

San Bernardino Community College District
Valley College
Distance Education Committee • Meeting Agenda

Meeting Information

Date	October 1, 2026
Time	3:00-5:00 pm
Location	PS 135
Chair(s)	Davena Burns-Peters, Faculty Lorrie Burnham, Administration
Meeting Type	Regular X Special ☐ Emergency ☐
Note-Taker	Paola Garrido

Committee Roster: 2026-2028

Members Roster

Name	Division/Unit Represented	Constituency	Voting Member
Michael Assumma	Academic Services, Business & Computer Technology	Faculty	Primary
Kevin Lyons	Arts and Humanities	Faculty	Primary
Shelly Mahpar	Arts and Humanities	Faculty	
Natalie Peterkin	Arts and Humanities	Faculty	Alternate
Michael Slusser	Arts and Humanities	Faculty	
Garry Parker	Career Technical Education	Faculty	Primary
Elizabeth Banuelos	Counseling & Student Development	Faculty	Alternate

Rema Ghazaleh	Counseling & Student Development	Faculty	Primary
Maria Lopez	Counseling & Student Development	Faculty	
Reshmi Kappattil	Health Science	Faculty	Primary
Christina Torres	Kinesiology, Health & Athletics	Faculty	Primary
Todd Heibel	Science & Mathematics	Faculty	Alternate
Thomas Lechuga	Science & Mathematics	Faculty	Primary
Tammy Allen	Social Science & Human Development	Faculty	
Sandra Moore	Social Science & Human Development	Faculty	
Brandy Nelson	Social Science & Human Development	Faculty	
Adam Pave	Social Science & Human Development	Faculty	Alternate
Wang Wei-Chung	Social Science & Human Development	Faculty	Primary
Vacant	ASG/Student Senate	Student	
Vacant	Instructional Support Services	Faculty	

Quorum (50% + 1): 5 voting members (Vacant seats are excluded from quorum calculation)

Resource Members (Non-Voting) — 2026–2028

Resource Members

VPI Designee	TBD
Chair of Chairs	Jessy Lemieux
Committee Administrative Assistance	Paola Garrido
Guests	

Agenda

Agenda Items

#	Agenda Item	Discussion / Comments	Action / Further Tasks
A	Call to Order		
B	Approval of Minutes	9/3/26 and 9/17/26 meetings	
C	Committee Reports; Constituent / Other		
C.1	CVC	Key Points from 9/25/26 Meeting	
C.2	DECO	September 18 th meeting cancelled for Consortium Meeting. Next meeting is October 16 th .	
C.3	DECC		
C.4	Academic Senate		
D	Follow-Up Tracker: Review of action items and commitments from prior meetings		
D.1	SARA and Statewide Agreements	Updates on CA vs individual campus participation.	
D.2	DE Newsletter	Change proposal from monthly to 3x/semester. Next newsletter October 16 th .	
E	Action Items		
E.1	FA26 RSI Email Campaign	Confirm topics, schedule, and long-term archive format	
E.2	DE Refresh Training	Dates and format confirmation	
E.3	DE Level 1 Training Dates FA26	Dates and format confirmation	
F	Information Items		
F.1	Brown Act Committee	Brief review of impact on committee procedures, voting options, and membership voice. Difference between the Brown Act and parliamentary rules.	

#	Agenda Item	Discussion / Comments	Action / Further Tasks
G	Discussion Items (For deliberation and input. No formal action is taken.)		
G.1	Parliamentary rules	Consider options for adoption for the DE Committee. Item for future action.	
G.3	Refresh Training (for future action)	Complete conversion to Asynchronous-complete in time for SP27, next offering Synchronous format, and outline options for refresh, i.e., complete Level 1 again, @ONE training courses, etc.	
G.5	Orientation Modules “Week 0”	Discuss options and consider committee recommendations. Item for future action.	
G.6	DE Committee 2026-2027 Planning	Second session of identifying goals and priorities for committee for AY 2026-2027. Item for future action.	
H	Future Agenda Items & Committee Business		
	Adjournment Time:		

Next Meeting & Future Dates

Next Scheduled Meeting: **October 15, 2026, 3:00 pm**

Future Meeting Dates

10/15/26	
11/5/26	
11/19/26	
12/3/26	

12/17/26

SBVC Mission

San Bernardino Valley College provides innovative instructional programs and cohesive student services to support the educational goals of a culturally diverse community of learners by engaging in continuous improvement and actively working towards an antiracist culture to foster an environment of meaningful learning and belonging for our students, employees, and the community.

Valley Up Initiative 2025–2030

Valley Up Initiative Strategic Priorities

Career and Transfer	Health and Safety
Boldly Student-Centered	Opportunities for All

Committee Charge

The Distance Education Committee is responsible for establishing and maintaining standards for the quality, accessibility, and integrity of distance education at Valley College. The committee maintains faculty oversight of distance education pedagogy, course quality standards, regular and substantive interaction policy, accessibility and ADA compliance for online courses, and faculty preparation for online and hybrid instruction. The committee develops, reviews, and recommends policies that ensure distance education courses meet the same standards of rigor, equity, and student engagement as face-to-face instruction, consistent with Title 5 §§55200–55210 and ACCJC standards. Recommendations are forwarded to the Academic Senate for final action.

Membership & Participation Expectations

- **Attendance:** Members are expected to attend all meetings. Three unexcused absences may result in removal and replacement by the appointing constituency.
- **Constituency Communication:** Voting members are responsible for reporting back to their constituency groups and bringing constituent input to deliberations.
- **Equity Commitment:** All members are expected to center student success, equity, and the elimination of achievement gaps in their participation and decision-making.
- **Appointments:** Voting members are appointed by their respective constituency bodies (Academic Senate, Classified Senate, ASG, or management) prior to the start of fall semester.