San Bernardino Community College District
Valley College
Distance Education Committee • Meeting Agenda

Meeting Information

Date	**November 5, 2026**
Time	**3:00-5:00 pm**
Location	**PS 135** **AND** **https://sbccd-edu.zoom.us/j/87493632418** **Garry Parker at 9777 Las Vegas Blvd S, Las Vegas, NV 89183 Lobby of 2nd Floor Exhibit Hall**
Chair(s)	**Davena Burns-Peters, Faculty** **Lorrie Burnham, Administration**
Meeting Type	**Regular X Special ☐ Emergency ☐**
Note-Taker	**Paola Garrido**

Committee Roster: 2026-2028

Members Roster

Name	Division/Unit Represented	Constituency	Voting Member
Michael Assumma	Academic Services, Business & Computer Technology	Faculty	Primary
Kevin Lyons	Arts and Humanities	Faculty	Primary

Shelly Mahpar	Arts and Humanities	Faculty	
Natalie Peterkin	Arts and Humanities	Faculty	Alternate
Michael Slusser	Arts and Humanities	Faculty	
Garry Parker	Career Technical Education	Faculty	Primary
Elizabeth Banuelos	Counseling & Student Development	Faculty	Alternate
Rema Ghazaleh	Counseling & Student Development	Faculty	Primary
Maria Lopez	Counseling & Student Development	Faculty	
Reshmi Kappattil	Health Science	Faculty	Primary
Christina Torres	Kinesiology, Health & Athletics	Faculty	Primary
Todd Heibel	Science & Mathematics	Faculty	Alternate
Thomas Lechuga	Science & Mathematics	Faculty	Primary
Tammy Allen	Social Science & Human Development	Faculty	
Sandra Moore	Social Science & Human Development	Faculty	
Brandy Nelson	Social Science & Human Development	Faculty	
Adam Pave	Social Science & Human Development	Faculty	Alternate
Wang Wei-Chung	Social Science & Human Development	Faculty	Primary
Alisha Kazmi	ASG/Student Senate	Student	Primary
Vacant	Instructional Support Services	Faculty	

Quorum *(50% + 1): 6 voting members (Vacant seats are excluded from quorum calculation)*

Resource Members (Non-Voting) — 2026–2028

Resource Members	
VPI Designee	TBD
Chair of Chairs	Jessy Lemieux
Committee Administrative Assistance	Paola Garrido
Guests	District DE
Additional Guests	

Agenda

Agenda Items

#	Agenda Item	Discussion / Comments	Action / Further Tasks
A	**Call to Order**		
B	**Approval of Minutes**	10/15/2026 Minutes	
C	**Committee Reports; Constituent / Other**		
C.1	CVC	CVC Meeting 12/1/2026 with DET/CHE Conference	
C.2	DECO	No Report	
C.3	DECC	No Report	
C.4	Academic Senate	No Report	
D	**Follow-Up Tracker: Review of action items and commitments from prior meetings**	None	
E	**Action Items**		
E.1	Equivalency for DE Level 1 Refresher	Motion of support for acceptable equivalency	
E.2	DE Level 1 and Refresher Training Update Cycle	Review of proposed update cycle.	
E.3	DE Committee 2026-2027 Priorities	Approve prioritization list for 2026-2027	
F	**Information Items**		
F.1	Mid-Semester RSI Review	Conversations and approaches to assessing RSI in online courses. Going beyond the training.	
F.2	DE Training Update	Update on the number of faculty requiring refreshers	
F.3	DE Curriculum Handbook Update	Share draft of proposed changes to DE portion of Curriculum Handbook	

#	Agenda Item	Discussion / Comments	Action / Further Tasks
G	**Discussion Items (For deliberation and input. No formal action is taken.**		
G.1	DE Faculty Lead vs DE Director	Review of job descriptions and overlaps. Seeking input on focus for DE Faculty Lead position for discussion with Academic Senate and Vice President of Instruction	
H	**Future Agenda Items & Committee Business**		
	Adjournment Time:		

Next Meeting & Future Dates

Next Scheduled Meeting: November 19, 2026, 3:00 pm

Future Meeting Dates

12/3/26
12/17/26

SBVC Mission

San Bernardino Valley College provides innovative instructional programs and cohesive student services to support the educational goals of a culturally diverse community of learners by engaging in continuous improvement and actively working towards an antiracist culture to foster an environment of meaningful learning and belonging for our students, employees, and the community.

Valley Up Initiative 2025–2030

Valley Up Initiative Strategic Priorities

Career and Transfer	**Health and Safety**
Boldly Student-Centered	**Opportunities for All**

Committee Charge

The Distance Education Committee is responsible for establishing and maintaining standards for the quality, accessibility, and integrity of distance education at Valley College. The committee maintains faculty oversight of distance education pedagogy, course quality standards, regular and substantive interaction policy, accessibility and ADA compliance for online courses, and faculty preparation for online and hybrid instruction. The committee develops, reviews, and recommends policies that ensure distance education courses meet the same standards of rigor, equity, and student engagement as face-to-face instruction, consistent with Title 5 §§55200–55210 and ACCJC standards. Recommendations are forwarded to the Academic Senate for final action.

Membership & Participation Expectations

- **Attendance:** Members are expected to attend all meetings. Three unexcused absences may result in removal and replacement by the appointing constituency.
- **Constituency Communication:** Voting members are responsible for reporting back to their constituency groups and bringing constituent input to deliberations.
- **Equity Commitment:** All members are expected to center student success, equity, and the elimination of achievement gaps in their participation and decision-making.
- **Appointments:** Voting members are appointed by their respective constituency bodies (Academic Senate, Classified Senate, ASG, or management) prior to the start of fall semester.