - F</i>                 |   | <i>Laura Estrada - F</i>      | X | <i>Sheri Lillard - F</i>   | X | <i>Paul Walker – D-M</i>                        | X |
| <i>Blake Bonnet – D-M</i>             | X | <i>Kevin Grishow - M</i>      | X | <i>Leonard Lopez - F</i>   |   | <i>Sarah Yearyea - CS</i>                       | X |
| <i>Quincy Brewer - F</i>              |   | <i>Amelia Gonzales - CSEA</i> |   | <i>Melissa Nano – D-M</i>  | X | <i>Karol Pasillas - SS</i>                      | X |
| <i>Larry Brunson - M</i>              | X | <i>Jamie Herrera - F</i>      | X | <i>Kenneth Owens – D-M</i> |   | Visitors:                                       |   |
| <i>Bryce Cacho - F</i>                |   | <i>Alvin Jackson – D-M</i>    |   | <i>Jose Recinos - F</i>    | X | <i>Farrah Farzaneh &amp; Yash Patel - D</i>     |   |
| <i>Raymond Carlos - M</i>             |   | <i>Robert Jenkins - M</i>     | X | <i>Michelle Tinoco - F</i> |   | <i>Gloria Kracher &amp; Miguel Ortiz - SBVC</i> |   |

|    | AGENDA ITEM                             | DISCUSSION  | ACTION  |
|----|---|---|---|
| 1. | <b>Approval of Minutes: Mar 7, 2022</b> | No discussion   | Motion: Move to approve 3-7-22 minutes.<br>1st: K. Dubios-Eastman<br>2nd: J. Herrera<br>17 responses<br>Ayes: 17 Votes<br>Nays: 0 Votes<br>Abstain: 0 Vote<br>Motion passes   |
| 2. | <b>Urgent Safety Items</b>              | <p>Blake stated that the city is doing all of the driveways on K Street and Esperanza for the next couple of weeks and that the streets could be closed when they are doing the construction and traffic diverted. Miguel also stated the employees and students need to know they can park on these streets.</p> <p>Carol asked who to report potholes too on city streets around the campus including the one by Pizza Hut. Blake informed her that the campus can send an email to him, and he will reach out to the city police department, or the city works.</p> <p>Sarah asked for the hedges by the CDC and parking lot 8 to be trimmed. If you are coming out of the staff parking lot, you cannot see the other cars in either direction unless you start pulling out. Kevin stated that this is on the list of items that need to be completed by Grounds.</p> | <p>Tenille to find out the timeline for this road construction and what is happening in order to send out an email to the campus.</p> <p>Kevin to let the committee know at the next meeting if or when this will be completed.</p> |

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## Facilities & Safety Committee

|    |   |   |   |
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|    |   | <p>Miguel wanted to know what the protocol is for reporting safety issues, especially on Saturdays. A couple of weeks ago they had a strange fume that come into the machine labs and was told by different departments and city departments to call different numbers. Blake stated that the campus should be calling the District Police business number and that the district police should be responding to this issue. District Police or the police are the ones who call the agencies that are needed.</p> <p>Melissa Nano, the new Environmental, Health and Safety Administrator, introduced herself and let the committee know that she is working with Kevin and Robert on this issue.</p> <p>Tatiana asked if there is a possibility of following up on what the standard protocols are.</p> <p>Paul stated that Blake explained the procedure accurately. Call District Police on the business line or call 911 and explain the situation and they will request all necessary agencies. District Police would also notify M&amp;O. These steps are included in the Emergency Action Flip Charts that should be on the walls of every classroom and office or office areas. District is in the process of updating the Commercial Operations Plan.</p> <p>Tatiana brought up the issue on the 2<sup>nd</sup> floor of the Gym, of students using pathway that ends, but they keep going on the ridge to get to the other side and they could fall. Robert to look into this and see what can be done.</p> | <p>Robert to report back to the committee next week on what has been or will be done.</p> |
| 3. | <p><b>New Business:</b><br/>&gt; District Sustainability Plan, Draft 1 (Yash Patel, Associate Director of Energy, Sustainability &amp; Safety Administration; Farrah Farzaneh, Director Facilities Planning, Emergency Management &amp; Construction)<br/><i>Discussion, feedback</i></p> | <p>Yash presented the initial draft of the Districts Sustainability Plan and asked the committee for their feedback and input. Tatiana shared a link, <a href="https://forms.gle/5BkgyZ2wgkVZ76or7">https://forms.gle/5BkgyZ2wgkVZ76or7</a>, for the committee to answer some questions about the presentation.</p> <p>The categories are Transportation, Materials, Education, Energy, Water, Ongoing Engagement &amp; Transparency and Carbon Mitigation and Yash let the committee know what the district plan is for each of them.</p> <p>The district applied to a program called Charged Ready which is through Southern California Edison for a 110 charging stations for the district. This is a two-year process.</p> <p>Carol asked if there would be a time limit for these parking spaces as parking spots are limited. Yash said installation of the charging stations would be in phases and the amounts, where they are placed on each campus and on what campus they will be placed on is still being discussed and investigated.</p>   |   |

