

San Bernardino Community College District
Valley College
Distance Education Committee • Meeting Agenda

Meeting Information

Date	September 17, 2026
Time	3:00-5:00 pm
Location	PS 135
Chair(s)	Davena Burns-Peters, Faculty Lorrie Burnham, Administration
Meeting Type	Regular X Special ☐ Emergency ☐
Note-Taker	Paola Garrido

Committee Roster: 2026-2028

Members Roster

Name	Division/Unit Represented	Constituency	Voting Member
Michael Assumma	Academic Services, Business & Computer Technology	Faculty	Primary
Kevin Lyons	Arts and Humanities	Faculty	
Shelly Mahpar	Arts and Humanities	Faculty	
Natalie Peterkin	Arts and Humanities	Faculty	Primary
Michael Slusser	Arts and Humanities	Faculty	
Garry Parker	Career Technical Education	Faculty	Primary
Elizabeth Banuelos	Counseling & Student Development	Faculty	Primary

Rema Ghazaleh	Counseling & Student Development	Faculty	
Maria Lopez	Counseling & Student Development	Faculty	
Reshmi Kappattil	Health Science	Faculty	Primary
Christina Torres	Kinesiology, Health & Athletics	Faculty	Primary
Todd Heibel	Science & Mathematics	Faculty	Primary
Thomas Lechuga	Science & Mathematics	Faculty	
Tammy Allen	Social Science & Human Development	Faculty	
Sandra Moore	Social Science & Human Development	Faculty	
Brandy Nelson	Social Science & Human Development	Faculty	
Adam Pave	Social Science & Human Development	Faculty	Primary
Wang Wei-Chung	Social Science & Human Development	Faculty	
Vacant	ASG/Student Senate	Student	
Vacant	Instructional Support Services	Faculty	

Quorum (50% + 1): 5 voting members (Vacant seats are excluded from quorum calculation)

Resource Members (Non-Voting) — 2026–2028

Resource Members

VPI Designee	TBD
Chair of Chairs	Jessy Lemieux
Committee Administrative Assistance	Paola Garrido
Guests	

Agenda

Agenda Items

#	Agenda Item	Discussion / Comments	Action / Further Tasks
A	Call to Order		
B	Approval of Minutes	4/17/26 Minutes	
C	Follow-Up Tracker: Review of action items and commitments from prior meetings		
C.1	Voting on minutes	Clarification on acceptance of minutes and voting requirements.	
C.2	Alternate voting	Clarification on the order of alternate voting and limits.	
C.3	Open for discussion and follow-up on items from the 9/3/26 meeting	Open floor for committee member questions and clarification needed from 9/3/26 meeting.	
D	Action Items	None	
E	Information Items		
E.1	DE Level 1 Training	Next session-4 Week: October 26, 2026-November 22, 2026	
F	Discussion Items (For deliberation and input. No formal action taken.)		
F.1	FA26 RSI Email Campaign	Share the campaign timeline and topics. Seek input on potential additions, deletions, or expansions. Item for future action.	
F.2	September 25, 2026, DE Newsletter	Seeking input from committee members on items to be included in the newsletter.	
F.3	Faculty Learning and Innovation Committee (FLIC) collaboration	Seeking input from committee members on possible PD topics for collaboration with FLIC.	
F.4	DE Committee 2026-2027 Planning	First session of identifying goals and priorities for committee for AY 2026-2027.	

#	Agenda Item	Discussion / Comments	Action / Further Tasks
		Item for future action.	
G	Committee Reports; Constituent / Other		
G.1	CVC		
G.2	DECO		
G.3	DECC	Report from 9/10/26 meeting	
G.4	Academic Senate		
H	Future Agenda Items & Committee Business		
	Adjournment Time:		

Next Meeting & Future Dates

Next Scheduled Meeting: October 1, 2026, 3:00 pm

Future Meeting Dates

10/1/26
10/15/26
11/5/26
11/19/26
12/3/26
12/17/26

SBVC Mission

San Bernardino Valley College provides innovative instructional programs and cohesive student services to support the educational goals of a culturally diverse community of learners by engaging in continuous improvement and actively working towards an antiracist culture to foster an environment of meaningful learning and belonging for our students, employees, and the community.

Valley Up Initiative 2025–2030

Valley Up Initiative Strategic Priorities

Career and Transfer	Health and Safety
Boldly Student-Centered	Opportunities for All

Committee Charge

The Distance Education Committee is responsible for establishing and maintaining standards for the quality, accessibility, and integrity of distance education at Valley College. The committee maintains faculty oversight of distance education pedagogy, course quality standards, regular and substantive interaction policy, accessibility and ADA compliance for online courses, and faculty preparation for online and hybrid instruction. The committee develops, reviews, and recommends policies that ensure distance education courses meet the same standards of rigor, equity, and student engagement as face-to-face instruction, consistent with Title 5 §§55200–55210 and ACCJC standards. Recommendations are forwarded to the Academic Senate for final action.

Membership & Participation Expectations

- **Attendance:** Members are expected to attend all meetings. Three unexcused absences may result in removal and replacement by the appointing constituency.
- **Constituency Communication:** Voting members are responsible for reporting back to their constituency groups and bringing constituent input to deliberations.

- **Equity Commitment:** All members are expected to center student success, equity, and the elimination of achievement gaps in their participation and decision-making.
- **Appointments:** Voting members are appointed by their respective constituency bodies (Academic Senate, Classified Senate, ASG, or management) prior to the start of fall semester.