

San Bernardino Community College District
Valley College
Distance Education Committee • Meeting Agenda

Meeting Information

Date	September 3, 2026
Time	3:00-5:00 pm
Location	PS 135
Chair(s)	Davena Burns-Peters, Faculty Lorrie Burnham, Administration
Meeting Type	Regular X Special ☐ Emergency ☐
Note-Taker	Paola Garrido

Committee Roster

Voting Members — 2026–2028

Voting Members Roster

Name	Division/Unit Represented	Constituency	Roll Call
Michael Assumma	Academic Services, Business & Computer Technology	Faculty	
Kevin Lyons	Arts and Humanities	Faculty	

Name	Division/Unit Represented	Constituency	Roll Call
Natalie Peterkin	Arts and Humanities	Faculty	
Michael Slusser	Arts and Humanities	Faculty	
Shelly Mahpar	Arts and Humanities	Faculty	
Garry Parker	Garry Parker Career Technical Education	Faculty	
Edgar Pelayo	Career Technical Education	Faculty	
Maria Lopez	Counseling & Student Development	Faculty	
Rema Ghazaleh	Counseling & Student Development	Faculty	
Elizabeth Banuelos	Counseling & Student Development	Faculty	
Reshmi Kappattil	Health Science	Faculty	
Thomas Lechuga	Science & Mathematics	Faculty	
Todd Hiebel	Science & Mathematics	Faculty	
Tammy Allen	Social Science & Human Development	Faculty	
Sandra Moore	Social Science & Human Development	Faculty	
Brandy Nelson	Social Science & Human Development	Faculty	
Adam Pave	Social Science & Human Development	Faculty	

Name	Division/Unit Represented	Constituency	Roll Call
Wang Wei-Chung	Social Science & Human Development	Faculty	
TBD	ASG/Student Senate	Student	

Quorum (50% + 1): _____ (Vacant seats are excluded from quorum calculation)

Resource Members (Non-Voting) — 2026–2028

Resource Members

VPI Designee	TBD
Chair of Chairs	Jessy Lemieux
Committee Administrative Assistance	Paola Garrido
Guests	

Agenda

Agenda Items

#	Agenda Item	Discussion / Comments	Action / Further Tasks
A	Call to Order and Introductions		
B	Approval of Agenda and Minutes		
C	Follow-Up Tracker / Review (Review action items and commitments from prior meetings)		

#	Agenda Item	Discussion / Comments	Action / Further Tasks
D	Action Items (Items that require a recorded vote)		
D.1	Voting Members	Identify voting versus alternate voting members for FA26 semester.	
E	Information Items (For awareness and context)		
E.1	Distance Education Committee Onboarding	• DE Committee charge • Meeting structure • Connection to Shared Governance, SBCCD/SBVC strategic planning, and Vision 2030 • Policies and Procedures • Curriculum • The CVC	
F	Discussion Items (For deliberation and input. No formal action taken.)		
F.1	RSI Training and Strategies	• FA26 Campaign ◦ Whisper Trainings	
F.2	Strategic Planning	• DE Website Updates ◦ Faculty facing ◦ Student facing • Supporting student preparation for online learning • Going beyond DE Level 1 and RSI	
F.3	Review and Update of Trainings	• DE Level 1 • Refresh • DE Level 2	

#	Agenda Item	Discussion / Comments	Action / Further Tasks
G	Committee Reports; Constituent / Other		
G.1	CVC		
G.2	DECO		
G.3	DECCO		
G.4	Academic Senate		
H	Future Agenda Items & Committee Business		
	Adjournment Time:		

Next Meeting & Future Dates

Next Scheduled Meeting: September 17, 2026, 3:00 pm

Future Meeting Dates

9/17/2026
10/1/26
10/15/26
11/5/26
11/19/26
12/3/26
12/17/26

SBVC Mission

San Bernardino Valley College provides innovative instructional programs and cohesive student services to support the educational goals of a culturally diverse community of learners by engaging in continuous improvement and actively working towards an antiracist culture to foster an environment of meaningful learning and belonging for our students, employees, and the community.

Valley Up Initiative 2025–2030

Valley Up Initiative Strategic Priorities

Career and Transfer	Health and Safety
Boldly Student-Centered	Opportunities for All

Committee Charge

The Distance Education Committee is responsible for establishing and maintaining standards for the quality, accessibility, and integrity of distance education at Valley College. The committee maintains faculty oversight of distance education pedagogy, course quality standards, regular and substantive interaction policy, accessibility and ADA compliance for online courses, and faculty preparation for online and hybrid instruction. The committee develops, reviews, and recommends policies that ensure distance education courses meet the same standards of rigor, equity, and student engagement as face-to-face instruction, consistent with Title 5 §§55200–55210 and ACCJC standards. Recommendations are forwarded to the Academic Senate for final action.

Membership & Participation Expectations

- **Attendance:** Members are expected to attend all meetings. Three unexcused absences may result in removal and replacement by the appointing constituency.
- **Constituency Communication:** Voting members are responsible for reporting back to their constituency groups and bringing constituent input to deliberations.

- **Equity Commitment:** All members are expected to center student success, equity, and the elimination of achievement gaps in their participation and decision-making.
- **Appointments:** Voting members are appointed by their respective constituency bodies (Academic Senate, Classified Senate, ASG, or management) prior to the start of fall semester.