

**SBVC**  
**Enrollment Management &**  
**Student Equity**

January 22, 2019  
 1:00-2:30 p.m.  
 Instruction Conference Room

**MINUTES**

San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.

*Members:*

	A	P		A	P
Yvonne Beebe			Joshua Milligan		
Mary Bradley		x	Ernesto Nery		x
Paul Bratulin		x	Joseph Nguyen		x
Keynasia Buffong		x	Maria Del Carmen Rodriguez		x
Raymond Carlos			Dr. James Smith		
Marco Cota		x	Dr. Scott Thayer		x
April Dale-Carter		x	Mary Valdemar - Senate		
Christie Gabriel-Millette		x	Raquel Villa - CSEA		
Keenan Giles			Dr. Kathryn Weiss		x
Alicia Hallex			Sharaf Williams		x
Ron Hastings					
Joanne Hinojosa		x			
Dina Humble		x			
Heather Johnson					
Kathy Kafela		x			
Dr. Stephanie Lewis		x			

TOPIC	DISCUSSION	FURTHER ACTION
1. Minutes for Review: Dr. Thayer	VPI-Dina Humble EOPS-Joanna Hinojosa new members	
2. Student Equity and Achievement Program Overview: Dr. Scott Thayer / Carmen Rodriguez	<p><b>Dr. Thayer:</b> Overview of new SE and achievement program-integrate 3 components: SSSP, Basic Skills and Student Equity. Focus on requirement to update SE Plan by June 30, 2019. Running parallel with State Vision for Success goals. 6 goals-state chancellor office (Dr. Thayer)</p> <p><b>Rodriguez:</b> Handout- include over all student population. Will send out emails to departments who request SE funding (monies)</p> <p><b>Dr. Thayer:</b> Sharing 2 things: new program/ SE plan update. 3 year plan; new plan will be from 2019-2022. How do we close achievement stats for students who have been identified? How do we accomplish goals that have been identified? Will be informative as we update the plan. How do we bring all of</p>	

	<p>these thing together to support student success? Create 1 document in support of students. We have three committees and they need to come together.</p> <p><b>Rodriguez:</b> #1 is general population #2ASG; have to go to May board meeting</p> <p><b>Millette:</b> Data will not be available until end of month.....</p> <p><b>Rodriguez:</b> Different programs have data</p> <p><b>Dr.Thayer:</b> Identify everything we have been doing. We're pretty close to being fully staffed so we don't have carry over monies. SE plan must be completed by June 3, 2019.</p> <p><b>Millette:</b> We will not be using internal data any longer. Data on demand data.....be cautious on how we acquire data.</p> <p><b>Dr. Thayer:</b> .....floating idea of a retreat...</p> <p><b>Dr. Weiss:</b> retreat with all 3 committees</p> <p><b>Dr. Thayer:</b> whomever we think needs to be there; look at data, activity and decide what it should look like</p>	
<p><b>3. Promise Program Update: Dr. Scott Thayer</b></p>	<p><b>Dr. Thayer:</b> Board had discussion about promise program. 10 Million dollars set aside, want to expand VB program. Application process has been left open so students can continue to apply. Structure already in place, just a matter of how many students we will serve (about 700). Go out to feeder schools to let them know that district is offering free tuition for 2 years. Fulltime students....this is on top of financial aid.</p> <p><b>Dale-Carter:</b> priority registration would not be offered? Fees? VB student placed on sponsorship, manually. We will need more staffing or have IT put this in computer, special coding.</p> <p><b>Dr. Thayer:</b> Can you bring up at next DAWG meeting? Will not have priority registration for all students; some of them may have this. Lot of transitioning.....</p> <p><b>Dale-Carter:</b> Will priority registration only be for current VB students or will it be extended out?</p> <p><b>Dr. Thayer:</b> Sum/Fall registration is April....when is date we need to know when to assign groups for priority registration? Identify challenge and fix it.</p>	
<p><b>4. Enrollment Update</b></p>	<p><b>Dr. Thayer:</b> snapshot handout-today v. last year; 21 more students today than last year; active seats -251; FTE -1535.</p> <p><b>Humble:</b> nothing to add</p>	

<p><b>5. Enrollment Management Plan (Areas of Focus)</b></p>		<p><a href="#">Table for next meeting</a></p>
<p><b>6. Assessment: ACUPLACER/CASAS Update: Marco Cota</b></p>	<p><b>Cota:</b> Continued implementation of AB 705: Eng/Read/Math grade org chart according to placement test. Follow up meeting with IT. Goal for completion Jan 28<sup>th</sup>.</p> <p><b>Williams:</b> will this test be able to operate off campus?</p> <p><b>Cota:</b> They will be able to administer off campus.</p> <p><b>Dr. Weiss:</b> Concerned about late start classes? Students could assess on Jan 30<sup>th</sup> under the old pre AB 705. How do we advise these students who are assessing with the new numbers.</p> <p><b>Cota:</b> This is something that the counselors will advise students on. Emails are going out to students and high schools concerning the new process. Two assessment test; a new process, we are going to have to work with it and tweek somethings. We are moving ahead.</p> <p><b>Dr. Thayer:</b> You'll see assessment language but it is 'placement into multiple measures'. State is using the assessment language.</p> <p><b>Williams:</b> How will this affect DSPTS students?</p> <p><b>Cota:</b> They will go through the DSPTS office; they will take care of them.</p>	
<p><b>7. Other</b></p>	<p><b>Bratulin:</b> For late start campaign repeatedly emailing students; Summer/ Fall registration has begun.</p> <p><b>Dr. Thayer:</b> over 6000 calls placed to students encouraging them to register for upcoming semesters; working off of a list.</p> <p><b>Nguyen:</b> Welcome week-info tables; weather caused it not to be done in the evenings, only in the mornings. Saturday</p>	

	<p>over 120 students showed up at one table. Gathering numbers from other tables will report at next meeting.</p> <p>Contact 300 students; did assessment and then stopped, we invited them to continue the process. We got about 25 persons to come and complete the process. Student services open 9-1 on last Saturday, January 19, 2019 and this Saturday January 26, 2019.</p>	
<b>8. Adjourn</b>		