## Facilities & Safety Committee

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|    | <p>&gt; Commencement &amp; Parking (Ray)</p>  | <p>Dirkson also asked if there was going to be a parking structure and if these stations would be part of that. We do not want to be installing and reinstalling them all the time.</p> <p>Tatiana asked how the district is figuring out the demand for charging stations at SBVC and if this would be brought to this committee to have input on. Yash stated that there is a tool that determines the number based on where the colleges are located and that he would be happy to address just this item as one of our meetings.</p> <p>Kim asked if the plan starts to look at energy down to an office space. The goal is to find inefficiencies at a broad level not a micro level. Farrah stated campus are to keep doing business as they normally would. They will support the campus and just want to bring a new system that is more efficient and reduces waste.</p> <p>Carol asked if the board approved temperature ranges being extend, which are 68 to 74 degrees per Kevin, would help with the energy cost and she liked the idea of reflective paint. Yash stated that we have reflective paint on most of our roofs already.</p> <p>Jamies stated that her office is around 80 degrees when the building and other offices are cooler. Kevin or Robert to address.</p> <p>Ray could not make the meeting, but he asked for Tatiana to let committee know that they are working on getting commencement worked out which included the parking issue. They are looking into shuttles, having people carpool and any other option they can. He has asked the committee to let him know if they have any different ideas.</p> |  |
| 4. | <p><b>Campus/District Network:</b></p> <p>&gt; Update, Educational Master Plan (Tatiana; March 17 meeting)</p> <p>&gt; Update, District Facilities Advisory Committee (Sarah, Bob; March 9 meeting)</p> <p>&gt; Update, SBCCD Safe Reopening Plan Task Force (Casey, Paul, Tenille)</p> | <p>Tatiana informed the committee that they are in the process of brainstorming to address the vision of the EMP, what do we want to do differently from the EMP of a few years ago, as a group, and also, gathering student input. Next meeting in tomorrow.</p> <p>Sarah let the committee know that they do have a meeting next week, they have elected Yash as the Co-Chair and established an Asian Pacific Islander Association Committee Member.</p> <p>Tenille sent out an email to the committee during Spring to get their input on several questions the SBCCD Safe Reopening Plan Task Force has asked for input on student</p>  | <p>Tatiana to update the committee at the next meeting.</p> <p>Tenille to bring back for discussion at our next meeting.</p> |

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| <p>&gt; Input around the vaccine and mask mandates (Tenille)<br/><i>Discussion, feedback</i></p> | <p>Covid items for Chancellors Cabinet. CHC F&amp;S Committee has come up with their recommendations to the questions and Tenille posted them in the chat.</p> <ul style="list-style-type: none"> <li>•Continue to base responses to the pandemic upon regulatory requirements and current public health guidelines. As these evolve, District directions should evolve accordingly. Based upon the relaxing of pandemic-driven safety measures, we recommend reversing the implementation of the vaccine mandate in Summer 2022 and allow optional masking following Spring 2022.</li> <li>•Monitor the San Bernardino County Covid-19 dashboard and Department of Public Health guidelines for changes. Revise directions as necessary.</li> <li>•Maintain online course offerings and services to the extent possible for those not yet comfortable with in-person classes and services.</li> <li>•Provide individuals an opportunity to present views on this matter by polling all students and employees to determine the comfort level with this proposed direction.</li> </ul> <p>Laura thought that Covid Clinic was being paid to monitor staff and students on the vaccination mandate. Tenille stated that they are but what should be done if they miss their weekly testing, or they do not have their proof on this web site. Jamie stated that as a district we did not want to make the students wear bracelets or show their weekly testing results, that is way we are using Covid Clinic. She also let the committee know that if a faculty misses their weekly testing, they can be put on leave immediately. As of right now faculty do not know if students are coming to class who are not doing their weekly testing.</p> <p>Tatiana stated that wearing masks is the one of the best ways to help prevent the spread of Covid and several other members agreed.</p> <p>Carol disagreed on the district mask mandate and stated that we do not need people in masks forever.</p> <p>Laura stated that we have already been into this pandemic for two years now and that it is time to lift the indoor mask requirements. LA County and San Bernardino County have both lifted their mask mandates. If faculty or students still want to wear mask, they should have the right to.</p> <p>Tatiana shared the LA County Public Health website which has thinking of no longer in a pandemic but as an epidemic way. <a href="http://www.lapublichealth.org/media/Coronavirus/data/post-surge-dashboard.htm">http://www.lapublichealth.org/media/Coronavirus/data/post-surge-dashboard.htm</a> . She thinks the district should come up protocols like this.</p> |  |
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## Facilities & Safety Committee

