

**MINUTES**  
**San Bernardino Valley College**  
**Online Program Committee Meeting**  
**March 19, 2021 1:00 pm—2:30 pm**

[ConferZOOM](https://cccconfer.zoom.us/j/93873949680)

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*Members present: Maha Al-Husseini, Jennifer Bjerke, Davena Burns-Peters, Colleen Calderon, Janet Courts, Rania Hamdy, Leticia Hector, Lisa Henkle, Guy Hinrichs, Margaret Worsley, Nori Sogomonian, Maria Notorangelo, Adam Pave, Teri Strong, Michael Torrez, and Kay Dee Yarbrough.*

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action Items</b>
Call to order	1:02pm	
Approval of Minutes: 2/5/21	Motioned Nori/2 <sup>nd</sup> Lisa—approved	
Training Update a. Number of trained faculty (FT & PT) b. Success Rates c. Summer and Fall schedule	Davena shared the Faculty Online Training Tracking spreadsheet used by the DE Leads with the committee to show how many faculty per training course have been trained. 19 courses have been offered so far. Rania asked about brainstorming (especially as we move towards mandatory training) accountability—perhaps a form to sign, or that a Dean is aware, something to show commitment. Summer and Fall schedule is set and posted on the website. MOU is in current negotiations about required Level 1. Has been passed back and forth between the Union and the District. Compensation is tied to required training. It appears required training is comine. In preparation for that we’ve scheduled out additional sections for Level 1. Davena explained the splitting process for these cohorts. There will be multiple classes per training dates. Rania made a motion to ask that the DE Faculty Leads reach out directly to Sheri to be involved with the negotiation of required Level 1 training. Jen 2 <sup>nd</sup> — passed Maria asked about what facilitating looks like regarding involvement and commitment.	DE Leads will reach out to the Union to see if they can get involved at this point in the negotiation process.
Training Progression a. Gap of Level 2 b. New Level 2-Equity and Engagement	A lot work was done by a small work group to revamp Level 1 and incorporate accessibility components from Level 2. First bootcamp of Level 2	

	<p>has been offered. There is a gap between those who took old Level 1, but haven't had accessibility training. Having these faculty go through an entire Level 2 course seems excessive, so the Leads have broken it down to a 5-day bootcamp. Equity and Inclusion will likely be the focus of the "next Level 2." These materials will be pulled from @One courses. General feedback was supportive of this course of action with Online Faculty Training. Rania suggested reaching out to James for data. We can discuss how this data can be used to inform online course room decision making.</p>	
<p>Regular &amp; Effective Contact</p> <ul style="list-style-type: none"> <li>a. Improving emphasis within Level 1</li> <li>b. Adding REI Quiz to Level 1</li> <li>c. Regular Messaging</li> </ul>	<p>When looking at the landscape of regular and effective interaction and where we need to have emphasis. This is a robust emphasis in Level 1, however some faculty are still coming out of training not really knowing what it should look like.</p> <p>Rania mentioned a workshop about regular and effective contact workshop could be done. Also perhaps a workshop on feedback.</p>	
<p>Budget</p> <ul style="list-style-type: none"> <li>a. \$2,000 budget ideas</li> </ul>	<p>DE has not spent their \$2,000 yet. Rania suggested conferences or multi-day workshops. ACUE or @One trainings. Rania could help create some buzz for us! Even if the classes are later (like June), as long as they're in the budget year. Leticia shared that this year, because of COVID, there weren't be any consequence to not using funds. Colleen clarified that if you don't spend it, you'll lose it, but you will get it back next year. This is a relief.</p> <p>Rania pitched 5 @One courses and ACUE trainings. Or perhaps Teaching Men of Color workshops. Lisa made a motion to approve that we spend the \$2,000 on DE-related trainings. 2<sup>nd</sup> by Maha. Approved.</p>	
<p>Rebranding approach</p> <ul style="list-style-type: none"> <li>a. Message to faculty</li> <li>b. Items to Senate for re-affirmation of support</li> </ul>	<p>Because of the revamps in Level 1 and the new Level 3, a rebranding is due. Is the campus aware of the cool stuff we're doing? We should get the message out a little more. Are there</p>	

	<p>things we should bring to senate as a reaffirmation of support? Levels 1 &amp; 2 are going to look a little different. Maria mentioned Paul and marketing helped Library with a 30-second video. His office puts up great things. She suggested talking with him. She also suggested when the MOU gets approved to hit the ground running with marketing. Leticia also suggested reaching out to Lucas and his team.</p>	
<p>Basic Skills Proposal  a. Final proposal  b. Timeline</p>	<p>Our Basic Skills proposal has likely been approved. The Leads will have more updates on that once it has been board-approved.</p>	
<p>Announcements</p>	<p>Davena gave some updates from the CVC Consortium meeting:  The CVC (formerly CVC-OEI) has been approved through 2023. The ecosystem has dwindled a bit. The consortium is working on STAC, which is a collaborative buying-power entity for discounted group purchases.  SBVC should be Home campus ready very soon for the Exchange.  There's 2.3 billion going to community colleges for community relief.  Opportunities for student scholarships, training for faculty, technology costs/improvements, student support activities, etc.</p>	
<p>Adjourn</p>		