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|    |  | Casey asked if these questions pertained to students and staff vaccination mandate or what. Tenille stated that these questions only pertain to the student vaccination mandate.  |  |
| 5. | <b>Information</b><br><b>&gt;General Updates/Reports</b> <ul style="list-style-type: none"> <li>• Campus Police</li> <li>• M&amp;O</li> <li>• VP Admin Services<br/><i>(Updated Facilities Use Request Form, feedback)</i></li> <li>• District</li> <li>• Student Services</li> <li>• Students</li> <li>• Division Representatives <ul style="list-style-type: none"> <li>○ Faculty</li> <li>○ Classified</li> </ul> </li> </ul> | <p>Ran out of time. To be brought back to the next meeting.</p> <p>Carol commented that there are other issues beside Covid that are worse and that if a student tests negative and still is coughing all the time, faculty or staff should have the right to ask them to wear a mask or leave.</p> | To be brought to the next meeting.                 |
| 6. | <b>&gt;Next Meeting Topics:</b><br>*Measure CC<br>*Other topics?   | Tatiana would like this committee to consider having one additional meeting for months that this committee has a lot to review.   | To have the committee vote on at the next meeting. |
| 7. | <b>Adjournment</b><br>Next Meeting Date:   | 4:41pm<br>May 2, 2022   |  |

## Facilities & Safety Committee

Monday, May 2, 2022 - 3:00 pm  
Via Zoom  
**AGENDA**

### Members:

|                                       |                               |                              |                             |
|---------------------------------------|-------------------------------|------------------------------|-----------------------------|
| <i>Tenille Norris – M - Co-Chair</i>  | <i>Jeffrey Demsky - F</i>     | <i>Carol Jones - F</i>       | <i>Deborah Trusheim - F</i> |
| <i>Tatiana Vasquez - F – Co-Chair</i> | <i>Kim Dubois-Eastman - F</i> | <i>Dirkson Lee - F</i>       | <i>Paul Walker – D-M</i>    |
| <i>Dawn Adler - F</i>                 | <i>Laura Estrada - F</i>      | <i>Sheri Lillard - F</i>     | <i>Sarah Yearyean - CS</i>  |
| <i>Blake Bonnet – D-M</i>             | <i>Kevin Grishow - M</i>      | <i>Leonard Lopez - F</i>     | <i>Karol Pasillas - SS</i>  |
| <i>Quincy Brewer - F</i>              | <i>Amelia Gonzales - CSEA</i> | <i>Kenneth Owens – D-M</i>   | <b>Visitors:</b>            |
| <i>Larry Brunson - M</i>              | <i>Jamie Herrera - F</i>      | <i>Jose Recinos - F</i>      |                             |
| <i>Bryce Cacho - F</i>                | <i>Alvin Jackson – D-M</i>    | <i>Michelle Tinoco - F</i>   |                             |
| <i>Raymond Carlos - M</i>             | <i>Robert Jenkins - M</i>     | <i>Cassandra Thomas - CS</i> |                             |

|    | <b>AGENDA ITEM</b>   | <b>DISCUSSION</b> | <b>ACTION</b> |
|----|--|-------------------|---------------|
| 1. | <b>Approval of Minutes: April 4, 2022</b>  |                   |               |
| 2. | <b>Urgent Safety Items</b><br>> Closing Loops, CDC hedges, Gym ledge [Kevin & Bob]   |                   |               |
| 3. | <b>Campus/District Network:</b><br>> Update, Educational Master Plan [Tatiana; April 27 meeting]<br><br>> Update, District Facilities Advisory Committee [Sarah/Bob; April 6 meeting]<br><br>> Update, SBCCD Safe Reopening Plan Task Force [Casey, Paul, Tenille]<br><br>> Feedback on Sustainability, Discussion |                   |               |
| 4. | <b>New Business:</b><br>> Facilities Needs Requests [Program Review] Ranks [Tatiana], Action   |                   |               |

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|    | <p>&gt; Facilities Request Process, Discussion &amp; Action [Tenille]</p> <p>&gt; Emergency Processes, Tech building on April 8<sup>th</sup> (reference BP/AP 3505) [Tatiana]</p> <p>&gt; 2022-2023 [Tatiana]:</p> <p>&gt;&gt;Membership</p> <p>&gt;&gt;Our F&amp;S Charge, review</p> <p>&gt;&gt;Proposal for bi-weekly meetings, when necessary, Discussion</p> <p>&gt;&gt; Fall and Spring Semester, 1st meetings, Discussion and Action</p> |                    |  |
| 5. | <p><b>Information</b></p> <p>&gt;<b>General Updates/Reports</b></p> <ul style="list-style-type: none"> <li>• Campus Police</li> <li>• M&amp;O</li> <li>• VP Admin Services<br/>(Updated Facilities Use Request Form; feedback)</li> <li>• District</li> <li>• Student Services</li> <li>• Students</li> <li>• Division Representatives <ul style="list-style-type: none"> <li>○ Faculty</li> <li>○ Classified</li> </ul> </li> </ul>            |                    |  |
| 7. | <p><b>Adjournment</b></p> <p>Next Meeting Date [Fall'22]:</p>   | <p>_____ [TBD]</p> |  |